

# TOWNSHIP OF MIDDLETOWN

## Department of Planning and Community Development

One Kings Highway  
Middletown, NJ 07748-2504  
Tel: (732) 615-2098  
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### VACANT/ABANDONED PROPERTY REGISTRATION STATEMENT (Please print or type)

Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Property Address: \_\_\_\_\_

#### **PROPERTY OWNER:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone/Email: \_\_\_\_\_

#### **LENDER/LIEN HOLDER/MORTGAGE CO/TRUSTEE**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name/Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

#### **PROPERTY MANAGEMENT COMPANY:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone/Email: \_\_\_\_\_

#### **PROPERTY DESCRIPTION:**

Total Number of Units: \_\_\_\_\_ Number of Stories: \_\_\_\_\_

Property Acquirement Date: \_\_\_\_\_

Is the Property: Vacant \_\_\_\_\_ Abandoned \_\_\_\_\_ Secure \_\_\_\_\_ Open&Accessible \_\_\_\_\_

Does the owner intend to restore the property to productive use and occupancy within the next 12 months?

Yes \_\_\_\_\_ No \_\_\_\_\_

Is the property currently enclosed and/or secure from unauthorized entry (e.g., windows/doors boarded)?

Yes \_\_\_\_\_ No \_\_\_\_\_

Are the utilities ON or OFF? Electric \_\_\_\_\_ Water \_\_\_\_\_ Gas \_\_\_\_\_

Is a sign (min. 15"x17") affixed to the building specifying the name, address and telephone number of the owner, owner's authorized agent and person responsible for the daily supervision and management of the building?

Yes \_\_\_\_\_ No \_\_\_\_\_

**\*\*\*IF PROPERTY IS VACANT OR ABANDONED, ENCLOSE PROOF OF PROPERTY & LIABILITY INSURANCE)\*\*\***

**An emergency contact person having the authority to act and respond to the needs of the registered property, must be available on a 24 hour per day, 7 day per week basis:**

Emergency contact name & 24 hour Telephone number: \_\_\_\_\_

**I CERTIFY THAT THE FORGOING STATEMENTS MADE BY ME ARE TRUE. I AM AWARE THAT IF ANY OF THE FORGOING STATEMENTS BY ME ARE FALSE, I AM SUBJECT TO PUNISHMENT BY THE TOWNSHIP OF MIDDLETOWN ORDINANCE.**

\_\_\_\_\_  
OWNER'S NAME & SIGNATURE

\_\_\_\_\_  
DATE

**OFFICE USE ONLY: Initial Registration: \$500 First Renewal: \$1,500 Second Renewal: \$3,000 Subsequent Renewals: \$5,000**

DATE PAID: \_\_\_\_\_ CASH \_\_\_\_\_ CHECK