

Report of Audit
on the
Financial Statements
of the
Township of Middletown
in the
County of Monmouth
New Jersey
for the
Year Ended
December 31, 2020

TOWNSHIP OF MIDDLETOWN

INDEX

<u>PART I</u>	<u>PAGES</u>
Independent Auditor's Report	1-3

<u>EXHIBITS</u>	
<u>Financial Statements - Regulatory Basis</u>	

<u>Current Fund:</u>	
Balance Sheets - Regulatory Basis	"A"
Statements of Operations and Change in Fund Balance - Regulatory Basis	"A-1"
Statement of Revenues - Regulatory Basis-Year Ended December 31, 2020	"A-2"
Statement of Expenditures - Regulatory Basis-Year Ended December 31, 2020	"A-3"

<u>Trust Fund:</u>	
Balance Sheets - Regulatory Basis	"B"

<u>General Capital Fund:</u>	
Balance Sheets - Regulatory Basis	"C"
Statement of Fund Balance - Regulatory Basis	"C-1"

<u>General Fixed Asset Account Group:</u>	
Balance Sheets - Regulatory Basis	"D"

<u>PAGES</u>	
Notes to Financial Statements	4-38

TOWNSHIP OF MIDDLETOWN

INDEX (CONTINUED)

EXHIBITS

Supplementary Schedules - All Funds

Current Fund:

Schedule of Cash-Treasurer	"A-4"
Schedule of Cash-Collector	"A-5"
Schedule of Change Funds	"A-6"
Schedule of Petty Cash Funds	"A-7"
Schedule of Due From State of New Jersey Senior Citizens and Veterans Deductions	"A-8"
Schedule of Taxes Receivable and Analysis of Property Tax Levy	"A-9"
Schedule of Tax Title Liens	"A-10"
Schedule of Property Acquired for Taxes (at Assessed Valuation)	"A-11"
Schedule of Revenue Accounts Receivable	"A-12"
Schedule of 2019 Appropriation Reserves	"A-13"
Schedule of Interfunds	"A-14"
Schedule of Encumbrances Payable	"A-15"
Schedule of Accounts Payable	"A-16"
Schedule of Prepaid Taxes	"A-17"
Schedule of Tax Overpayments	"A-18"
Schedule of Various Reserves	"A-19"
Schedule of Tax Appeals	"A-20"
Schedule of County Taxes Payable	"A-21"
Schedule of Due County for Added Taxes	"A-22"
Schedule of Local District School Tax Payable	"A-23"
Schedule of Municipal Open Space Tax Payable	"A-24"
Schedule of Grants Receivable - Grant Fund	"A-25"
Schedule of Reserve for Grants Appropriated - Grant Fund	"A-26"
Schedule of Encumbrances Payable - Grant Fund	"A-27"
Schedule of Interfunds - Grant Fund	"A-28"

Trust Fund:

Schedule of Trust Cash-Treasurer	"B-1"
Schedule of Animal License Fees Due State of New Jersey	"B-2"
Schedule of Reserve for Animal Control Fund Expenditures	"B-3"
Schedule of Community Development Block Grant Receivable	"B-4"
Schedule of Reserve for Miscellaneous Deposits and Reserves	"B-5"
Schedule of Reserve for Open Space Fund	"B-6"
Schedule of Reserve for Community Development Block Grant	"B-7"
Schedule of Reserve for Self-Insurance Fund	"B-8"
Schedule of Reserve for Payroll Fund	"B-9"
Schedule of Reserve for Encumbrances Payable	"B-10"

TOWNSHIP OF MIDDLETOWN

INDEX (CONTINUED)

EXHIBITS

General Capital Fund:

Schedule of General Capital Cash-Treasurer	"C-2"
Analysis of General Capital Cash and Investments	"C-3"
Schedule of Grants Receivable	"C-4"
Schedule of Deferred Charges to Future Taxation - Funded	"C-5"
Schedule of Deferred Charges to Future Taxation - Unfunded	"C-6"
Schedule of Contracts Payable	"C-7"
Schedule of Improvement Authorizations	"C-8"
Schedule of General Serial Bonds	"C-9"
Schedule of Green Acres Loan Payable	"C-10"
Schedule of Bond Anticipation Notes	"C-11"
Schedule of Various Reserves	"C-12"
Schedule of Capital Improvement Fund	"C-13"
Schedule of Bonds and Notes Authorized But Not Issued	"C-14"

PART II

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	39-40
Independent Auditor's Report on Compliance with Requirements Applicable to Major Federal Programs and on Internal Control Over Compliance Required by the Uniform Guidance	41-42
Schedule of Expenditures of Federal Awards - Year Ended December 31, 2020	43-44
Notes to the Schedules of Expenditures of Federal Awards – Year Ended December 31, 2020	45-46
Schedule of Findings and Questioned Costs for the Year Ended December 31, 2020	47-48
Summary of Schedule of Prior Audit Findings for the Year Ended December 31, 2020	49

PART III

Statistical Data	50-52
Officials in Office and Surety Bonds	53
General Comments and Recommendations	54-57

TOWNSHIP OF MIDDLETOWN

PART I

INDEPENDENT AUDITOR'S REPORT ON
AUDIT OF FINANCIAL STATEMENTS
AND SUPPLEMENTARY SCHEDULES AND DATA

FINANCIAL STATEMENTS - REGULATORY BASIS - ALL FUNDS

NOTES TO FINANCIAL STATEMENTS - REGULATORY BASIS

SUPPLEMENTARY SCHEDULES - ALL FUNDS

YEAR ENDED DECEMBER 31, 2020 AND 2019



SUPLEE, CLOONEY & COMPANY

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INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Members
of the Township Committee
Township of Middletown
County of Monmouth
Middletown, New Jersey 07748

Report on the Financial Statements

We have audited the accompanying balance sheets - regulatory basis of the various individual funds and account group of the Township of Middletown, as of December 31, 2020 and 2019, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various individual funds for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Township's regulatory financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these regulatory financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

SUPLEE, CLOONEY & COMPANY

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the regulatory financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township of Middletown's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township of Middletown's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the regulatory financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles.

As described in Note 1 of the regulatory financial statements, the regulatory financial statements are prepared by the Township of Middletown on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the various individual funds and account group of the Township of Middletown as of December 31, 2020 and 2019, or the results of its operations and changes in fund balance for the years then ended of the revenues or expenditures for the year ended December 31, 2020.

Opinion on Regulatory Basis of Accounting

In our opinion, the regulatory financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets of the various individual funds and account group as of December 31, 2020 and 2019, the regulatory basis statement of operations and changes in fund balance for the years then ended and the regulatory basis statement of revenues and expenditures and changes in fund balance for the year ended December 31, 2020 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

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Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township of Middletown's regulatory financial statements. The supplementary information, schedules and data listed in the table of contents as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey are presented for purposes of additional analysis and are not a required part of the regulatory financial statements. The accompanying schedule of expenditures of federal awards as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is also presented for purposes of additional analysis and is not a required part of the regulatory financial statements.

The supplemental information and schedules listed above and also listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the regulatory financial statements. Such information has been subjected to the auditing procedures applied in the audit of the regulatory financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory financial statements or to the regulatory financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information, schedules and data listed in the table of contents as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the regulatory financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 7, 2021, on our consideration of the Township of Middletown's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Middletown's internal control over financial reporting and compliance.



CERTIFIED PUBLIC ACCOUNTANTS



REGISTERED MUNICIPAL ACCOUNTANT NO. 439

July 7, 2021

CURRENT FUND

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

BALANCE SHEETS-REGULATORY BASIS

	<u>REF.</u>	BALANCE DECEMBER 31, 2020	BALANCE DECEMBER 31, 2019
<u>ASSETS</u>			
Current Fund:			
Cash-Treasurer	A-4	\$ 51,378,765.39	\$ 44,179,200.64
Cash-Tax Collector	A-5	247,995.75	240,383.49
Cash-Change Funds	A-6	3,100.00	3,100.00
Due From State of New Jersey:			
Chapter 20, P.L.1971	A-8	533.25	6,141.06
		\$ 51,630,394.39	\$ 44,428,825.19
Receivables and Other Assets With Full Reserves:			
Delinquent Property Taxes Receivable	A-9	\$ 13,424.47	\$ 25,167.85
Tax Title Liens Receivable	A-10	188,188.46	160,282.95
Property Acquired for Taxes-Assessed Valuation	A-11	1,932,600.00	2,131,800.00
Revenue Accounts Receivable	A-12	17,165.05	42,440.66
	A	\$ 2,151,377.98	\$ 2,359,691.46
Total Current Fund		\$ 53,781,772.37	\$ 46,788,516.65
Grant Fund:			
Grants Receivable	A-25	\$ 408,798.00	\$ 513,017.62
Interfunds Receivable	A-28	553,880.07	666,091.52
Total Grant Fund		\$ 962,678.07	\$ 1,179,109.14
Total Assets		\$ 54,744,450.44	\$ 47,967,625.79

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

BALANCE SHEETS-REGULATORY BASIS

	<u>REF.</u>		<u>BALANCE DECEMBER 31, 2020</u>	<u>BALANCE DECEMBER 31, 2019</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>				
Current Fund:				
Liabilities:				
Appropriation Reserves	A-3:A-13	\$ 5,208,351.75	\$ 3,970,215.96	
Interfunds Payable	A-14	553,880.07	666,091.52	
Encumbrances Payable	A-15	5,277,029.44	3,716,654.37	
Accounts Payable	A-16	99,603.19	256,051.03	
Prepaid Taxes	A-17	1,673,082.92	1,430,392.10	
Tax Overpayments	A-18	41,259.08	54,554.78	
Reserve for:				
Various Reserves	A-19	872,320.16	447,427.74	
Tax Appeals	A-20	2,132,123.68	2,098,409.19	
County Taxes Payable	A-22	285,489.18	228,253.76	
Local School Taxes Payable	A-23	11,409,931.00	9,483,424.00	
		\$ 27,553,070.47	\$ 22,351,474.45	
Reserve for Receivables and Other Assets	A	2,151,377.98	2,359,691.46	
Fund Balance	A-1	24,077,323.92	22,077,350.74	
Total Current Fund		\$ 53,781,772.37	\$ 46,788,516.65	
Grant Fund:				
Reserve for Grants Appropriated	A-26	\$ 851,169.20	\$ 1,089,643.09	
Encumbrances Payable	A-27	111,508.87	89,466.05	
Total Grant Fund		\$ 962,678.07	\$ 1,179,109.14	
Total Liabilities, Reserves and Fund Balance		\$ 54,744,450.44	\$ 47,967,625.79	

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWNCURRENT FUNDSTATEMENTS OF OPERATIONS
AND CHANGE IN FUND BALANCE-REGULATORY BASIS

	REF.	YEAR ENDED DECEMBER 31, 2020	YEAR ENDED DECEMBER 31, 2019
<u>REVENUE AND OTHER INCOME REALIZED</u>			
Fund Balance Utilized	A-1:A-2	\$ 8,500,000.00	\$ 7,150,000.00
Miscellaneous Revenue Anticipated	A-2	16,337,001.59	16,913,372.92
Receipts From Delinquent Taxes	A-2	23,875.25	47,495.79
Receipts From Current Taxes	A-2	247,762,501.30	240,875,172.74
Non-Budget Revenues	A-2	845,671.34	227,947.97
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-13	4,023,540.22	3,469,768.08
Appropriated Grant Reserves Cancelled	A-14:A-28	30,563.75	15,819.97
Accounts Payable Cancelled	A-16	80,368.46	166,141.67
Various Reserves Cancelled	A-19		172,331.37
Tax Overpayments Cancelled	A-18	12,710.39	11.58
<u>TOTAL REVENUE AND OTHER INCOME</u>		<u>\$ 277,616,232.30</u>	<u>\$ 269,038,062.09</u>
<u>EXPENDITURES</u>			
Budget and Emergency Appropriations:			
Operations Within "CAPS":	A-3	\$ 58,233,036.00	\$ 56,981,842.46
Deferred Charges and Statutory Expenditures-Municipal	A-3	6,539,653.89	6,576,413.35
Other Operations Excluded From "CAPS"	A-3	5,637,593.35	5,852,817.26
Capital Improvements-Excluded From "CAPS"	A-3	1,885,936.00	1,629,000.00
Municipal Debt Service	A-3	6,597,177.74	7,520,270.52
Deferred Charges-Municipal	A-3	1,592,199.55	
County Taxes	A-21	30,564,126.82	29,846,012.98
Due County for Added Taxes	A-22	285,488.81	228,253.49
Local District School Taxes	A-23	153,192,098.00	149,247,782.00
Municipal Open Space Tax	A-24	2,319,481.50	2,283,508.33
Prior Year Senior Citizens Disallowed	A-8	5,032.64	6,357.00
Refund of Prior Year Revenue	A-4	255,220.00	8,621.60
Grants Receivable Cancelled	A-25:A-28	9,214.82	20,967.90
<u>TOTAL EXPENDITURES</u>		<u>\$ 267,116,259.12</u>	<u>\$ 260,201,846.89</u>
Excess in Revenue		\$ 10,499,973.18	\$ 8,836,215.20
Fund Balance, January 1	A	\$ 22,077,350.74	\$ 20,391,135.54
		\$ 32,577,323.92	\$ 29,227,350.74
Decreased by:			
Utilization as Anticipated Revenue	A-1:A-2	8,500,000.00	7,150,000.00
Fund Balance, December 31	A	\$ 24,077,323.92	\$ 22,077,350.74

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF REVENUES-REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2020

REF.	ANTICIPATED		REALIZED	EXCESS OR (DEFICIT)
	BUDGET	SPECIAL N.J.S 40A: 4-87		
Fund Balance Anticipated	A-1	\$ 8,500,000.00	\$ 8,500,000.00	
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages	A-12	65,000.00	69,436.80	4,436.80
Other	A-2;A-12	26,200.00	28,108.75	1,908.75
Fees and Permits:				
Construction Code Official	A-12	1,800,000.00	2,587,589.60	787,589.60
Other	A-2;A-12	373,750.00	545,087.65	171,337.65
Fines and Costs:				
Municipal Court	A-12	375,000.00	358,372.23	(16,627.77)
Interest and Costs on Taxes	A-12	225,000.00	323,561.92	98,561.92
Parking Meters	A-12	294,500.00	236,633.90	(57,866.10)
Interest on Investments and Deposits	A-12	450,000.00	471,577.08	21,577.08
Rental Income - Middletown EMS	A-12	9,000.00	9,001.00	1.00
Field User Fees	A-12	75,000.00	110,743.50	35,743.50
Chapel Hill Associates PILOT	A-12	35,000.00	52,222.53	17,222.53
Edgewater Park PILOT	A-12	100,000.00	108,932.28	8,932.28
Senior Citizen Housing PILOT	A-12	295,000.00	298,540.00	3,540.00
Sloan Kettering PILOT	A-12	170,000.00	187,486.82	17,486.82
33 Vanderbilt LLC (E&N) PILOT	A-12	5,000.00	5,711.11	711.11
Energy Receipts Tax	A-12	6,044,933.00	6,044,933.00	
Watershed Moratorium Offset	A-12	7,755.00	7,755.00	
Fair Haven Tax Collector Shared Service	A-12	18,000.00	18,727.20	727.20
Fair Haven CFO Shared Service	A-12	60,000.00	62,424.00	2,424.00
Middletown Board of Education - Shared Service	A-12	175,000.00	212,629.64	37,629.64
Fair Haven QPA Shared Service	A-12	5,000.00	4,896.00	(104.00)
Borough of Highlands Building Department Shared Service	A-12	192,500.00	192,500.00	
Senior Citizens Grant Title III B	A-25	33,500.00	4,642.00	38,142.00
Senior Citizens Supplemental CARE Act	A-25		46,081.00	46,081.00
Sustainable NJ Grant-PSEG	A-25	2,000.00		2,000.00
Police Distracted Driving Grant	A-25	16,500.00		16,500.00
Clean Communities Program	A-25		144,268.35	144,268.35
Open Space Steward Project at Poricy Park	A-25		1,500.00	1,500.00
Pedestrian Safety Enforcement and Education	A-25		11,000.00	11,000.00
Municipal Alliance DEDR Grant	A-25		15,500.00	15,500.00
Emergency Management Assistance Grant	A-25		10,000.00	10,000.00
Uniform Fire Safety Act	A-12	95,000.00	92,366.33	(2,633.67)
Hotel Occupancy Tax	A-12	150,000.00	138,835.43	(11,164.57)
Verizon Fios Franchise Fees	A-12	568,000.00	568,686.80	666.80
Cable TV Franchise Fees	A-12	450,000.00	450,300.67	300.67
Reserve for Police Outside Admin Fee	A-12	450,000.00	450,000.00	
Capital Fund - Surplus	A-12	1,890,000.00	1,890,000.00	
Capital Fund - Note Premium	A-12	50,000.00	50,000.00	
Sewage Authority Surplus Contribution	A-12	474,000.00	474,951.00	951.00
	A-1	\$ 14,980,638.00	\$ 232,991.35	\$ 16,337,001.59
				\$ 1,123,372.24
Receipts From Delinquent Taxes	A-1	\$ 25,000.00	\$ 23,875.25	\$ (1,124.75)
Amount to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes	A-2; A-9	\$ 55,770,192.44	\$ 58,867,884.17	\$ 3,197,691.73
Minimum Library Tax	A-2; A-9	\$ 3,833,422.00	\$ 3,833,422.00	
		\$ 59,603,614.44	\$ 62,801,306.17	\$ 3,197,691.73
BUDGET TOTALS				
Non-Budget Revenues	A-1;A-2			
			\$ 845,671.34	\$ 845,671.34
		\$ 83,109,252.44	\$ 232,991.35	\$ 88,507,854.35
			\$ 5,165,610.56	
REF.	A-3	A-3	A-3	

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2020

REF.

ANALYSIS OF REALIZED REVENUE

Allocation of Current Tax Collections:

Revenue from Collections	A-1:A-9	\$ 247,762,501.30
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Allocated to:

Local School Taxes	A-23	\$ 153,192,098.00
County Taxes	A-21:A-22	30,849,615.63
Municipal Open Space Taxes	A-24	<u>2,319,481.50</u>
		<u>186,361,195.13</u>

Balance for Support of Municipal Budget Appropriations	\$ 61,401,306.17
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Add: Appropriation "Reserve for Uncollected Taxes"	A-3	<u>1,400,000.00</u>
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Amount for Support of Municipal Budget Appropriations	A-2	\$ <u>62,801,306.17</u>
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Other Licenses:

Clerk	A-12	\$ 27,628.75
Police	A-12	<u>480.00</u>
	A-2	\$ <u>28,108.75</u>

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2020

REF.

Other Fees and Permits:

Assessment Search Fees	A-12	\$ 900.00
Environmental Disturbance Fee	A-12	12,923.60
Street Opening Permits	A-12	70,872.59
Filing Fees	A-12	19,000.00
DPW - Recycling and Garbage Cans	A-12	16,700.00
Variance Fees	A-12	60,174.50
Planning & Zoning Board Fees	A-12	29,431.90
Miscellaneous Fees	A-12	4,651.00
Tax Collector - Tax Sale Ad Fees	A-12	142,327.71
Health Fees	A-12	55,941.00
Registrar Fees	A-12	10,449.00
Registrar - EDRS Fees	A-12	19,156.00
Police - Gun Permit Fees	A-12	10,203.00
Police - ABC Permits	A-12	2,271.00
Police - Youth Week	A-12	1,145.00
Police Accident Reports	A-12	2,134.35
Fire Prevention Fees	A-12	82,232.00
Fire Academy User Fees	A-12	4,575.00
		<hr/>
		\$ 545,087.65

Miscellaneous Revenue Not Anticipated

Treasurer:

JIF Dividend	\$ 21,256.00
DMV Inspection Fines	10,432.17
Senior Citizens/Veterans Administrative Fee	9,004.14
COVID 19 Grant Reimbursements	696,178.45
Premiums Forfeited	6,600.00
Rent - Outfront Media	18,000.00
Superstorm Sandy Reimbursement	6,236.78
Escrow Forfeited	5,871.14
Trust Reserve Forfeited	44,468.98
Miscellaneous	27,623.68
	<hr/>

A-2

\$ 845,671.34

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS

YEAR ENDED DECEMBER 31, 2020

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>			<u>CANCELED</u>
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>		
GENERAL ADMINISTRATION:						
Administrative and Executive:						
Salaries and Wages	\$ 765,200.00	\$ 765,200.00	\$ 754,148.93	\$ 11,051.07	\$	
Other Expenses	195,000.00	195,000.00	187,766.04		7,233.96	
Purchasing:						
Salaries and Wages	189,174.00	189,174.00	181,183.53		7,990.47	
Other Expenses	4,075.00	4,075.00	999.13		3,075.87	
Township Committee:						
Salaries and Wages	20,000.00	20,000.00	19,999.72		0.28	
Other Expenses	12,500.00	12,500.00	8,065.34		4,434.66	
Township Clerk:						
Salaries and Wages	378,828.00	376,078.00	329,456.64		46,621.36	
Other Expenses	113,300.00	113,300.00	46,157.68		67,142.32	
Elections:						
Salaries and Wages	5,000.00	7,750.00	3,060.07		4,689.93	
Other Expenses	25,000.00	25,000.00	19,191.31		5,808.69	
Financial Administration:						
Salaries and Wages	574,120.00	574,120.00	553,048.93		21,071.07	
Other Expenses	86,250.00	86,250.00	18,755.55		67,494.45	
Audit Services	97,500.00	97,500.00	89,400.00		8,100.00	
Data Processing Center:						
Salaries and Wages	465,822.00	465,822.00	380,785.78		85,036.22	
Other Expenses	202,150.00	202,150.00	164,399.18		37,750.82	
Collection of Taxes:						
Salaries and Wages	365,373.00	365,373.00	340,432.96		24,940.04	
Other Expenses	90,290.00	90,290.00	40,469.51		49,820.49	
Tax Title Liens and Foreclosed Property	20,000.00	20,000.00	20,000.00			

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS

YEAR ENDED DECEMBER 31, 2020

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>	<u>CANCELED</u>
Assessment of Taxes:					
Salaries and Wages	\$ 315,397.00	\$ 315,397.00	\$ 290,230.21	\$ 25,166.79	\$
Other Expenses	187,915.00	187,915.00	134,143.22	53,771.78	
Maintenance of Tax Maps	25,000.00	25,000.00	5,000.00	20,000.00	
Legal Services and Costs:					
Other Expenses	567,500.00	567,500.00	535,221.43	32,278.57	
Engineering:					
Other Expenses	60,000.00	60,000.00	30,194.75	29,805.25	
Planning and Development:					
Salaries and Wages	298,946.00	282,746.00	269,476.62	13,269.38	
Other Expenses	89,763.00	89,763.00	6,518.63	83,244.37	
Planning Board:					
Salaries and Wages	28,176.00	28,176.00	23,846.39	4,329.61	
Other Expenses	61,000.00	61,000.00	54,501.00	6,499.00	
Zoning Board of Adjustment:					
Salaries and Wages	27,176.00	27,176.00	23,724.80	3,451.20	
Other Expenses	33,000.00	33,000.00	32,137.00	863.00	
Insurance:					
General Liability	877,696.00	877,696.00	735,567.64	142,128.36	
Workers Compensation Insurance	1,349,597.00	1,349,597.00	1,182,097.00	167,500.00	
Employees Group Health	10,220,000.00	10,220,000.00	9,740,171.63	479,828.37	
<u>PUBLIC SAFETY:</u>					
Police:					
Salaries and Wages	15,001,670.00	15,001,670.00	14,305,779.24	695,890.76	
Other Expenses	669,580.00	669,580.00	561,534.85	108,045.15	
Emergency Management:					
Salaries and Wages	40,405.00	40,405.00	28,238.58	12,166.42	
Other Expenses	40,177.00	40,177.00	26,328.41	13,848.59	

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS

YEAR ENDED DECEMBER 31, 2020

	<u>APPROPRIATIONS</u>			<u>EXPENDED</u>			<u>CANCELED</u>
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>			
First Aid:							
Salaries and Wages	\$ 6,000.00	\$ 6,000.00	\$ 5,999.94	\$ 0.06			
Other Expenses	86,300.00	86,300.00	62,724.08	23,575.92			
Subsidy to First Aid Companies	200,000.00	200,000.00	200,000.00				
Fire:							
Subsidy to Volunteer Fire Company	247,500.00	247,500.00	247,500.00				
Salaries and Wages	77,900.00	77,900.00	46,587.90	31,312.10			
Other Expenses:	420,300.00	420,300.00	391,105.02	29,194.98			
Fire Hydrant Service	800,000.00	800,000.00	792,925.00	7,075.00			
Uniform Fire Safety Bureau:							
Salaries and Wages	159,713.00	159,713.00	125,203.45	34,509.55			
Other Expenses	15,200.00	15,200.00	8,168.47	7,031.53			
Uniform Fire Safety Act (Ch. 383, PL1983)	95,000.00	95,000.00	95,000.00				
Prosecutor:							
Salaries and Wages	75,000.00	75,000.00	74,999.86	0.14			
Other Expenses	10,000.00	10,000.00	3,000.00	7,000.00			
<u>DEPARTMENT OF PUBLIC WORKS AND ENGINEERING:</u>							
Public Works							
Salaries and Wages	2,067,063.00	2,067,063.00	1,843,650.98	223,412.02			
Other Expenses	1,108,400.00	1,108,400.00	1,039,325.21	69,074.79			
Snow Removal	225,500.00	225,500.00	225,500.00				
Parks:							
Salaries and Wages	1,166,377.00	1,166,377.00	1,054,700.64	111,676.36			
Other Expenses	423,340.00	423,340.00	387,729.26	35,610.74			
Beach Maintenance	2,500.00	2,500.00	575.00	1,925.00			
DPW Administration:							
Salaries and Wages	587,676.00	587,676.00	521,733.00	65,943.00			
Other Expenses	28,000.00	28,000.00	17,431.93	10,568.07			

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2020

	APPROPRIATIONS		EXPENDED		
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	CANCELED
Solid Waste and Recycling:					
Salaries and Wages	\$ 282,072.00	\$ 282,072.00	\$ 238,004.19	\$ 44,067.81	\$
Other Expenses	7,419,200.00	7,419,200.00	7,260,235.11	158,964.89	
Maintenance of Public Property:					
Salaries and Wages	784,250.00	784,250.00	680,886.50	103,363.50	
Other Expenses	477,800.00	477,800.00	457,907.45	19,892.55	
Fleet Maintenance:					
Salaries and Wages	647,548.00	647,548.00	600,717.73	46,830.27	
Other Expenses	885,000.00	885,000.00	804,487.00	80,513.00	
Condominium Maintenance:					
Other Expenses	150,000.00	150,000.00	91,188.20	58,811.80	
<u>HEALTH AND HUMAN SERVICES</u>					
Health and Welfare:					
Salaries and Wages	277,106.00	293,306.00	261,246.75	32,059.25	
Other Expenses	34,760.00	34,760.00	20,754.71	14,005.29	
Alliance:					
Salaries and Wages	86,391.00	86,391.00	78,450.01	7,940.99	
Other Expenses	30,275.00	30,275.00	11,432.50	18,842.50	
Animal Control:					
Salaries and Wages	30,000.00	30,000.00	21,163.17	8,836.83	
Other Expenses	74,250.00	74,250.00	54,106.77	20,143.23	
<u>RECREATION:</u>					
Recreation:					
Salaries and Wages	502,393.00	502,393.00	385,153.21	117,239.79	
Other Expenses	85,935.00	85,935.00	32,377.71	53,557.29	
<u>OTHER COMMON OPERATING FUNCTIONS:</u>					
Railroad Parking Lot Lease	25,000.00	25,000.00		25,000.00	
Employee Accumulated Leave	100,000.00	100,000.00	100,000.00		
Sick Time Buy Back	250,000.00	250,000.00	215,975.18	34,024.82	

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2020

	APPROPRIATIONS		EXPENDED		
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	CANCELED
UTILITIES:					
Electric	\$ 487,000.00	\$ 487,000.00	\$ 383,971.90	\$ 103,028.10	\$
Street Lighting	750,000.00	750,000.00	715,008.82	34,991.18	
Telephone	694,000.00	694,000.00	637,895.11	56,104.89	
Water	175,000.00	175,000.00	175,000.00		
Natural Gas	245,000.00	245,000.00	241,910.23	3,089.77	
Heating Oil	15,000.00	15,000.00	13,943.66	1,056.34	
Sewage Processing and Disposal	16,600.00	16,600.00	16,320.00	280.00	
Fuel	515,000.00	515,000.00	387,749.65	127,250.35	
STATE UNIFORM CONSTRUCTION CODE:					
Construction Official:					
Salaries and Wages	1,273,490.00	1,273,490.00	1,113,242.82	160,247.18	
Other Expenses	23,300.00	23,300.00	7,912.96	15,387.04	
Municipal Court:					
Salaries and Wages	524,911.00	524,911.00	467,689.62	57,221.38	
Other Expenses	37,406.00	37,406.00	13,389.41	24,016.59	
Public Defender:					
Salaries and Wages	30,000.00	30,000.00	22,642.00	7,358.00	
CONTINGENT	\$ 58,233,036.00	\$ 58,233,036.00	\$ 53,796,653.81	\$ 4,436,382.19	\$
	20,000.00	20,000.00			20,000.00
TOTAL OPERATIONS WITHIN "CAPS"	\$ 58,253,036.00	\$ 58,253,036.00	\$ 53,796,653.81	\$ 4,436,382.19	\$ 20,000.00

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2020

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>	<u>CANCELED</u>
<u>DEFERRED CHARGES AND STATUTORY EXPENDITURES MUNICIPAL-WITHIN "CAPS"</u>					
<u>DEFERRED CHARGES:</u>					
Prior Year Bill - 2018 Interface	\$ 21,507.89	\$ 21,507.89	\$ 21,507.89	\$	\$
<u>STATUTORY EXPENDITURES:</u>					
Contribution to:					
Public Employees Retirement System (P.E.R.S.)	1,386,001.00	1,386,001.00	1,386,001.00		
Social Security System (O.A.S.I.)	1,227,600.00	1,227,600.00	1,075,798.85	151,801.15	
Police and Firemen's Retirement System of N.J.	3,680,722.00	3,680,722.00	3,680,722.00		
State Unemployment Insurance (S.U.I.)	151,039.00	151,039.00	13,559.03	137,479.97	
Defined Contribution Retirement Program(DCRP)	72,784.00	72,784.00	57,393.48	15,390.52	
<u>TOTAL DEFERRED CHARGES AND STATUTORY EXPENDITURES - MUNICIPAL WITHIN "CAPS"</u>	\$ 6,539,653.89	\$ 6,539,653.89	\$ 6,234,982.25	\$ 304,671.64	\$
<u>TOTAL-GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"</u>	\$ 64,792,689.89	\$ 64,792,689.89	\$ 60,031,636.06	\$ 4,741,053.83	\$ 20,000.00
<u>OPERATIONS- EXCLUDED FROM "CAPS":</u>					
Maintenance of Free Public Library	\$ 3,833,422.00	\$ 3,833,422.00	\$ 3,423,737.15	\$ 409,684.85	\$
LOSAP: Volunteer Deferred Compensation	325,000.00	325,000.00	325,000.00		
Refund of Tax Appeal	100,000.00	100,000.00	100,000.00		
<u>TOTAL OPERATIONS- EXCLUDED FROM "CAPS":</u>	\$ 4,258,422.00	\$ 4,258,422.00	\$ 3,848,737.15	\$ 409,684.85	\$

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2020

	APPROPRIATIONS		EXPENDED		
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	CANCELED
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS:					
Middletown Board of Education and First Aid Squads	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 670.00	\$
Monmouth County Shuttle Bus	24,500.00	24,500.00	23,830.00		
Monmouth Regional Health Services	158,261.00	158,261.00	158,261.00		
Fair Haven CFO	60,000.00	60,000.00	60,000.00		
Fair Haven Tax Collector	18,000.00	18,000.00	18,000.00		
Fair Haven QPA	5,000.00	5,000.00	5,000.00		
Monmouth County Dispatch Services	502,044.00	502,044.00	502,044.00		
Boro of Highlands Bldg. Dept.	192,500.00	192,500.00	192,500.00		
TOTAL INTERLOCAL MUNICIPAL SERVICE AGREEMENTS	\$ 1,090,305.00	\$ 1,090,305.00	\$ 1,089,635.00	\$ 670.00	\$

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS

YEAR ENDED DECEMBER 31, 2020

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>	<u>CANCELED</u>
<u>PUBLIC AND PRIVATE PROGRAMS</u>					
<u>OFFSET BY REVENUES:</u>					
Anjec OS Steward Project	\$	\$ 1,500.00	\$ 1,500.00	\$	\$
Municipal Alliance Grant		15,500.00	15,500.00		
Emergency Management Assistance		10,000.00	10,000.00		
Sustainable New Jersey Grant - PSEG	2,000.00	2,000.00	2,000.00		
Clean Communities Program		144,268.35	144,268.35		
Police - Bayshore DWI Grant	16,500.00	16,500.00	16,500.00		
Senior Citizen Grant	33,500.00	38,142.00	38,142.00		
Senior Suppl. Cares Act Funding		46,081.00	46,081.00		
Police Pedestrian Safety		11,000.00	11,000.00		
Matching Funds for Grants	26,000.00	26,000.00	3,875.00		22,125.00
<u>TOTAL PUBLIC AND PRIVATE PROGRAMS OFFSET</u>					
<u>BY REVENUES:</u>	\$ 78,000.00	\$ 310,991.35	\$ 288,866.35	\$	\$ 22,125.00
<u>TOTAL OPERATIONS EXCLUDED FROM "CAPS"</u>	\$ 5,426,727.00	\$ 5,659,718.35	\$ 5,227,238.50	\$ 410,354.85	\$ 22,125.00

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS

YEAR ENDED DECEMBER 31, 2020

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>	<u>CANCELED</u>
<u>CAPITAL IMPROVEMENTS-EXCLUDED FROM "CAPS"</u>					
Capital Improvement Fund	\$ 1,095,000.00	\$ 1,095,000.00	\$ 1,095,000.00	\$ 48,228.07	\$
Computer Technology Equipment	210,000.00	210,000.00	161,771.93		
Health Department Equipment					
Turnout Gear	229,000.00	229,000.00	229,000.00		
Police Vehicles	351,936.00	351,936.00	343,221.00	8,715.00	
<u>TOTAL CAPITAL IMPROVEMENTS-EXCLUDED FROM "CAPS"</u>	<u>\$ 1,885,936.00</u>	<u>\$ 1,885,936.00</u>	<u>\$ 1,828,992.93</u>	<u>\$ 56,943.07</u>	<u>\$</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS

YEAR ENDED DECEMBER 31, 2020

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>	<u>CANCELED</u>
<u>MUNICIPAL DEBT SERVICE -EXCLUDED FROM "CAPS"</u>					
Payment of Bond Principal	\$ 4,700,000.00	\$ 4,700,000.00	\$ 4,693,630.00	\$	\$ 6,370.00
Payment of Bond Anticipation Notes	1,050,000.00	1,050,000.00			1,050,000.00
Interest on Bonds	1,650,000.00	1,650,000.00	1,643,341.14		6,658.86
Interest on Notes	325,000.00	325,000.00	173,564.23		151,435.77
Green Trust Loan Program:					
Payment of Principal and Interest	86,700.00	86,700.00	86,642.37		57.63
<u>TOTAL MUNICIPAL DEBT SERVICE- EXCLUDED FROM "CAPS"</u>	<u>\$ 7,811,700.00</u>	<u>\$ 7,811,700.00</u>	<u>\$ 6,597,177.74</u>	<u>\$</u>	<u>\$ 1,214,522.26</u>
<u>DEFERRED CHARGES-MUNICIPAL EXCLUDED FROM "CAPS"</u>					
Deferred Charges:					
Ord. #2012-3051	\$ 33,880.13	\$ 33,880.13	\$ 33,880.13	\$	\$
Ord. #2017-3188/#2018-3219	492,767.00	492,767.00	492,767.00		
Ord. #2018-3224	45,307.50	45,307.50	45,307.50		
Ord. #2018-3227/#2018-3223	688,875.00	688,875.00	688,875.00		
Ord. #2018-3229	62,130.00	62,130.00	62,130.00		
Ord. #2019-3254	266,795.00	266,795.00	266,795.00		
Ord. #2017-3204	2,443.00	2,443.00	2,443.00		
Ord. #2010-3020-2011-3032	1.62	1.62	1.62		
Ord. #2015-3141	0.30	0.30	0.30		
<u>TOTAL DEFERRED CHARGES-MUNICIPAL</u>	<u>\$ 1,592,199.55</u>	<u>\$ 1,592,199.55</u>	<u>\$ 1,592,199.55</u>	<u>\$</u>	<u>\$</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

STATEMENT OF EXPENDITURES-REGULATORY BASIS

YEAR ENDED DECEMBER 31, 2020

	APPROPRIATIONS		EXPENDED		
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	CANCELED
<u>JUDGMENTS</u>	\$ 200,000.00	\$ 200,000.00	\$	\$	\$ 200,000.00
<u>TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"</u>	\$ 16,916,562.55	\$ 17,149,553.90	\$ 15,245,608.72	\$ 467,297.92	\$ 1,436,647.26
<u>SUB-TOTAL GENERAL APPROPRIATIONS RESERVE FOR UNCOLLECTED TAXES</u>	\$ 81,709,252.44	\$ 81,942,243.79	\$ 75,277,244.78	\$ 5,208,351.75	\$ 1,456,647.26
<u>TOTAL GENERAL APPROPRIATIONS</u>	\$ 83,109,252.44	\$ 83,342,243.79	\$ 76,677,244.78	\$ 5,208,351.75	\$ 1,456,647.26
	REF.	A-2		A	
Budget	A-3	\$ 83,109,252.44			
Appropriation by 40A:4-87	A-2	<u>232,991.35</u>			
		\$ <u>83,342,243.79</u>			
Encumbrances Payable	A-15		\$ 5,277,029.44		
Reserve for Grants - Appropriated	A-26		288,866.35		
Reserve for Uncollected Taxes	A-2		1,400,000.00		
Reserve for Tax Appeals	A-20		100,000.00		
Disbursed	A-4		69,677,831.91		
Less: Refunds	A-4		<u>(66,482.92)</u>		
			<u>76,677,244.78</u>		

The accompanying Notes to the Financial Statements are an integral part of this statement.

TRUST FUND

TOWNSHIP OF MIDDLETOWNTRUST FUNDBALANCE SHEETS-REGULATORY BASIS

<u>ASSETS</u>	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2020</u>	<u>BALANCE DECEMBER 31, 2019</u>
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Animal Control Fund:			
Cash	B-1	\$ 18,462.41	\$ 11,210.55
		<u>\$ 18,462.41</u>	<u>\$ 11,210.55</u>
Other Funds:			
Cash	B-1	\$ 30,987,008.53	\$ 27,369,917.44
Community Development Block Grant Receivable	B-4	1,079,353.28	316,253.75
		<u>\$ 32,066,361.81</u>	<u>\$ 27,686,171.19</u>
		<u>\$ 32,084,824.22</u>	<u>\$ 27,697,381.74</u>

LIABILITIES, RESERVES AND FUND BALANCE

Animal Control Fund:			
Due State of New Jersey	B-2	\$ 164.40	\$
Reserve for Animal Control Fund Expenditures	B-3	18,298.01	11,210.55
		<u>\$ 18,462.41</u>	<u>\$ 11,210.55</u>
Other Funds:			
Encumbrances Payable	B-10	\$ 809,558.99	\$ 3,002,179.51
Reserve for:			
Miscellaneous Deposits	B-5	27,895,676.54	22,026,648.28
Open Space Trust	B-6	1,884,225.89	2,037,427.07
Community Development Block Grant	B-7	1,118,285.43	355,957.34
Self-Insurance Fund	B-8	86,113.38	5,989.16
Payroll Fund	B-9	272,501.58	257,969.83
		<u>\$ 32,066,361.81</u>	<u>\$ 27,686,171.19</u>
		<u>\$ 32,084,824.22</u>	<u>\$ 27,697,381.74</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

GENERAL CAPITAL FUND

TOWNSHIP OF MIDDLETOWN

GENERAL CAPITAL FUND

BALANCE SHEETS-REGULATORY BASIS

	<u>REF.</u>	BALANCE DECEMBER 31, 2020	BALANCE DECEMBER 31, 2019
<u>ASSETS</u>			
Cash	C-2:C-3	\$ 4,014,492.77	\$ 18,869,171.75
Grants Receivable	C-4	1,067,062.50	637,062.50
Deferred Charges to Future Taxation:			
Funded	C-5	35,779,471.27	41,789,388.53
Unfunded	C-6	10,649,487.59	9,264,712.14
		\$ <u>51,510,514.13</u>	\$ <u>70,560,334.92</u>

LIABILITIES, RESERVES AND FUND BALANCE

Improvement Authorizations:			
Funded	C-8	\$ 2,840,515.43	\$ 2,851,504.63
Unfunded	C-8	5,099,619.62	7,755,108.11
Serial Bonds Payable	C-9	35,351,000.00	41,284,000.00
Green Acres Loan Payable	C-10	428,471.27	505,388.53
Bond Anticipation Note Payable	C-11		9,725,000.00
Various Reserves	C-12	163,819.77	189,783.66
Reserve for Grants Receivable	Memo	215,000.00	
Capital Improvement Fund	C-13	2,828,472.00	1,927,997.00
Contracts Payable	C-7	3,651,951.15	3,578,916.43
Fund Balance	C-1	931,664.89	2,742,636.56
		\$ <u>51,510,514.13</u>	\$ <u>70,560,334.92</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

TOWNSHIP OF MIDDLETOWN

GENERAL CAPITAL FUND

STATEMENT OF FUND BALANCE-REGULATORY BASIS

	<u>REF.</u>	
Balance, December 31, 2019	C	\$ 2,742,636.56
Increased by:		
Improvement Authorization Cancelled	C-8	79,028.33
		<u>\$ 2,821,664.89</u>
Decreased by:		
Anticipated in 2020 Current Fund Budget	C-2	<u>1,890,000.00</u>
Balance, December 31, 2020	C	<u>\$ 931,664.89</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

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GENERAL FIXED ASSET ACCOUNT GROUP

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TOWNSHIP OF MIDDLETOWN

GENERAL FIXED ASSET ACCOUNT GROUP

BALANCE SHEET-REGULATORY BASIS

	BALANCE DECEMBER 31, 2020	BALANCE DECEMBER 31, 2019
<u>FIXED ASSETS</u>		
Land and Buildings	\$ 77,984,000.00	\$ 77,984,000.00
Machinery and Equipment	<u>31,914,287.85</u>	<u>31,320,883.12</u>
<u>TOTAL FIXED ASSETS</u>		
	<u>\$ 109,898,287.85</u>	<u>\$ 109,304,883.12</u>
<u>RESERVE</u>		
Investments in General Fixed Assets	\$ <u>109,898,287.85</u>	\$ <u>109,304,883.12</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

TOWNSHIP OF MIDDLETOWN

NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2020 AND 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Township of Middletown is an instrumentality of the State of New Jersey, established to function as a municipality. The Township Committee consists of elected officials and is responsible for the fiscal control of the Township.

Except as noted below, the financial statements of the Township of Middletown include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township of Middletown, as required by N.J.S.A. 40A:5-5. Accordingly, the financial statements of the Township of Middletown do not include the operations of the local school district and the Middletown Free Public Library, inasmuch as their activities are administered by separate boards.

B. Description of Funds

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB codification establishes the presentation of basic financial statements into three fund types, the governmental, proprietary and fiduciary funds, as well as government-wide financial reporting that must be used by general purpose governmental units when reporting financial position and results of operations in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The accounting policies of the Township of Middletown conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the financial transactions and accounts of the Township of Middletown are organized on the basis of funds and an account group which is different from the fund structure required by GAAP. A fund or account group is an accounting entity with a separate set of self-balancing accounts established to record the financial position and results of operation of a specific government activity.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Description of Funds (Continued)

As required by the Division of Local Government Services, the Township accounts for its financial transactions through the following individual funds and account group:

Current Fund - resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Fund - receipts, custodianship and disbursements of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Public Assistance Fund - receipt and disbursement of funds that provide assistance to certain residents of the Township pursuant to Title 44 of New Jersey statutes.

General Fixed Assets Account Group - utilized to account for property, land, buildings and equipment that have been acquired by other governmental funds.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local governmental units. The more significant accounting policies and differences in the State of New Jersey are as follows:

A modified accrual basis of accounting is followed with minor exceptions.

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Operating grants are realized as revenue when anticipated in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Revenues (Continued) - Other amounts that are due the Township, which are susceptible to accrual, are also recorded as receivables with offsetting reserves and recorded as revenue when received. GAAP requires revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Expenditures - are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuances of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances, at December 31, are reported as a cash liability in the financial statements and constitute part of the Township's regulatory Appropriation Reserve balance. Appropriation reserves covering unexpended appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Encumbrances - Contractual orders, at December 31, are reported as expenditures through the establishment of encumbrances payable. Under, GAAP, encumbrances outstanding at year end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

Foreclosed Property - is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at its market value.

Sale of Municipal Assets - The proceeds from the sale of municipal assets can be held in a reserve until anticipated as a revenue in a future budget. GAAP requires such proceeds to be recorded as a revenue in the year of sale.

Interfunds - Interfunds receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

General Fixed Assets - N.J.A.C 5:30-5.7, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, requires the inclusion of a statement of general fixed assets of the Township as part of its basic financial statements. General fixed assets are defined as nonexpendable personal property having a physical existence, a useful life of more than one year and an acquisition cost of \$5,000.00 or more per unit. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

Property and equipment acquired by the Current and General Capital Funds are recorded as expenditures at the time of purchase and are not capitalized in their own respective funds.

The General Fixed Assets that have been acquired and that are utilized in the Current and General Capital Funds are instead accounted for in the General Fixed Asset Account Group. No depreciation has been provided on general fixed assets or reported in the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets. GAAP requires the cost of inventories to be reported as a current asset and equally offset by a fund balance reserve.

Accounting and Financial Reporting for Pensions

Under the provisions of Governmental Accounting Standards Board (GASB) Statement No. 68 "Accounting and Financial Reporting for Pensions" and GASB Statement No. 71, "Pension Transition for Contributions Made Subsequent to the Measurement Date" (an amendment of GASB Statement No. 68), local government employers (or non-employer contributing entity in a special funding situation) are required to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Accounting and Financial Reporting for Pensions (Continued)

If a state or local government employer or non-employer contributing entity makes a contribution to a defined benefit pension plan between the measurement date of the reported net pension liability and the end of the government's reporting period, Statement 68 requires that the government recognize its contribution as a deferred outflow of resources.

In addition, Statement 68 requires recognition of deferred outflows of resources and deferred inflows of resources for changes in the net pension liability of a state or local government employer or non-employer contributing entity that arise from other types of events.

Under GAAP, municipalities are required to recognize their proportionate share of net pension liability, deferred outflows of resources, deferred inflows of resources on the Statement of Net Position and the proportionate share of the pension related expense on the Statement of Activities.

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c)(2) requires municipalities to disclose GASB 68 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 68.

Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB)

The Governmental Accounting Standards Board (GASB) has issued Statement no. 75, *“Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions”*. This statement establishes standards for measuring and recognizing liabilities, deferred outflows and inflows of resources, and expenses for postemployment benefits other than pensions. It also requires the State of New Jersey to calculate and allocate to each participating member, for note disclosure purposes only, the OPEB net liability of New Jersey Health Benefits Local Government Retiree Plan (the Plan). The statement does not alter the amount of funds that must be budgeted for OPEB payment under existing state law.

Under GAAP, municipalities are required to recognize the OPEB liability in Statements of Revenues, Expenses, Changes in Net Position (balance sheets) and Notes to the Financial Statements in accordance with GASB 75. The liability required to be displayed by GASB 75 is displayed as a separate line item in the Unrestricted Net Position area of the balance sheet.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB) (Continued)

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the OPEB liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c) (2) requires municipalities to disclose GASB 75 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 75.

D. Basic Financial Statements

The GASB codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Township presents the financial statements listed in the table of contents of the "Requirements of Audit and Accounting Revision of 1987" as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and which differ from the financial statements required by GAAP.

NOTE 2: CASH AND CASH EQUIVALENTS

The Township considers petty cash, change funds, cash in banks, deposits in the New Jersey Cash Management Fund and certificates of deposit as cash and cash equivalents.

A. Deposits

New Jersey statutes permit the deposit of public funds in public depositories which are located in New Jersey and which meet the requirements of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation. The statutes also require public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. Each depository participating in the GUDPA system must pledge collateral equal to 5% of the average amount of its public deposits and 100% of the average amount of its public funds in excess of 75% of its capital funds. No collateral is required for amounts covered by FDIC insurance. The collateral which may be pledged to support these deposits includes obligations of the State and federal governments, insured securities and other collateral approved by the Department.

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

A. Deposits (Continued)

When the capital position of the depository deteriorates or the depository takes an unusually large amount of public deposits, the Department of Banking and Insurance requires additional collateral to be pledged. Under (GUDPA), if a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of the deposits to the governmental unit.

The Township of Middletown had the following cash and cash equivalents at December 31, 2020:

<u>Fund</u>	<u>Cash in Bank</u>	<u>Reconciling Items</u>		<u>Change Funds</u>	<u>Total</u>
		<u>Increases</u>	<u>Decreases</u>		
Checking Accounts	\$88,665,118.50	\$590,951.85	\$2,609,345.50		\$86,646,724.85
Change Funds				\$3,100.00	3,100.00
	<u>\$88,665,118.50</u>	<u>\$590,951.85</u>	<u>\$2,609,345.50</u>	<u>\$3,100.00</u>	<u>\$86,649,824.85</u>

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The Township does not have a specific deposit policy for custodial credit risk other than those policies that adhere to the requirements of statute. As of December 31, 2020, based upon the coverage provided by FDIC and NJGUDPA, no amount of the bank balance was exposed to custodial credit risk. Of the cash on balance in the bank of \$88,665,118.50, \$625,335.16 was covered by Federal Depository Insurance; and \$88,039,783.34 was covered under the provisions of NJGUDPA.

B. Investments

The purchase of investments by the Township is strictly limited by the express authority of the New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5-15.1. Permitted investments include any of the following types of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments (Continued)

2. Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a-1 et seq., and operated in accordance with 17 C.F.R. § 270.2a-7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. These funds are also required to be rated by a nationally recognized statistical rating organization;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Local Government Services of the Department of Community Affairs for Investment by Local Units;
6. Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization;

Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C. 52:18A-90.4); or

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments (Continued)

7. Agreements for the repurchase of fully collateralized securities if:

- a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
- b. the custody of collateral is transferred to a third party;
- c. the maturity of the agreement is not more than 30 days;
- d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C. 17:19-41); and
- e. a master repurchase agreement providing for the custody and security of collateral is executed.

The Township of Middletown had no investments outstanding at December 31, 2020.

Based upon the limitations set forth by New Jersey Statutes 40A:5-15.1 and existing investment practices, the Township is generally not exposed to credit risks, custodial credit risks, concentration of credit risks and interest rate risk for its investments nor is it exposed to foreign currency risk for its deposits and investments.

NOTE 3: GOVERNMENTAL DEBT

Long-Term Debt

The Local Bond Law, Chapter 40A:2, governs the issuance of bonds to finance general municipal capital expenditures. All bonds are retired in annual installments within the regulatory period of usefulness. All bonds issued by the Township are general obligation bonds, backed by the full faith and credit of the Township. Bond Anticipation Notes, which are issued to temporarily finance capital projects, shall mature and be paid off within ten years or financed by the issuance of bonds.

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

Long-Term Debt (Continued)

SUMMARY OF MUNICIPAL DEBT (EXCLUDING CURRENT
OPERATING DEBT AND TYPE II SCHOOL DEBT)

	YEAR 2020	YEAR 2019	YEAR 2018
<u>Issued:</u>			
General:			
Bonds, Notes and Loans	\$35,779,471.27	\$51,514,388.53	\$43,199,790.21
Net Debt Issued	\$35,779,471.27	\$51,514,388.53	\$43,199,790.21
Less: Cash on Hands to Pay Notes	18,687.09	8,203,687.09	24,676.00
	<u>\$35,760,784.18</u>	<u>\$43,310,701.44</u>	<u>\$43,175,114.21</u>
<u>Authorized But Not Issued</u>			
General:			
Bonds and Notes	\$10,649,487.59	\$7,674,712.14	\$6,540,922.14
Total Authorized But Not Issued	\$10,649,487.59	\$7,674,712.14	\$6,540,922.14
Net Bonds and Notes Issued and Authorized But Not Issued	<u>\$46,410,271.77</u>	<u>\$50,985,413.58</u>	<u>\$49,716,036.35</u>

SUMMARY OF REGULATORY DEBT CONDITION (ANNUAL DEBT STATEMENT)

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a regulatory net debt of .406%.

	<u>GROSS DEBT</u>	<u>DEDUCTIONS</u>	<u>NET DEBT</u>
School District Debt	\$47,075,000.00	\$47,075,000.00	-0-
General Debt	46,428,958.86	18,687.09	<u>\$46,410,271.77</u>
	<u>\$93,503,958.86</u>	<u>\$47,093,687.09</u>	<u>\$46,410,271.77</u>

NET DEBT \$46,410,271.77 DIVIDED BY EQUALIZED VALUATION BASIS PER N.J.S.40A:2-2, AS AMENDED, \$11,430,688,376.33 EQUALS .406%.

BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED

Equalized Valuation Basis* - December 31, 2020	\$11,430,688,376.33
3-1/2 of Equalized Valuation Basis	400,074,093.17
Net Debt	<u>46,410,271.77</u>
Remaining Borrowing Power	<u>\$353,663,821.40</u>

*Equalized Valuation Basis is the average of the equalized valuation of real estate, including improvements, and the assessed valuation of Class II Railroad Property of the Township for the last three (3) preceding years.

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

Long-Term Debt (Continued)

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST
FOR BONDED DEBT ISSUED AND OUTSTANDING AS OF DECEMBER 31, 2020

CALENDAR YEAR	<u>GENERAL IMPROVEMENT BONDS</u>		
	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2021	\$5,622,000.00	\$1,662,490.00	\$7,284,490.00
2022	4,709,000.00	1,414,845.00	6,123,845.00
2023	3,530,000.00	1,191,600.00	4,721,600.00
2024	2,505,000.00	1,020,200.00	3,525,200.00
2025	1,745,000.00	891,625.00	2,636,625.00
2026-2030	10,105,000.00	3,034,875.00	13,139,875.00
2031-2035	7,135,000.00	648,750.00	7,783,750.00
	<u>\$35,351,000.00</u>	<u>\$9,864,385.00</u>	<u>\$45,215,385.00</u>

The General Capital Bonds are comprised of the following issues:

<u>ISSUE</u>	<u>OUTSTANDING BALANCE DECEMBER 31, 2020</u>
\$17,928,569.00 in Governmental Loan Refunding Revenue Bonds dated April 12, 2007, due in remaining annual installments ranging between \$743,000.00 and \$1,233,000.00 beginning December 1, 2021 and ending December 1, 2022 with interest at 4.000% .	\$1,976,000.00
\$16,145,000.00 in Governmental Pooled Loan Refunding Revenue Bonds dated May 22, 2012, due in remaining annual installments ranging between \$575,000.00 and \$1,830,000.00 beginning December 1, 2021 and ending December 1, 2024 with interest ranging from 4.000% to 5.000%.	5,005,000.00

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

Long-Term Debt (Continued)

<u>ISSUE</u>	<u>OUTSTANDING BALANCE DECEMBER 31, 2020</u>
\$1,260,000.00 in Governmental Pooled Loan Refunding Revenue Bonds dated December 4, 2014, due in remaining annual installments ranging between \$224,000.00 and \$236,000.00 beginning December 1, 2021 and ending December 1, 2022 with interest at 5.000%.	\$460,000.00
\$2,705,000.00 in Governmental Pooled Loan Refunding Revenue Bonds dated March 24, 2016 due in remaining annual installments ranging between \$285,000.00 and \$580,000.00 beginning December 1, 2021 and ending December 1, 2022 with interest at 5.000%.	1,410,000.00
\$2,505,000.00 in Governmental Pooled Loan Refunding Revenue Bonds dated October 5, 2016 due in remaining annual installments ranging between \$470,000.00 and \$530,000.00 beginning August 1, 2020 and ending August 1, 2024 with interest ranging at 4.000%.	2,000,000.00
\$19,935,000.00 in Governmental Pooled Loan Revenue Bonds dated February 23, 2017 due in remaining annual installments ranging between \$920,000.00 and \$1,840,000.00 beginning February 15, 2021 and ending February 15, 2032 with an interest rate of 5.00%	16,765,000.00
\$8,135,000.00 in Governmental Pooled Loan Revenue Bonds dated December 23, 2019 due in remaining annual installments ranging between \$400,000.00 and \$800,000.00 beginning June 30, 2021 and ending June 30, 2035 with interest ranging from 4.00% to 5.00%	<u>7,735,000.00</u>
Total	<u>\$35,351,000.00</u>

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

Long-Term Debt (Continued)

STATE OF NEW JERSEY GREEN TRUST LOANS

The Township has entered into the following State of New Jersey Green Trust Loans:

<u>Year</u>	<u>Loan Number</u>	<u>Loan Amount</u>
1999	1331-88-051	\$282,494.59
2005	1331-90-046	200,000.00
2005	1331-92-119	393,340.48
2008	1331-93-032	300,000.00
2009	1331-95-074	500,000.00

These loans require semi-annual installments that include interest at 2%.

Following are the maturities and debt schedule for the outstanding principal and interest on the loans:

<u>GREEN TRUST LOANS</u>			
<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2021	\$78,463.28	\$8,179.07	\$86,642.35
2022	80,040.41	6,601.94	86,642.35
2023	81,649.22	4,993.12	86,642.34
2024	83,290.36	3,351.98	86,642.34
2025	50,970.81	1,677.85	52,648.66
2026	17,661.69	993.27	18,654.96
2027	18,016.68	638.27	18,654.95
2028	<u>18,378.82</u>	<u>276.14</u>	<u>18,654.96</u>
	<u>\$428,471.27</u>	<u>\$26,711.64</u>	<u>\$455,182.91</u>

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

At December 31, 2020, the Township has authorized but not issued bonds and notes as follows:

General Capital Fund \$10,649,487.59

SHORT TERM DEBT

At December 31, 2020, the Township had no Bond Anticipation Notes outstanding:

NOTE 4: FUND BALANCES APPROPRIATED

Fund balance at December 31, 2020, which was appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2021 were as follows:

Current Fund	<u>\$10,700,000.00</u>
--------------	------------------------

NOTE 5: PROPERTY TAXES

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied based on the final adoption of the current year municipal budget, and are payable in four installments on February 1, May 1, August 1 and November 1. The Township bills and collects its own property taxes and also the taxes for the County and the Local School District. The collections and remittance of county and school taxes are accounted for in the Current Fund. Township property tax revenues are recognized when collected in cash and any receivables are recorded with offsetting reserves on the balance sheet of the Township's Current Fund.

Taxes Collected in Advance - Taxes collected in advance and recorded as cash liabilities in the financial statements are as follows:

	Balance December <u>31, 2020</u>	Balance December <u>31, 2019</u>
Prepaid Taxes	<u>\$1,673,082.92</u>	<u>\$1,430,392.10</u>

NOTE 6: PENSION PLANS

Plan Descriptions

Substantially all eligible employees participate in the Public Employees' Retirement System (PERS), or the Police, Firemen's Retirement System (PFRS) or the Defined Contribution Retirement System (DCRP), which have been established by state statute and are administered by the New Jersey Division of Pensions and Benefits. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System, Police and Fireman's Retirement System and Consolidated Police and Firemen's Pension Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625 or are available online at www.nj.gov/treasury/pensions/annrptrs.shtml.

NOTE 6: PENSION PLANS (CONTINUED)

Plan Descriptions (Continued)

Public Employees' Retirement System (PERS) - The Public Employees' Retirement System (PERS) was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A, to provide retirement, death, disability and medical benefits to certain qualified members. The PERS is a cost-sharing multiple employer plan. Membership is mandatory for substantially, all full-time employees of the State of New Jersey or any county, municipality, school district or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or local jurisdiction's pension fund.

Police and Fireman's Retirement System (PFRS) - The Police and Fireman's Retirement System (PFRS) was established as of July 1, 1944, under the provisions of N.J.S.A 43:16A, to provide retirement, death, and disability benefits to its members. The PFRS is a cost-sharing multiple-employer plan. Membership is mandatory for substantially, all full-time county and municipal police or firemen or officer employees with police powers appointed after June 30, 1944.

Defined Contribution Retirement Program (DCRP) - The Defined Contribution Retirement Program (DCRP) was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, and was expanded under the provisions of Chapter 89, P.L. 2009. The DCRP provides eligible employees and their beneficiaries with a tax-sheltered, defined contribution retirement benefit, along with life insurance coverage and disability coverage.

Vesting and Benefit Provisions

The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A and 43:36. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service. Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving ten years of service credit, in which case, benefits would begin the first day of the month after the member attains normal retirement age.

The vesting and benefit provisions for PFRS are set by N.J.S.A. 43:16A and 43:36. All benefits vest after ten years of service, except for disability benefits, which vest after four years of service. Retirement benefits for age and service are available at age 55. Members may seek special retirement after achieving 25 years of creditable service or they may elect deferred retirement after achieving ten years of service.

NOTE 6: PENSION PLANS (CONTINUED)

Vesting and Benefit Provisions (Continued)

Newly elected or appointed officials that have an existing DCRP account or are a member of another State-administered retirement system are immediately vested in the DCRP. For newly elected or appointed officials that do not qualify for immediate vesting in the DCRP, employee and employer contributions are held during the initial year of membership. Upon commencing the second year of DCRP membership, the member is fully vested. However, if a member is not eligible to continue in the DCRP for a second year of membership, the member may apply for a refund of the employee contributions from the DCRP, while the employer contributions will revert back to the employer. Employees are required to contribute 5.5% of their base salary and employers contribute 3.0%.

Funding Policy

The contribution policy is set by New Jersey State Statutes and contributions are required by active members and contributing employers. Plan members and employer contributions may be amended by State of New Jersey legislation. As of July 1, 2020 PERS, provides for employee contributions of 7.50% of employees' annual compensation. Employers are required to contribute at an actuarially determined rate. The actuarially determined contribution includes funding for cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums.

The contribution policy for PFRS is set by N.J.S.A. 43: 16A and requires contributions by active members and contributing employers. Plan member and employer contributions *may* be amended by State of New Jersey legislation. Employers are required to contribute at an actuarially determined rate. The annual employer contribution includes funding for basic retirement allowances, cost-of-living adjustments and noncontributory death benefits. During 2020, members contributed at a uniform rate of 10.00% of base salary.

The Township's share of pension costs, which is based upon the annual billings received from the State for the preceding three years are as follows:

Year Ended <u>December 31,</u>	Public Employees <u>Retirement System</u>	Police & Firemen's <u>Retirement System</u>	Defined Contribution <u>Retirement System</u>	<u>Total</u>
2020	\$1,612,038.00	\$3,680,722.00	\$51,350.34	\$5,344,110.34
2019	1,736,732.00	3,596,388.00	57,762.96	5,390,882.96
2018	1,616,458.00	3,192,945.00	65,069.44	4,874,472.44

NOTE 6: PENSION PLANS (CONTINUED)

Pension Contribution Deferral

The State of New Jersey has enacted Public Law 2011, C.19, which authorizes the State Department of Treasury, Division of Pensions and Benefits to provide non-state contributing employers the option of paying an amount that represents a fifty percent (50%) reduction of the normal and accrued liability payment of the required contributions to the Police and Fire Retirement System (PFRS) and the Public Employees Retirement System (PERS) which would have been due April 1, 2011. If the deferral is elected, the amount deferred must be repaid, with interest, over a period of fifteen years, beginning in April, 2012; however, the contributing employer is permitted to pay off the obligation at any time by contacting the Division of Pension and Benefits for a payoff amount. The Pension deferral activity for 2020 is as follows:

<u>Retirement System</u>	<u>Original Amount Deferred</u>	<u>Balance December 31, 2019</u>	<u>2020 Payments</u>	<u>Balance December 31, 2020</u>
PFRS	\$ 1,080,551.00	\$ 530,108.00	\$ 100,973.00	\$ 429,135.00
PERS	<u>455,410.00</u>	<u>219,287.00</u>	<u>43,371.00</u>	<u>175,916.00</u>
Total	<u>\$ 1,535,961.00</u>	<u>\$ 749,395.00</u>	<u>\$ 144,344.00</u>	<u>\$ 605,051.00</u>

Certain Township employees are also covered by Federal Insurance Contribution Act.

Information as to the comparison of the actuarially computed value of vested benefits with the system's assets is not available from the State Retirement System and, therefore, is not presented.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions – GASB 68

The Governmental Accounting Standards Board (GASB) has issued Statement No. 68 "Accounting and Financial Reporting for Public Employees Pensions" which requires the State of New Jersey to calculate and allocate, for note disclosure purposes only, the unfunded net pension liability of Public Employees Retirement System (PERS) and the Police and Firemen's Retirement System (PFRS) of the participating municipality as of December 31, 2020. The statement does not alter the amounts of funds that must be budgeted for pension payments under existing state law.

Under accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, any unfunded net pension liability of the municipality, allocated by the State of New Jersey, is not required to be reported in the financial statements as presented and any pension contributions required to be paid are raised in that year's budget and no liability is accrued at December 31, 2020.

Public Employees Retirement System (PERS)

At June 30, 2020, the State reported a net pension liability of \$24,572,904.00.00 for the Township's proportionate share of the total net pension liability. The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which was rolled forward to June 30, 2020. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2020, the Township's proportion was 0.1506847405 percent, which was a decrease of 0.0008749423 percent from its proportion measured as of June 30, 2019.

For the year ended June 30, 2020, the State recognized an actuarially determined pension expense of \$194,449.00 for the Township's proportionate share of the total pension expense. The pension expense recognized in the Township's financial statements based on the April 1, 2020 billing was \$1,474,239.00.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

At June 30, 2020, the State reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

		Deferred Outflow of Resources	Deferred Inflow of Resources
Differences between expected and actual experience	\$ 447,432.00	\$ 86,900.00	
Changes of assumptions	797,173.00	10,288,907.00	
Net difference between projected and actual earnings on pension plan investments	839,922.00		
Changes in proportion and differences between Township contributions and proportionate share of contributions	484,693.00	1,673,364.00	
	<u>\$ 2,569,220.00</u>	<u>\$ 12,049,171.00</u>	

Other local amounts reported by the State as the Township's proportionate share of deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in the State's actuarially calculated pension expense as follows:

<u>Year Ended June 30,</u>	<u>Amount</u>
2021	(\$3,321,184.20)
2022	(3,048,903.20)
2023	(1,844,245.20)
2024	(887,380.20)
2025	<u>(378,238.20)</u>
	<u>(\$9,479,951.00)</u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Actuarial Assumptions

The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which rolled forward to June 30, 2020. These actuarial valuations used the following assumptions:

	<u>June 30, 2020</u>
Inflation	
Price	2.75%
Wage	3.25%
Salary Increases	
Through 2026	2.00-6.00%
Thereafter	3.00-7.00%
	Based on Years of Service
Investment Rate of Return	7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at both June 30, 2020 and June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2020 are summarized in the following table:

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
US Equity	27.00%	7.71%
Non-U.S. Developed Market Equity	13.50%	8.57%
Emerging Market Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasury's	5.00%	1.94%
Risk Mitigation Strategies	3.00%	3.40%

Discount Rate

The discount rate used to measure the total pension liability was 7.00% and 6.28% as of June 30, 2020 and June 30, 2019, respectively. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Sensitivity of the Township's proportionate share of net pension liability to changes in the discount rate

The following presents the Township's proportionate share of the net pension liability of the participating employers as of June 30, 2020 respectively, calculated using the discount rate as disclosed above as well as what the Township's proportionate share of the net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2020		
	1%	At Current	1%
	Decrease	Discount Rate	Increase
Township's proportionate share of the pension liability	<u>6.00%</u>	<u>7.00%</u>	<u>8.00%</u>
	\$30,933,186.00	\$24,572,904.00	\$19,176,030.00

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>

Police and Firemen's Retirement System (PFRS)

At June 30, 2020, the State reported a net pension liability of \$45,748,399.00 for the Township's proportionate share of the total PFRS net pension liability. The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which was rolled forward to June 30, 2020. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

At June 30, 2020, the Township's proportion was 0.3540536334 percent, which was an increase of 0.00062499361 percent from its proportion measured as of June 30, 2019.

For the year ended June 30, 2020, the State recognized an actuarially determined pension expense of \$3,205,019.00. The pension expense recognized in the Township's financial statements based on the April 1, 2020 billing was \$3,513,202.00.

At June 30, 2020, the State reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	Deferred Outflow of Resources	Deferred Inflow of Resources
Differences between expected and actual experience	\$ 461,221.00	\$ 164,185.00
Changes of assumptions	115,126.00	12,264,872.00
Net difference between projected and actual earnings on pension plan investments	2,682,443.00	
Changes in proportion and differences between the Township's contributions and proportionate share of contributions	2,883,603.00	600,995.00
	<hr/>	<hr/>
	\$ 6,142,393.00	\$ 13,030,052.00

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended	Amount
<u>June 30</u>	<u>Amount</u>
2021	\$ (3,822,926.40)
2022	(2,431,587.40)
2023	(719,247.40)
2024	12,357.60
2025	<u>73,744.60</u>
	<hr/>
	\$ <u>(6,887,659.00)</u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Actuarial Assumptions

The total pension liability for the June 30, 2020 measurement date was determined by an actuarial valuation as of July 1, 2019, which rolled forward to June 30, 2020. This actuarial valuation used the following assumptions:

June 30, 2020

Inflation:

Price	2.75%
Wage	3.25%

Salary Increases

Through All Future Years	3.25-15.25%
	Based on Years of Service

Investment Rate of Return

7.00%

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For healthy annuitants, post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries, the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2020.

The actuarial assumptions used in the July 1, 2019 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00 percent at June 30, 2020 and June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2020 are summarized in the following table:

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
US Equity	27.00%	7.71%
Non-U.S. Developed Market Equity	13.50%	8.57%
Emerging Market Equity	5.50%	10.23%
Private Equity	13.00%	11.42%
Real Assets	3.00%	9.73%
Real Estate	8.00%	9.56%
High Yield	2.00%	5.95%
Private Credit	8.00%	7.59%
Investment Grade Credit	8.00%	2.67%
Cash Equivalents	4.00%	0.50%
U.S. Treasury's	5.00%	1.94%
Risk Mitigation Strategies	3.00%	3.40%

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.00% and 6.85% as of June 30, 2020 and June 30, 2019, respectively. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 78% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all projected benefit payments to determine the total pension liability.

Sensitivity of the Township's proportionate share of the net pension liability to changes in the discount rate

The following presents the Township's proportionate share of the net pension liability of the participating employers as of June 30, 2020 respectively, calculated using the discount rate as disclosed above as well as what the Township's proportionate share of the net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2020		
	1% Decrease <u>6.00%</u>	At Current Discount Rate <u>7.00%</u>	1% Increase <u>8.00%</u>
Township's proportionate share of the PFRS pension liability	\$60,835,954.00	\$45,748,399.00	\$33,217,032.00

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Special Funding Situation

In accordance with N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.c. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.c. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed by the State on behalf of the Township under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68, and the State is treated as a nonemployer contributing entity. Since the Township does not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the Township related to this legislation.

At June 30, 2020 and 2019, the State's proportionate share of the net pension liability attributable to the Township for the PFRS special funding situation is \$7,099,943.00 and \$6,720,871.00, respectively.

At June 30, 2020, the Township's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Township's Proportionate Share of Net Pension Liability	\$45,748,399.00
State of New Jersey Proportionate Share of Net Pension Liability Associated with the Township	<u>7,099,943.00</u>
	<u><u>\$52,848,342.00</u></u>

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

NOTE 7: LITIGATION

The Township Attorney's letter did not indicate any litigation, claims or contingent liabilities that are either not covered by the Township's insurance carrier or would have a material financial impact on the Township.

NOTE 8: SCHOOL TAXES

Local District School Taxes have been raised and liabilities deferred by statute, resulting in the school taxes prepaid set forth in the Current Fund liabilities as follows:

<u>LOCAL DISTRICT SCHOOL TAX</u>			
	BALANCE DECEMBER <u>31, 2020</u>	BALANCE DECEMBER <u>31, 2019</u>	
Balance of Tax	\$73,229,931.00	\$71,303,424.00	
Deferred	<u>61,820,000.00</u>	<u>61,820,000.00</u>	
 Tax Payable	 <u>\$11,409,931.00</u>	 <u>\$9,483,424.00</u>	

NOTE 9: COMPENSATED ABSENCES

Under the existing policy of the Township, employees are allowed to accumulate unused vacation and sick pay over the life of their working careers which may be taken at a time off or paid at a later date as outlined in Township personnel policies. It is estimated that, at December 31, 2020, the current cost of such unpaid compensation would approximate \$5,673,786. Under accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the accumulated cost of such unpaid compensation is not required to be reported in the financial statements as presented. The Township has accumulated \$2,339,276.71 for this purpose in the Trust Other Fund and continues to budget funds to provide for these liabilities as they arise.

NOTE 10: TAX APPEALS

There are tax appeals filed with the State Tax Court of New Jersey requesting a reduction of assessments for 2020 and prior. Any reduction in assessed valuation will result in a refund of prior year's taxes in the year of settlement, which may be funded from tax revenues through the establishment of a reserve or by the issuance of refunding bonds per N.J.S.A. 40A:2-51. The Township has made provision, from tax revenues, in the amount of \$2,132,123.68 for these appeals in the event that the tax reductions are granted.

NOTE 11: CONTINGENT LIABILITIES

The Township participates in several federal and state financial assistance grant programs. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of funds for eligible purposes. These programs are subject to compliance and financial audits by the grantors or their representatives.

NOTE 12: RISK MANAGEMENT

The Township utilizes a self-insured risk management program for claims relating to Workers' Compensation, general liability, automobile liability and law enforcement liability. The Township has obtained reinsurance coverage and umbrella coverage which limited the Township risk retention to \$200,000 per occurrence and an aggregate limit of \$5,000,000 for general liability and automobile claims. The Township engaged an outside claims service to serve as Fund Administrator. Reserves are established by the Administrator for estimated benefits and expenses for reported claims. The Township charges to current fund operations all claims rendered during the year which will be paid from expendable available financial resources.

New Jersey Unemployment Compensation Insurance - The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State. Below is a summary of Borough contributions, employee contributions, reimbursements to the State for benefits paid, and the ending balance of the Township's expendable trust fund for the current and previous two years:

<u>Year</u>	<u>Interest</u>	<u>Township Contributions</u>	<u>Employee Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2020	\$3,212.77	\$10,284.39	\$39,961.36	\$4,668.92	\$642,007.04
2019	10,383.19	23,648.88	42,306.48	23,000.00	593,217.44
2018	6,048.57	30,456.74	39,503.31	-	539,878.89

NOTE 13: DEFERRED CHARGES:

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2020, the Township did not have any deferred charges.

NOTE 14: INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances remained on the balance sheet at December 31, 2020:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
Current Fund Grant Fund	\$ 553,880.07	\$ 553,880.07
	<u>553,880.07</u>	<u>553,880.07</u>

This interfund is the result of timing difference between grant expenditures and reimbursements from the granting agency. The Township makes every effort to limit the time between the expenditure of grant funds and submission for reimbursement.

NOTE 15: DEFERRED COMPENSATION PLAN

The Township offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all Township employees, permits them to defer a portion of their salaries until future years. The Township does not make any contribution to the plan. The deferred compensation is not available to employees until retirement, death, disability, termination or financial hardships.

In accordance with the requirements of the Small Business Job Protection Act of 1996 and the funding requirements of Internal Revenue Code Section 457(g), the Township's Plan was amended to require that all amounts of compensation deferred under the Plan are held for the exclusive benefits of plan participants and beneficiaries. All assets and income under the Plan are held in trust, in annuity contracts or custodial accounts.

All assets of the plan are held by independent administrators, AXA Equitable, Nationwide Insurance and AIG-VALIC.

The accompanying financial statements do not include the Township's Deferred Compensation Plan activities.

NOTE 16: LENGTH OF SERVICE AWARDS PROGRAM

On August 16, 1999, the Township of Middletown adopted an ordinance establishing a Length of Service Awards Program for the members of the Middletown Volunteer Fire Department pursuant to N.J.S.A. 40A:14-183 et seq.

Under this program, each volunteer that performs the minimum amount of service will have an annual amount of up to \$1,150.00 deposited into a tax deferred income account that will earn interest for the volunteer. The cost will be budgeted annually in the budget of the Township and is anticipated to be \$325,000.00 per year.

The accompanying financial statements do not include the Township's Length of Service Award Program's activities.

NOTE 17: GASB 75: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS

Plan Description

The Township's defined benefit OPEB plan, Township of Middletown Retiree Medical Plan (the Plan), provides OPEB for all eligible employees of the Township in accordance with the terms of their labor agreements. The Plan is a single-employer defined benefit OPEB plan administered by the Township. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Summary Of Benefits

The Plan provides retirees and their eligible dependents medical benefits provided that they have meet the eligibility requirement contained in the Township' various labor agreements.

Employees Covered by Benefits Terms

Inactive employees or beneficiaries currently receiving benefits payments	239
Inactive employees entitled to but not currently receiving benefits payments	-0-
Active employees	268
	<u>507</u>

NOTE 17: GASB 75: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

Contributions

The contribution requirements of the Township and Plan members are established and maybe be amended by the Township's governing body.

Retirees and their dependents are required to contribute toward the cost of the postretirement medical, prescription drug, dental and vision coverage in accordance with the provisions set forth under Chapter 78. An employee who retires after satisfying the eligibility requirements who had less than 20 years of PERS or PFRS service as of June 28, 2011, shall be required to contribute toward the cost of postretirement healthcare benefits. The retirement contributions are based on a percentage of the postretirement healthcare cost and vary based on coverage tier and amount of PERS or PFRS pension amounts based on tables presented in the Borough's plan document, ranging from 3.5% to 35%.

Net OPEB Liability

The Township's total OPEB liability of \$283,205,481 was measured as of December 31, 2020, and was determined by an actuarial valuation as of that date.

Actuarial Assumptions

The total OPEB liability in the December 31, 2020 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation 3.0%

Salary Increases 3.0%

Healthcare cost trend rates 8.0 percent decreasing to an ultimate rate of 5.0 percent.

Mortality rates were based on the RP-2006 with MP-2019 projection.

The actuarial assumptions used in the December 31, 2020 valuation were based on the results of an actuarial experience study for the period January 1, 2020–January 1, 2020.

NOTE 17: GASB 75: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

Discount Rate

The discount rate under GASB 75 should be the single rate that reflects (a) the long-term expected rate of return on plan investments that are expected to be used to finance the benefit payments, to the extent that the plan's fiduciary net position is projected to be sufficient to make projected benefit payments and the assets are expected to be invested using a strategy to achieve that return and (b) a yield or index rate for 20-year, tax exempt general obligations municipal bonds with an average rating of AA/AAa or higher (or an equivalent quality on another scale) to the extent that the conditions in (a) are not met. The discount rates used for determining the Total OPEB liabilities at January 1, 2019 and December 31, 2019, based on the "The S&P Municipal Bond 20-year High Grade Index", are 3.26% and 1.93%, respectively.

Changes in the Total OPEB Liability

	<u>Net OPEB Liability</u>
Balance at 12/31/19	\$206,998,107
 Changes for the year:	
Service cost	5,534,658
Interest Cost	6,681,362
Differences between expected and actual experience	18,752,005
Changes in assumptions or other inputs	49,336,024
Benefit payments	(4,096,675)
Net change in OPEB Liability	<u>76,207,374</u>
Balance at 12/31/20	<u>\$283,205,481</u>

NOTE 17: GASB 75: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

Sensitivity of the Total OPEB liability to changes in the discount rate and healthcare cost trend rates.

The following presents the total OPEB liability of the Township, as well as what the Township's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage point higher than the current discount rate:

	December 31, 2020		
	1.00% <u>Decrease (.93%)</u>	At Discount Rate (1.93)	1.00% <u>Increase (2.93%)</u>
Net OPEB Liability	\$320,304,451	\$283,205,481	\$246,106,512

Sensitivity of the Total OPEB liability to changes in the healthcare cost trend rates

The following presents the total OPEB liability of the Township, as well as what the Township's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage point lower or 1-percentage point higher than the current healthcare cost trend rates:

	December 31, 2020		
	1.00% <u>Decrease</u> <u>(7.0% Decreasing to 4.0%)</u>	Healthcare Cost <u>Trend Rate</u> <u>(8.0% Decreasing to 5.0%)</u>	1.00% <u>Increase</u> <u>(9.0% Decreasing to 6.0%)</u>
Net OPEB Liability	\$233,725,303	\$283,205,481	\$342,481,801

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2020 the actuarially determined OPEB expense reflected in the MTRMP report was \$27,596,363 The OPEB expense recognized in the Township's financial statement based on actual billing was \$4,096,675.00.

NOTE 17: GASB 75: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS (CONTINUED)

At December 31, 2020, the Plan reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Inflow of Resources</u>	<u>Deferred Outflow of Resources</u>
Differences between expected and actual experience	\$ 3,751,268.00	\$ 16,659,095.00
Changes of assumptions		<u>48,061,048.00</u>
	<u>\$ 3,751,268.00</u>	<u>\$ 64,720,143.00</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year Ended June 30,</u>	<u>Amount</u>
2021	\$15,380,343
2022	15,380,343
2023	15,380,343
2024	<u>14,827,846</u>
	<u>\$60,968,875</u>

NOTE 18: ACCELERATED TAX SALE

Chapter 99 of the Public Laws of 1997 of the State of New Jersey, effective May 12, 1997 authorizes any municipality to have an accelerated tax sale. An accelerated tax sale permits a municipality to have a tax sale when a property is in arrears after the 11th day of the 11th month of each fiscal year. In 2020, the Township had an accelerated tax sale, which resulted in a majority of delinquent taxes being sold to outside lien holders.

NOTE 19: SUBSEQUENT EVENTS

The Township has evaluated subsequent events occurring after the financial statement date through July 7, 2021 which is the date the financial statements were available to be issued. Based upon this evaluation, the Township has determined that there are no subsequent events needed to be disclosed.

TOWNSHIP OF MIDDLETOWN

SUPPLEMENTARY SCHEDULES - ALL FUNDS

YEAR ENDED DECEMBER 31, 2020

TOWNSHIP OF MIDDLETOWN
SCHEDULE OF CASH-TREASURER

	<u>REF.</u>		<u>CURRENT FUND</u>
Balance, December 31, 2019	A		\$ 44,179,200.64
Increased by Receipts:			
Collector	A-5	\$ 248,107,672.29	
Miscellaneous Revenue Not Anticipated	A-2	845,671.34	
Appropriation Refunds	A-3	66,482.92	
Petty Cash	A-7	700.00	
State of New Jersey-Senior Citizens and Veterans Deductions-Chapter 20, P.L.1971	A-8	450,206.88	
Revenue Accounts Receivable	A-12	15,728,448.32	
Various Reserves	A-19	483,162.42	
Grants Receivable	A-25	379,996.15	
			<u>266,062,340.32</u>
		\$	<u>310,241,540.96</u>
Decreased by Disbursements:			
2020 Appropriations	A-3	\$ 69,677,831.91	
2019 Appropriation Reserves	A-13	3,597,888.58	
Petty Cash	A-7	700.00	
Accounts Payable	A-16	141,520.91	
Refund of Tax Overpayments	A-18	279,157.79	
Reserve for:			
Various Reserves	A-19	58,270.00	
Appropriated Grants	A-26	474,733.67	
County Taxes	A-21	30,564,126.82	
Due County-Added Taxes	A-22	228,253.39	
Local District School Tax	A-23	151,265,591.00	
Municipal Open Space Tax Payable	A-24	2,319,481.50	
Refund of Prior Year Revenue	A-1	255,220.00	
			<u>258,862,775.57</u>
Balance, December 31, 2020	A		\$ <u>51,378,765.39</u>

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF CASH - COLLECTOR

	<u>REF.</u>	
Balance, December 31, 2019	A	\$ 240,383.49
Received:		
Taxes Receivable	A-9	\$ 245,905,789.61
Tax Title Liens	A-10	563.13
Revenue Accounts Receivable	A-12	323,561.92
2021 Taxes Prepaid	A-17	1,660,091.86
Tax Overpayments	A-18	<u>225,278.03</u>
		<u>248,115,284.55</u>
		\$ <u>248,355,668.04</u>
Decreased by Disbursements:		
Payments to Treasurer	A-4	<u>248,107,672.29</u>
Balance, December 31, 2020	A	\$ <u>247,995.75</u>

"A-6"

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF CHANGE FUNDS

REF.

Balance, December 31, 2019 and
December 31, 2020

A \$ 3,100.00

OFFICE

Tax Collector	\$	1,200.00
Town Clerk		150.00
Library		25.00
Tax Assessor		25.00
Municipal Court		1,050.00
Police Department		100.00
Vital Statistics		100.00
Recreation - Poricy Gift Shop		300.00
Animal Control		100.00
Department of Public Works		<u>50.00</u>
	\$	<u>3,100.00</u>

"A-7"

SCHEDULE OF PETTY CASH FUNDS

OFFICE	RECEIVED FROM <u>TREASURER</u>	RETURNED TO <u>TREASURER</u>
Library	\$ 200.00	\$ 200.00
Public Works	300.00	300.00
Recreation	<u>200.00</u>	<u>200.00</u>
	\$ <u>700.00</u>	\$ <u>700.00</u>

REF.

A-4

A-4

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

**SCHEDULE OF DUE FROM/(TO) STATE OF NEW JERSEY
SENIOR CITIZENS AND VETERANS DEDUCTIONS**

	<u>REF.</u>		
Balance, December 31, 2019	A	\$	6,141.06
Increased by:			
Senior Citizens and Veterans Deductions:			
Per Tax Duplicate		\$	447,679.59
Allowed by Collector		8,250.00	
		<u> </u>	<u>455,929.59</u>
		\$	462,070.65
Decreased by:			
Received From State	A-4	\$	450,206.88
Disallowed by Collector - Prior Year	A-1	5,032.64	
Disallowed by Collector - Current Year		<u>6,297.88</u>	
		<u> </u>	<u>461,537.40</u>
Balance, December 31, 2020	A	\$	<u>533.25</u>

**CALCULATION OF STATE'S SHARE OF
2020 SENIOR CITIZENS AND VETERANS DEDUCTIONS**

Senior Citizens and Veterans Deductions:		
Per Tax Duplicate		\$
Allowed by Collector		447,679.59
		<u>8,250.00</u>
		<u>455,929.59</u>
Less: Disallowed by Collector - Current Year		<u>6,297.88</u>
	A-9	\$
		<u>449,631.71</u>

TOWNSHIP OF MIDDLETOWNCURRENT FUNDSCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

YEAR	BALANCE DECEMBER 31, 2019		2020 LEVY	ADDED	COLLECTIONS		CANCELED	TRANSFERRED TO TAX TITLE LIENS	BALANCE DECEMBER 31, 2020
					2019	2020			
2017	\$ 4,036.13	\$		\$	\$	\$ 3,345.10	\$	\$	\$ 4,036.13
2018	3,345.10					19,967.02			
2019	17,786.62		5,032.64			23,312.12	1,791.66		1,060.58
	25,167.85		5,032.64				1,791.66		5,096.71
2020			247,948,064.79		1,430,392.10	246,332,109.20	150,079.79	27,155.94	8,327.76
			\$ 25,167.85	\$ 247,948,064.79	\$ 5,032.64	\$ 1,430,392.10	\$ 246,355,421.32	\$ 151,871.45	\$ 27,155.94
									\$ 13,424.47
<u>REF.</u>	A				A-2:A-17	A-2		A-10	A

	<u>REF.</u>	
Collector	A-5	
Senior Citizens Deductions	A-8	\$ 245,905,789.61 449,631.71 \$ 246,355,421.32

ANALYSIS OF 2020 PROPERTY TAX LEVY

TAX YIELD			
General Purpose Tax		\$ 245,665,654.80	
Added Taxes		2,282,409.99	
			\$ 247,948,064.79
 TAX LEVY			
Local District School Tax (Abstract)	A-23	\$ 153,192,098.00	
Municipal Open Space Tax	A-24	2,319,481.50	
County Taxes:			
County Tax (Abstract)	A-21	\$ 30,564,126.82	
Due County for Added Taxes (54:4-63.1 et.seq.)	A-22	285,488.81	
<u>TOTAL COUNTY TAXES</u>			30,849,615.63
 Local Tax for Municipal Purposes (Abstract)	A-2	\$ 55,770,192.44	
Minimum Library Tax	A-2	3,833,422.00	
Add: Additional Tax Levied		1,983,255.22	
Local Tax for Municipal Purposes Levied			61,586,869.66
			\$ 247,948,064.79

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF TAX TITLE LIENS

	<u>REF.</u>		
Balance, December 31, 2019	A	\$	160,282.95
Increased by:			
Transfers From Taxes Receivable	A-9	\$	27,155.94
Interest and Cost on Sale			<u>1,312.70</u>
		\$	<u>28,468.64</u>
		\$	<u>188,751.59</u>
Decreased by:			
Cash Receipts	A-5		<u>563.13</u>
Balance, December 31, 2020	A	\$	<u>188,188.46</u>

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

**SCHEDULE OF PROPERTY ACQUIRED FOR TAXES
(AT ASSESSED VALUATION)**

	<u>REF.</u>	
Balance, December 31, 2019	A	\$ 2,131,800.00
Increased by:		
Adjustment to Assessed Value	\$ 11,700.00	<u>11,700.00</u>
		<u>2,143,500.00</u>
Decreased by:		
Sales	A-19	\$ 167,531.00
Loss on Sales		<u>43,369.00</u>
		<u>210,900.00</u>
Balance, December 31, 2020		\$ <u>1,932,600.00</u>

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

REF.		BALANCE DECEMBER 31, 2019	ACCRUED IN 2020	COLLECTED BY		BALANCE DECEMBER 31, 2020
				COLLECTOR	TREASURER	
Licenses:						
Alcoholic Beverages	A-2	\$ 69,436.80	\$ 69,436.80			
Other	A-2	\$ 28,108.75	\$ 28,108.75			
Fees and Permits:						
Construction Code Official	A-2		2,587,589.60			2,587,589.60
Other:						
Assessment Search Fees	A-2		900.00			900.00
Environmental Disturbance Fee	A-2		12,923.60			12,923.60
Street Opening Permits	A-2		70,872.59			70,872.59
Filing Fees	A-2		19,000.00			19,000.00
DPW - Recycling and Garbage Cans	A-2		16,700.00			16,700.00
Variance Fees	A-2		60,174.50			60,174.50
Planning & Zoning Board Fees	A-2		29,431.90			29,431.90
Miscellaneous Fees	A-2		4,651.00			4,651.00
Tax Collector - Tax Sale Ad Fees	A-2		142,327.71			142,327.71
Health Fees	A-2		55,941.00			55,941.00
Registrar Fees	A-2		10,449.00			10,449.00
Registrar - EDRS Fees	A-2		19,156.00			19,156.00
Police - Gun Permit Fees	A-2		10,203.00			10,203.00
Police - ABC Permits	A-2		2,271.00			2,271.00
Police - Youth Week	A-2		1,145.00			1,145.00
Police Accident Reports	A-2		2,134.35			2,134.35
Fire Prevention Fees	A-2		82,232.00			82,232.00
Fire Academy User Fees	A-2		4,575.00			4,575.00
Fines and Costs:						
Municipal Court	A-2	42,440.66	333,096.62			358,372.23
Interest and Costs on Taxes	A-2		323,561.92	323,561.92		17,165.05
Interest on Investments and Deposits	A-2		471,577.08			471,577.08
Parking Meters	A-2		236,633.90			236,633.90
Cable TV Franchise Fees	A-2		450,300.67			450,300.67

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

REF.	BALANCE DECEMBER 31, 2019	ACCRUED IN 2020	COLLECTED BY		BALANCE DECEMBER 31, 2020
			COLLECTOR	TREASURER	
Verizon Fios Franchise Fees	A-2	\$ 568,686.80	\$ 568,686.80	\$ 568,686.80	\$ 568,686.80
Senior Citizen Housing PILOT	A-2	298,540.00			298,540.00
Edgewater Park PILOT	A-2	108,932.28			108,932.28
Chapel Hill Associates PILOT	A-2	52,222.53			52,222.53
Sloan Kettering PILOT	A-2	187,486.82			187,486.82
33 Vanderbilt LLC (E&N) PILOT	A-2	5,711.11			5,711.11
Energy Receipts Tax	A-2	6,044,933.00			6,044,933.00
Watershed Moratorium Offset	A-2	7,755.00			7,755.00
Middletown Board of Education - Shared Service	A-2	212,629.64			212,629.64
Fair Haven Tax Collector Shared Service	A-2	18,727.20			18,727.20
Fair Haven CFO Shared Service	A-2	62,424.00			62,424.00
Fair Haven QPA Shared Service	A-2	4,896.00			4,896.00
Borough of Highlands Building Department Shared Service	A-2	192,500.00			192,500.00
Uniform Fire Safety Act	A-2	92,366.33			92,366.33
Capital Fund - Surplus	A-2	50,000.00			50,000.00
Rental Income - Middletown EMS	A-2	9,001.00			9,001.00
Hotel Occupancy Tax	A-2	138,835.43			138,835.43
Sewage Authority Surplus Contribution	A-2	474,951.00			474,951.00
Field User Fees	A-2	110,743.50			110,743.50
Capital Reserve - Note Premium	A-2	1,890,000.00			1,890,000.00
Reserve for Police Outside Admin Fee	A-2	450,000.00			450,000.00
	\$ 42,440.66	\$ 16,026,734.63	\$ 323,561.92	\$ 15,728,448.32	\$ 17,165.05

REF.

A

A-5

A-4

A

TOWNSHIP OF MIDDLETON

CURRENT FUND

SCHEDULE OF 2019 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2019	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
GENERAL GOVERNMENT:				
Administrative and Executive:				
Salaries and Wages	\$ 27,996.55	\$ 27,996.55	\$	27,996.55
Other Expenses	13,323.79	26,379.26	6,620.47	19,758.79
Purchasing:				
Salaries and Wages	3,483.66	3,483.66		3,483.66
Other Expenses	1,020.14	1,063.80	4.50	1,059.30
Township Committee:				
Salaries and Wages	0.28	0.28		0.28
Other Expenses	173.21	752.49	81.98	670.51
Township Clerk:				
Salaries and Wages	21,813.76	21,813.76		21,813.76
Other Expenses	12,587.45	17,747.01	-23.94	17,770.95
Elections:				
Salaries and Wages	1,286.86	1,286.86		1,286.86
Other Expenses	2,956.57	2,956.57		2,956.57
Financial Administration:				
Salaries and Wages	17,488.45	17,488.45		17,488.45
Other Expenses	36,076.79	38,337.56	2,254.50	36,083.06
Audit Services	7,985.00	8,885.00	900.00	7,985.00
Data Processing Center:				
Salaries and Wages	25,695.92	25,695.92		25,695.92
Other Expenses	52,333.11	65,956.11	33,597.90	32,358.21
Collection of Taxes:				
Salaries and Wages	2,834.29	2,834.29	350.00	2,484.29
Other Expenses	30,102.78	30,271.86	4.49	30,267.37
Liquidation of Tax Title Liens and Foreclosed Property:	229.93	18,485.35	5,538.00	12,947.35
Other Expenses				
Assessment of Taxes:				
Salaries and Wages	48,756.02	43,256.02		43,256.02
Other Expenses	50,659.09	54,501.93	4.50	54,497.43
Maintenance of Tax Map				
Legal Services and Costs:				
Other Expenses	9,627.45	92,569.62	8,163.64	84,405.98
Municipal Prosecutor:				
Salaries and Wages	1,000.14	1,000.14		1,000.14
Other Expenses	5,800.00	5,800.00		5,800.00
Engineering Service and Costs:				
Other Expenses	3,614.27	39,241.27	38,752.65	488.62
Planning:				
Salaries and Wages	22,118.68	22,118.68		22,118.68
Other Expenses	30,047.35	72,674.52	40,735.00	31,939.52
Planning Board:				
Salaries and Wages	1,311.54	1,311.54		1,311.54
Other Expenses	9,498.00	17,413.90	2,567.80	14,846.10
Zoning Board of Adjustment:				
Salaries and Wages	3,316.92	3,316.92		3,316.92
Other Expenses	8,875.00	14,924.00	6,688.00	8,236.00
Insurance:				
General Liability	494.70	3,621.70	3,621.70	
Workers Compensation Insurance		35,000.00	35,000.00	
Employees Group Health	228,092.70	752,215.79	752,215.79	
PUBLIC SAFETY:				
Fire:				
Salaries and Wages	20,754.60	20,754.60		20,754.60
Other Expenses:	5,363.52	43,826.01	34,934.15	8,891.86
Fire Hydrant Service	6,562.50	117,829.34	64,800.92	53,028.42
Uniform Fire Safety Act (Ch. 383, PL1983)				
Uniform Fire Safety Bureau:				
Salaries and Wages	15,389.57	15,389.57		15,389.57
Other Expenses	2,821.64	3,775.32	921.56	2,853.76

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF 2019 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2019	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
Police:				
Salaries and Wages	\$ 528,187.96	\$ 528,187.96	\$	528,187.96
Other Expenses	30,812.21	184,873.62	147,270.22	37,603.40
Emergency Management Services:				
Salaries and Wages	10,904.81	10,904.81		10,904.81
Other Expenses	2,041.12	6,159.46	2,914.84	3,244.62
First Aid:				
Salaries and Wages	6,000.00	6,000.00		6,000.00
Other Expenses	10,591.28	20,462.28	6,855.58	13,606.70
DEPARTMENT OF PUBLIC WORKS AND ENGINEERING:				
Public Works				
Salaries and Wages	367,641.30	367,641.30	174,353.74	193,287.56
Other Expenses	291,191.31	401,626.16	68,077.56	333,548.60
Snow Removal	54,030.49	306,817.76	306,817.76	
Parks:				
Salaries and Wages	133,716.29	133,716.29		133,716.29
Other Expenses	56,369.43	143,719.85	66,248.31	77,471.54
Beach Maintenance	5,000.00	5,000.00		5,000.00
DPW Administration:				
Salaries and Wages	42,557.47	42,557.47		42,557.47
Other Expenses	3,095.74	5,765.43	356.57	5,408.86
Solid Waste and Recycling:				
Salaries and Wages	56,944.35	56,944.35		56,944.35
Other Expenses	207,011.65	567,871.80	274,733.52	293,138.28
Maintenance of Public Property:				
Salaries and Wages	86,254.03	86,254.03		86,254.03
Other Expenses	50,930.47	134,710.80	39,351.64	95,359.16
Fleet Maintenance:				
Salaries and Wages	74,114.36	74,114.36		74,114.36
Other Expenses	23,116.31	256,644.03	148,038.15	108,605.88
Condo Maintenance:				
Other Expenses	150,000.00	150,000.00	90,991.47	59,008.53
HEALTH AND WELFARE:				
Board of Health:				
Salaries and Wages	20,851.56	20,851.56		20,851.56
Other Expenses	10,020.50	12,065.61	289.99	11,775.62
Alliance:				
Salaries and Wages	18,605.77	18,605.77		18,605.77
Other Expenses	12,468.35	14,372.35	784.00	13,588.35
Animal Control Regulation:				
Salaries and Wages	30,000.00	30,000.00		30,000.00
Other Expenses	11,340.40	34,959.03	1,901.92	33,057.11
RECREATION:				
Recreation Department:				
Salaries and Wages	68,006.17	68,006.17		68,006.17
Other Expenses	2,144.55	26,812.28	21,388.56	5,423.72
STATE UNIFORM CONSTRUCTION CODE:				
Construction Official:				
Salaries and Wages	121,485.24	121,485.24		121,485.24
Other Expenses	10,081.63	15,756.46	5,663.88	10,092.58
UNCLASSIFIED:				
Railroad Parking Lot Lease		25,000.00	25,000.00	
Sick Time Buy Back	46,539.87	46,539.87	46,539.87	
Utilities:				
Electric	1,407.15	76,105.20	70,647.60	5,457.60
Street Lighting	24,125.00	182,308.74	49,828.56	132,480.18
Telephone	40,326.13	60,672.66	32,362.82	28,309.84
Water		64,296.83	22,048.58	42,248.25
Natural Gas	8,540.73	106,297.60	38,461.52	67,836.08
Heating Oil	181.66	2,324.99	1,607.82	717.17
Sewage Processing	2,280.00	7,684.19	986.40	6,697.79
Fuel	40,806.32	175,627.60	74,117.73	101,509.87
Municipal Court:				

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF 2019 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2019	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
Salaries and Wages	\$ 52,926.18	\$ 52,926.18		\$ 52,926.18
Other Expenses	11,123.78	13,022.98	1,424.11	11,598.87
Public Defender:				
Salaries and Wages	26,141.09	26,141.09		26,141.09

DEFERRED CHARGES AND STATUTORY
EXPENDITURES MUNICIPAL-WITHIN "CAPS"

STATUTORY EXPENDITURES:

Contribution to:				
Social Security System (O.A.S.I.)	136,756.21	136,756.21	71.39	136,684.82
State Unemployment Insurance	106.72	376.08	376.08	
Defined Contribution Retirement Program(DCRP)	15,035.04	19,504.50		19,504.50

OPERATIONS- EXCLUDED FROM "CAPS":

Maintenance of Free Public Library:				
Salaries and Wages	170,418.98	170,418.98	170,418.98	
Other Expenses	145,543.03	223,216.67	223,216.67	
LOSAP: Volunteer Deferred Compensation		325,000.00	189,250.00	135,750.00

INTERLOCAL MUNICIPAL SERVICE AGREEMENTS:

Monmouth County Shuttle Bus	1,210.00	7,210.00	5,615.00	1,595.00
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CAPITAL IMPROVEMENTS-EXCLUDED FROM "CAPS"

Computer Technology Equipment	18,718.10	115,060.35	5,444.00	109,616.35
Turnout Gear	821.99	821.99		821.99
Police Vehicles		272,000.00	272,000.00	
Health Department Equipment	201.00	30,000.00	28,472.30	1,527.70
	<u>3,970,215.96</u>	<u>7,686,870.33</u>	<u>3,663,330.11</u>	<u>4,023,540.22</u>

REF.	A	A-1
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Appropriation Reserves	A-13	\$ 3,970,215.96
Transfer from Encumbrances Payable	A-15	<u>3,716,654.37</u>
		\$ <u>7,686,870.33</u>

Disbursed	A-4	\$ 3,597,888.58
Accounts Payable	A-16	<u>65,441.53</u>
		\$ <u>3,663,330.11</u>

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF INTERFUND

	<u>REF.</u>		<u>TOTAL</u>	<u>GRANT FUND</u>
Balance, December 31, 2019				
Interfunds Payable	A	\$	666,091.52	\$ 666,091.52
Increased by:				
Deposited in Current Fund:				
Grants Receivable	A-4:A-25		379,996.15	379,996.15
2020 Budget Appropriations	A-3		288,866.35	288,866.35
Grants Receivable Cancelled	A-25		9,214.82	9,214.82
		\$	<u>1,344,168.84</u>	\$ <u>1,344,168.84</u>
Decreased by:				
Disbursed by Current Fund:				
Appropriated Reserves	A-4:A-26		474,733.67	474,733.67
2020 Anticipated Revenue	A-25		284,991.35	284,991.35
Grant Reserves Cancelled	A-1		30,563.75	30,563.75
		\$	<u>790,288.77</u>	\$ <u>790,288.77</u>
Balance, December 31, 2020				
Interfunds Payable	A	\$	<u>553,880.07</u>	\$ <u>553,880.07</u>

"A-15"

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF ENCUMBRANCES PAYABLE

	<u>REF.</u>	
Balance, December 31, 2019	A	\$ 3,716,654.37
Increased by:		
2020 Appropriations	A-3	\$ 5,277,029.44
		\$ 8,993,683.81
Decreased by:		
Transferred to Appropriation Reserves	A-13	\$ 3,716,654.37
Balance, December 31, 2020	A	\$ 5,277,029.44

"A-16"

SCHEDULE OF ACCOUNTS PAYABLE

Balance, December 31, 2019	A	\$ 256,051.03
Increased by:		
Transferred From Appropriation Reserves	A-13	\$ 65,441.53
		\$ 321,492.56
Decreased by:		
Cash Disbursements	A-4	\$ 141,520.91
Canceled to Operations	A-1	\$ 80,368.46
		\$ 221,889.37
Balance, December 31, 2020	A	\$ 99,603.19

"A-17"

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF PREPAID TAXES

	<u>REF.</u>		
Balance, December 31, 2019	A	\$	1,430,392.10
Increased by:			
Collection of 2021 Taxes	A-5	\$	1,660,091.86
Tax Overpayments Applied	A-18		<u>12,991.06</u>
			<u>1,673,082.92</u>
		\$	<u>3,103,475.02</u>
Decreased by:			
Applied to 2020 Taxes	A-9		<u>1,430,392.10</u>
Balance, December 31, 2020	A	\$	<u>1,673,082.92</u>

"A-18"

SCHEDULE OF TAX OVERPAYMENTS

Balance, December 31, 2019	A	\$	54,554.78
Increased by:			
Overpayments in 2020	A-5	\$	225,278.03
Charges to Reserve for Tax Appeals	A-20		<u>66,285.51</u>
			<u>291,563.54</u>
		\$	<u>346,118.32</u>
Decreased by:			
Refunds	A-4	\$	279,157.79
Applied to Prepaid Taxes	A-17		<u>12,991.06</u>
Canceled	A-1		<u>12,710.39</u>
			<u>304,859.24</u>
Balance, December 31, 2020	A	\$	<u>41,259.08</u>

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF VARIOUS RESERVES

<u>PROGRAM</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>	<u>INCREASED</u>	<u>EXPENDED</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2020</u>
Library Reserves	\$ 445,502.74	\$ 309,426.42	\$ 56,345.00	\$ 698,584.16
Due State - Marriage Licenses	1,925.00	6,205.00	1,925.00	6,205.00
Sale of Assets	<u>167,531.00</u>			<u>167,531.00</u>
	<u>\$ 447,427.74</u>	<u>\$ 483,162.42</u>	<u>\$ 58,270.00</u>	<u>\$ 872,320.16</u>
<u>REF.</u>	A	A-4:A-11	A-4	A

"A-20"

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF TAX APPEALS

REF.

Balance, December 31, 2019	A	\$ 2,098,409.19
Increased by:		
Transferred from 2020 Appropriations	A-3	\$ 100,000.00
		\$ 2,198,409.19
Decreased by:		
Transfer to Overpayments	A-18	\$ 66,285.51
Balance, December 31, 2020	A	\$ <u>2,132,123.68</u>

"A-21"

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF COUNTY TAXES PAYABLE

REF.

2020 Levy	A-1:A-9	\$ <u>30,564,126.82</u>
Decreased by: Payment	A-4	\$ <u>30,564,126.82</u>

"A-22"

SCHEDULE OF DUE COUNTY FOR ADDED TAXES

Balance, December 31, 2019	A	\$ 228,253.76
Increased by: County Share of 2018 Levy: Added Taxes (R.S.54:4-63.1 et.seq.) 2020	A-1:A-9	\$ 285,488.81 \$ 513,742.57
Decreased by: Cash Disbursements	A-4	<u>228,253.39</u>
Balance, December 31, 2020	A	\$ <u>285,489.18</u>

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF LOCAL DISTRICT SCHOOL TAX PAYABLE

REF.

Balance, December 31, 2019		
Deferred Payable	A	\$ 61,820,000.00 <u>9,483,424.00</u>
		\$ 71,303,424.00
Increased by:		
Levy	A-2:A-9	\$ 153,192,098.00 <u>224,495,522.00</u>
Decreased by:		
Disbursements	A-4	<u>151,265,591.00</u>
Balance, December 31, 2020		\$ <u>73,229,931.00</u>
Analysis of Balance		
Payable	A	\$ 11,409,931.00
Deferred		<u>61,820,000.00</u>
		\$ <u>73,229,931.00</u>
2020 Liability for Local District School Tax:		
Tax Paid		\$ 151,265,591.00
Less: School Tax Payable, December 31, 2019		<u>9,483,424.00</u>
		\$ <u>141,782,167.00</u>
Add: School Tax Payable, December 31, 2020		<u>11,409,931.00</u>
Amount Charged to 2020 Operations	A-1	\$ <u>153,192,098.00</u>

TOWNSHIP OF MIDDLETOWN

CURRENT FUND

SCHEDULE OF MUNICIPAL OPEN SPACE TAX PAYABLE

REF.

Increased by:		
2020 Levy	\$	2,298,088.45
Added Taxes		21,393.05
	A-1:A-9	<hr/>
		\$
		2,319,481.50
		<hr/>
Decreased by:		
Cash Disbursements	A-4	\$
		<u>2,319,481.50</u>

TOWNSHIP OF MIDDLETOWNGRANT FUNDSCHEDULE OF GRANTS RECEIVABLE

<u>PROGRAM</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>ANTICIPATED IN 2020 BUDGET</u>	<u>RECEIVED</u>	<u>CANCELLED</u>	<u>BALANCE DECEMBER 31, 2020</u>
Federal Grants:					
Hazard Mitigation - Port Monmouth	\$ 153,000.00	\$	\$	\$	153,000.00
Bulletproof Vest Partnership Grant	29,053.25				29,053.25
Senior Center Grant Title III B 2019	32,500.00		32,500.00		
Senior Center Grant Title III B 2020		38,142.00			38,142.00
Bayshore DWI - 2020		16,500.00	14,520.00	1,980.00	
Child Passenger Safety Grant - 2019	16,500.00		16,500.00		
Drive Sober or Get Pulled Over - Year End Holiday Crackdown - 2019	5,500.00		5,500.00		
Recreational Trail Program Grant	9,635.75				9,635.75
Emergency Management Assistance - 2020		10,000.00	10,000.00		
Staffing for Adequate Fire and Emergency Response	85,886.00				85,886.00
Senior Center Supplemental CARE Act Funding		46,081.00			46,081.00
State Grants					
Body Armor Grant - 2019	9,816.73		9,816.73		
Clean Communities Program - 2020		144,268.35	144,268.35		
Recycling Tonnage Grant - 2019	122,861.89		122,861.89		
ROID Grant - 2019	20,000.00				20,000.00
Municipal Alliance - DEDR Grant - 2019	28,264.00		21,029.18	7,234.82	
Municipal Alliance - DEDR Grant - 2020		15,500.00			15,500.00
Pedestrian Safety, Enforcement and Education		11,000.00			11,000.00
Other Grants:					
Sustainable Jersey Grant - PSEG		2,000.00	2,000.00		
Open Space Steward Project at Poricy Park		1,500.00	1,000.00		500.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	\$ <u>513,017.62</u>	\$ <u>284,991.35</u>	\$ <u>379,996.15</u>	\$ <u>9,214.82</u>	\$ <u>408,798.00</u>

REF.

A

A-2

A-4

A-28

A

TOWNSHIP OF MIDDLETOWN

GRANT FUND

SCHEDULE OF RESERVE FOR GRANTS APPROPRIATED

<u>PROGRAM</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>MODIFIED BALANCE</u>	<u>2020 APPROPRIATION</u>	<u>EXPENDED</u>	<u>CANCELED</u>	<u>BALANCE DECEMBER 31, 2020</u>
Federal Grants:						
Hazard Mit Port Monmouth 2018	\$ 153,000.00	\$ 153,000.00		\$ 2,182.97		\$ 153,000.00
Bullet Proof Vest Program	166.97	2,182.97				
Bullet Proof Vest Program	29,053.25	29,053.25		9,355.11		19,698.14
Senior Citizen Grant Title III-B - 2019	17,792.00	22,519.66		4,347.00	18,172.66	
Senior Center Grant Title III-B 2020			38,142.00	19,256.71		18,885.29
Senior Center Supplemental - CARE Act Funding			46,081.00	14,438.33		31,642.67
Bayshore Saturation DWI - 2020			16,500.00	14,520.00	1,980.00	
Child Passenger Safety Seat 2019	13,860.00	13,860.00		13,860.00		
Drive Sober or Get Pulled Over Year End Holiday Crackdown - 2019	5,500.00	5,500.00		5,500.00		
Emergency Management Grant - 2020			10,000.00	10,000.00		
Staffing for Adequate Fire and Emergency Response	62,464.01	62,464.01		18,158.19		44,305.82
State Grants:						
Body Armor Grant 2016	4,160.49	5,000.49		5,000.49		
Body Armor Grant 2017	9,498.65	9,498.65		9,498.65		
Body Armor Grant 2019	5,040.05	6,888.05		6,888.05		
Body Armor Grant 2019	6,516.73	6,516.73		6,516.73		
Clean Communities Program - 2018	596.31	596.31		596.31		
Clean Communities Program - 2019	160,009.42	160,009.42		149,403.69		10,605.73
Clean Communities Program - 2020			144,268.35			144,268.35
DDEF 2018	31,842.23	31,842.23		9,900.00		21,942.23
Recycling Tonnage Grant - 2018	75,840.62	75,840.62				75,840.62
Recycling Tonnage Grant - 2019	122,861.89	122,861.89				122,861.89
Recycling Tonnage Grant - 2016	13,871.66	90,471.66		90,471.66		
Recycling Tonnage Grant - 2017	115,672.34	115,672.34		115,672.34		
Recycling Tonnage Grant - 2015	114,379.22	114,379.22		65,473.95		48,905.27
DCA - ROID Grant	20,000.00	20,000.00				20,000.00
Municipal Alliance - DEDR Muni Share - 2019	15,803.63	17,827.63		10,592.81	7,234.82	
Municipal Alliance - DEDR Muni Share - 2018 Match	2,920.00	3,420.00		245.00	3,175.00	
Municipal Alliance - DEDR Muni Share - 2020			15,500.00	1,400.00		14,100.00
Municipal Alliance - DEDR Muni Share - 2020 Match			3,875.00			3,875.00
Pedestrian Safety, Enforcement and Education			11,000.00	1,100.00		9,900.00
Other Grants:			1,500.00			1,500.00
Open Space Steward Project at Poricy Park						

TOWNSHIP OF MIDDLETOWN

GRANT FUND

SCHEDULE OF RESERVE FOR GRANTS APPROPRIATED

<u>PROGRAM</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>MODIFIED BALANCE</u>	<u>2020 APPROPRIATION</u>	<u>EXPENDED</u>	<u>CANCELED</u>	<u>BALANCE DECEMBER 31, 2020</u>
Hope for Children Foundation	\$ 3,195.00	\$ 3,835.00	\$ 640.00	\$ 640.00	\$ 3,195.00	
Comcast Technology Grant	105,598.62	105,598.62	955.43	955.43	104,643.19	
DPW - NJAW- Poricy Rain Garden - 2013	270.39	270.39	269.12	269.12	1.27	
Sustainable Jersey Grant - PSEG		2,000.00				2,000.00
	\$ 1,089,643.09	\$ 1,179,109.14	\$ 288,866.35	\$ 586,242.54	\$ 30,563.75	\$ 851,169.20
<u>REF.</u>	<u>A</u>	<u>A-3</u>		<u>A-28</u>		<u>A</u>
Appropriated Reserve	A-26	\$ 1,089,643.09				
Transferred from Encumbrances Payable	A-27	89,466.05				
		\$ 1,179,109.14				
Disbursed	A-4		\$ 474,733.67			
Transferred to Encumbrances Payable	A-27		111,508.87			
			\$ 586,242.54			

TOWNSHIP OF MIDDLETOWN

GRANT FUND

SCHEDULE OF ENCUMBRANCES PAYABLE

	<u>REF.</u>	
Balance, December 31, 2019	A	\$ 89,466.05
Increased by:		
Charged to Appropriated Grant Reserve	A-26	\$ 111,508.87
		<u>200,974.92</u>
Decreased by:		
Transferred to Appropriated Grant Reserve	A-26	<u>89,466.05</u>
Balance, December 31, 2020	A	\$ <u>111,508.87</u>

TOWNSHIP OF MIDDLETOWN

GRANT FUND

SCHEDULE OF INTERFUND

	<u>REF.</u>		<u>DUE CURRENT FUND</u>
Balance, December 31, 2019 - Receivable	A	\$	666,091.52
Increased by:			
Cash Received in Current Fund	A-4	\$	379,996.15
2020 Budget Appropriations	A-26		288,866.35
Grants Receivable Cancelled	A-1:A-25		9,214.82
			<u>678,077.32</u>
			<u>1,344,168.84</u>
Decreased by:			
Cash Disbursed by Current Fund	A-4	\$	474,733.67
2020 Anticipated Revenue	A-25		284,991.35
Grants Reserves Cancelled	A-1:A-26		30,563.75
			<u>790,288.77</u>
Balance, December 31, 2020 - Receivable	A	\$	<u>553,880.07</u>

TOWNSHIP OF MIDDLETOWN

TRUST FUND

SCHEDULE OF TRUST CASH - TREASURER

	<u>REF.</u>	<u>ANIMAL CONTROL FEES</u>			<u>OTHER</u>	
Balance, December 31, 2019	B	\$	\$	11,210.55	\$	27,369,917.44
Increased by Receipts:						
Due State of New Jersey	B-2			6,644.40		
Animal Control Fees	B-3			190,487.67		
Reserve for:						
Community Development Block Grant Receivable	B-4				61,980.47	
Miscellaneous Deposits and Reserves	B-5				14,273,879.70	
Open Space	B-6				2,329,589.76	
Community Development Block Grant Reserve	B-7				85,878.88	
Self Insurance	B-8				5,710,166.41	
Payroll Deductions	B-9				<u>37,540,379.49</u>	
				<u>197,132.07</u>		<u>60,001,874.71</u>
		\$	\$	<u>208,342.62</u>	\$	<u>87,371,792.15</u>
Decreased by Disbursements:						
Due State of New Jersey	B-2			6,480.00		
Expenditures Under R.S. 4:19-15.11	B-3			183,400.21		
Reserve for:						
Miscellaneous Deposits and Reserves	B-5				10,703,016.40	
Open Space	B-6				2,323,602.50	
Community Development Block Grant Reserve	B-7				202,274.79	
Self Insurance	B-8				5,630,042.19	
Payroll Deductions	B-9				<u>37,525,847.74</u>	
				<u>189,880.21</u>		<u>56,384,783.62</u>
Balance, December 31, 2020	B	\$	<u>18,462.41</u>		\$	<u>30,987,008.53</u>

"B-2"

TOWNSHIP OF MIDDLETOWN

TRUST FUND

SCHEDULE OF ANIMAL LICENSE FEES DUE STATE OF NEW JERSEY

REF.

Increased by:

Cash Receipts	B-1	\$ 6,644.40
		6,644.40

Decreased by:

Cash Disbursements	B-1	6,480.00

Balance, December 31, 2020

	B	\$ 164.40

TOWNSHIP OF MIDDLETOWN

TRUST FUND

SCHEDULE OF RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES

	<u>REF.</u>		
Balance, December 31, 2019	B	\$	11,210.55
Increased by:			
Dog License Fees		\$	84,205.60
Other Fees			<u>106,282.07</u>
	B-1		<u>190,487.67</u>
		\$	<u>201,698.22</u>
Decreased by:			
Expenditures Under R.S. 4:19-15.11	B-1	\$	<u>183,400.21</u>
			<u>183,400.21</u>
Balance, December 31, 2020	B	\$	<u>18,298.01</u>

<u>LICENSE FEES COLLECTED</u>	
<u>YEAR</u>	<u>AMOUNT</u>
2018	\$ 98,436.80
2019	<u>99,590.20</u>
	\$ <u>198,027.00</u>

TOWNSHIP OF MIDDLETOWN

TRUST FUND

SCHEDULE OF COMMUNITY DEVELOPMENT BLOCK GRANT RECEIVABLE

	<u>REF.</u>	
Balance, December 31, 2019	B	\$ 316,253.75
Increase by:		
Grant Awards	B-7	\$ 825,080.00
Decreased by:		
Cash Receipts	B-1	<u>\$ 1,141,333.75</u>
Balance, December 31, 2020	B	<u>\$ 61,980.47</u>
		<u>\$ 1,079,353.28</u>

TOWNSHIP OF MIDDLETOWNTRUST FUNDSCHEDULE OF RESERVE FOR MISCELLANEOUS DEPOSITS AND RESERVES

	BALANCE DECEMBER 31, <u>2019</u>	PRIOR YEAR <u>ENCUMBRANCES</u>	CASH <u>RECEIPTS</u>	CASH <u>DISBURSEMENTS</u>	<u>ENCUMBRANCES</u>	BALANCE DECEMBER 31, <u>2020</u>
Accumulated Leave	\$ 2,318,538.42	\$ 2,318,538.42	\$ 46,539.87	\$ 25,801.58	\$	\$ 2,339,276.71
Alliance for Drug Abuse	2,019.18	2,019.18				2,019.18
Cash Surety Bonds	3,248,523.99	3,248,523.99	37,343.75	504,287.33		2,781,580.41
C/O's Cash Bonds	49,085.29	49,085.29				49,085.29
Shopping Center Site Plan	89,124.13	33,130.09	122,254.22	90,000.00	81,978.65	105,891.83
CCO - DCA Fees	43,914.00		43,914.00	125,560.00	112,690.00	56,784.00
Rude Awakening	3,832.48	3,832.48				3,832.48
Police Explorer's Acct	2,811.44	2,811.44			2,811.44	
Norma Jean Halverson	1,924.38		1,924.38	10.10		1,934.48
Police Crime Prevention	8,193.57		8,193.57	42.93		6,625.45
Tonya Keller Donations	122.80	122.80				122.80
Engineering and Inspection	1,253,291.83	1,689.89	1,254,981.72	699,901.87	530,019.01	1,423,174.69
Grading Plan Review	80,538.12		80,538.12	71,486.93	57,869.80	94,155.25
Recreation	295,080.62	23,098.88	318,179.50	310,677.68	427,794.54	195,717.06
Middletown EMS Cadet Explorers	66.83		66.83			66.83
Interest on Cash Surety Bond	208,876.43		208,876.43	1,090.98	2,258.22	207,709.19
JCP&L Line Defense	9,042.46		9,042.46			9,042.46
Law Enforcement	44,316.67		44,316.67	12,475.93		46,562.40
Legal Fees	7,077.19		7,077.19	500.00		7,577.19
Mount Laurel Fees	2,288,340.37	65,168.66	2,353,509.03	555,573.62	124,855.96	2,689,851.55
NJ Sales Tax	355.37		355.37	215.83	568.76	2.44
Outside Liens	79,712.73		79,712.73	2,450,267.38	1,964,342.02	565,638.09
POAA	7,357.23		7,357.23	108.00		7,465.23
Police Donations	12,980.54		12,980.54	250.00	7,500.00	5,730.54
Police Donation - K9 Unit	27,337.96	2,802.69	30,140.65	3,820.00	10,876.77	6,486.46
Emergency Services Donations	1,500.00		1,500.00	6,771.84	6,693.37	1,578.47
Donations for Signage	3,000.00		3,000.00		3,000.00	
Police off Duty	692,272.02		692,272.02	2,062,655.00	2,034,989.45	719,937.57
Police LESO Program	307.29		307.29			307.29
Federal Justice Forfeiture Fund	28,051.04		28,051.04	138.49	14,871.20	13,318.33
Premiums Received at Tax Sale	2,261,200.00		2,261,200.00	4,031,100.00	1,486,400.00	4,805,900.00
Public Defender	965.60		965.60	6,792.50	7,358.10	400.00
Recycling Rider	90,853.00	33,129.95	123,982.95	61,130.88	52,695.92	119,993.53
Self Insurance	6,702,818.31	2,688,369.56	9,391,187.87	2,909,551.18	1,920,270.06	84,820.43
Self Insurance - Unemployment Compensation	593,217.44	15,551.44	608,768.88	43,550.21	10,312.05	
Shade Tree Commission	16,380.00		16,380.00			16,380.00
Site Plans/GIS	154,142.10	785.50	154,927.60	39,974.32	43,770.85	150,163.80
Storm Recovery	1,224,466.45	46,356.65	1,270,823.10	666,480.79	1,221,963.57	369,992.77
Special Trust - Fire Prevention	48,865.90	408.56	49,274.46	3,608.00	8,841.48	44,040.98
Street Openings	126,145.10		126,145.10	36,261.62	38,196.27	124,210.45
	\$ 22,026,648.28	\$ 2,910,491.87	\$ 24,937,140.15	\$ 14,273,879.70	\$ 10,703,016.40	\$ 612,326.91
						\$ 27,895,676.54

REF. B B-10 B-1 B-10 B B

TOWNSHIP OF MIDDLETOWN

TRUST FUND

SCHEDULE OF RESERVE FOR OPEN SPACE FUND

	<u>REF.</u>	
Balance, December 31, 2019	B	\$ 2,037,427.07
Increased by:		
Cash Receipts:		
2020 Tax Levy		\$ 2,298,088.45
2020 Added/Omitted Levy		21,393.05
Interest on Investments and Deposits		10,108.26
	B-1	2,329,589.76
Transfer from Encumbrances Payable	B-10	747.34
		\$ 2,330,337.10
		\$ 4,367,764.17
Decreased by:		
Cash Disbursements:		
Bond Principal		\$ 1,239,370.00
Bond Interest		248,512.26
Fund Capital Ordinances		225,000.00
Other Expenses		610,720.24
	B-1	2,323,602.50
Transfer to Encumbrances Payable	B-10	159,935.78
		\$ 2,483,538.28
Balance, December 31, 2020	B	\$ 1,884,225.89

SCHEDULE OF RESERVE FOR COMMUNITY DEVELOPMENT BLOCK GRANT

Balance, December 31, 2019	B	\$ 355,957.34
Increased by:		
Program Income	B-1	\$ 85,878.88
Grant Awards	B-4	825,080.00
Transferred from Encumbrances Payable	B-10	90,940.30
		\$ 1,001,899.18
		\$ 1,357,856.52
Decreased by:		
Cash Disbursements	B-1	\$ 202,274.79
Transferred to Encumbrances Payable	B-10	37,296.30
		\$ 239,571.09
Balance, December 31, 2020	B	\$ 1,118,285.43

TOWNSHIP OF MIDDLETOWN

TRUST FUND

SCHEDULE OF RESERVE FOR SELF-INSURANCE FUND

	<u>REF.</u>	
Balance, December 31, 2019	B	\$ 5,989.16
Increased by:		
Cash Receipts	B-1	\$ 5,710,166.41
		<u>\$ 5,716,155.57</u>
Decreased by:		
Cash Disbursements	B-1	<u>5,630,042.19</u>
Balance, December 31, 2020	B	\$ <u>86,113.38</u>

SCHEDULE OF RESERVE FOR PAYROLL FUND

Balance, December 31, 2019	B	\$ 257,969.83
Increased by:		
Cash Receipts	B-1	\$ 37,540,379.49
		<u>\$ 37,798,349.32</u>
Decreased by:		
Cash Disbursements	B-1	<u>37,525,847.74</u>
Balance, December 31, 2020	B	\$ <u>272,501.58</u>

TOWNSHIP OF MIDDLETOWN

TRUST FUND

SCHEDULE OF RESERVE FOR ENCUMBRANCES PAYABLE

	<u>REF.</u>		<u>TOTAL</u>	<u>OTHER TRUST FUNDS</u>	<u>OPEN SPACE TRUST FUND</u>	<u>COMMUNITY DEVELOPMENT BLOCK GRANT</u>
Balance, December 31, 2019	B	\$	3,002,179.51	\$ 2,910,491.87	747.34	\$ 90,940.30
Increased by:						
Transferred from Reserves	B-5:B-6:B-7		809,558.99	612,326.91	159,935.78	37,296.30
			3,811,738.50	3,522,818.78	160,683.12	\$ 128,236.60
Decreased by:						
Transferred to Reserves	B-5:B-6:B-7		3,002,179.51	2,910,491.87	747.34	\$ 90,940.30
Balance, December 31, 2020	B	\$	<u>809,558.99</u>	<u>\$ 612,326.91</u>	<u>159,935.78</u>	<u>\$ 37,296.30</u>

TOWNSHIP OF MIDDLETOWN

GENERAL CAPITAL FUND

SCHEDULE OF GENERAL CAPITAL CASH - TREASURER

REF.

Balance, December 31, 2019 C \$ 18,869,171.75

Increased by Receipts:

Deferred Charges Unfunded	C-6	\$ 225,000.00
Grants Receivable	C-4	60,000.00
Various Reserves	C-12	24,036.11
Capital Improvement Fund	C-13	1,095,000.00
Raised by Budget	C-14:C-6	<u>1,592,199.55</u>
		2,996,235.66
		\$ <u>21,865,407.41</u>

Decreased by Disbursements:

Capital Surplus to Current Fund	C-1	\$ 1,890,000.00
Bond Anticipation Note	C-11	9,725,000.00
Various Reserves	C-12	50,000.00
Contracts Payable	C-7	<u>6,185,914.64</u>
		<u>17,850,914.64</u>

Balance, December 31, 2020 C \$ 4,014,492.77

TOWNSHIP OF MIDDLETOWN

GENERAL CAPITAL FUND

ANALYSIS OF GENERAL CAPITAL CASH AND INVESTMENTS

	BALANCE DECEMBER 31, 2020
Fund Balance	\$ 931,664.89
Capital Improvement Fund	2,828,472.00
Improvement Authorizations Funded (Listed on Exhibit "C-8")	2,840,515.43
Improvement Authorization Expenditures (Listed on Exhibit "C-6")	(5,549,867.97)
Contracts Payable	3,651,951.15
Various Reserves	163,819.77
Grants Receivable	(1,067,062.50)
Reserve for Grants Receivable	<u>215,000.00</u>
	<u><u>\$ 4,014,492.77</u></u>

REF.

C

TOWNSHIP OF MIDDLETOWN

GENERAL CAPITAL FUND

SCHEDULE OF GRANTS RECEIVABLE

	<u>REF.</u>	
Balance, December 31, 2019	C	\$ 637,062.50
Increased by:		
Improvement Authorization	C-8	490,000.00
		<u>1,127,062.50</u>
Decreased by:		
Cash Receipts	C-2	60,000.00
Balance, December 31, 2020	C	\$ <u>1,067,062.50</u>
Analysis of Balance		
Department of Transportation:		
3227/3233 - Tindall Road Phase I		\$ 46,250.00
3227/3233 - Tindall Road Phase II		87,500.00
3290 - Holland Road		275,000.00
Fully reserved, ordinance to be adopted - Holland Road Phase II		215,000.00
County of Monmouth:		
3178-Open Space - Croydon Hall		201,000.00
3227/3233 - Various Park and Recreational Improvements		150,000.00
Department of Environmental Protection:		
3224 - Various Park Acquisitions		92,312.50
		\$ <u>1,067,062.50</u>

TOWNSHIP OF MIDDLETOWN

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES
TO FUTURE TAXATION - FUNDED

	<u>REF.</u>	
Balance, December 31, 2019	C	\$ 41,789,388.53
Decreased by:		
Serial Bonds Paid by Budget		\$ 4,693,630.00
Serial Bonds Paid by Open Space Fund		<u>1,239,370.00</u>
	C-9	<u>5,933,000.00</u>
Loan Paid by Budget	C-10	<u>76,917.26</u>
		<u>6,009,917.26</u>
Balance, December 31, 2020	C	<u>\$ 35,779,471.27</u>

TOWNSHIP OF MIDDLETOWNGENERAL CAPITAL FUNDSCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION-UNFUNDED

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	BALANCE DECEMBER 31, 2019	INCREASED BY:	DECREASED BY:	FUNDING BY OPEN SPACE TRUST FUND	BALANCE DECEMBER 31, 2020	ANALYSIS OF BALANCE DECEMBER 31, 2020	
			2020 AUTHORIZATIONS	RAISED BY BUDGET APPROPRIATION			EXPENDITURES	UNEXPENDED IMPROVEMENT AUTHORIZATION
<u>General Improvements</u>								
2779	Acquisition of Real Property	\$ 500,000.25	\$	\$	\$ 225,000.00	\$ 275,000.25	\$ 275,000.25	\$
2931	Dredging of Shadow Lake	124,783.69				124,783.69	124,783.69	
2946	Penelope Lane	7,082.00				7,082.00	7,082.00	
3020	Street and Drain Design and Construction	1.62		1.62				
3032	Tax Appeals	0.30		0.30				
3051	Shadow Lake Dredging	33,880.13		33,880.13				
3056	Refunding Bond Ordinance	17,664.99				17,664.99	17,664.99	
3070	Acquisition of Portable/Vehicle Radios	1,357.00				1,357.00	1,357.00	
3113	Refunding Bonds	9,769.66				9,769.66	9,769.66	
3188/3219	Various Capital Improvements	492,767.00		492,767.00				
3204	Various Capital Improvements	2,443.00		2,443.00				
3224	Various Park Acquisitions And Improvements	45,307.50		45,307.50				
3227/3233	Various Capital Improvements	688,875.00		688,875.00				
3229	Various Capital Improvements	62,130.00		62,130.00				
3252/3254	Various Capital Improvements	266,795.00		266,795.00				
3262	Acquisition of a Video Pipe Inspection Camera	29,070.00				29,070.00		29,070.00
3263	Acquisition of Easements for The Port Monmouth Flood Control Project	339,150.00				339,150.00	164,150.00	175,000.00
3264	Improvements to Grand Tour Road	169,575.00				169,575.00	161,372.00	8,203.00
3265	Various Capital Improvements	377,910.00				377,910.00	37,910.00	340,000.00
3275	Various Capital Improvements	113,050.00				113,050.00	93,729.76	19,320.24
3276	Various Capital Improvements	1,095,350.00				1,095,350.00	600,350.00	495,000.00
3277	Improvements To Normandy Park Turf Fields	4,887,750.00				4,887,750.00	4,056,698.62	831,051.38
3290	Various Capital Improvements		3,201,975.00			3,201,975.00		3,201,975.00
		\$ 9,264,712.14	\$ 3,201,975.00	\$ 1,592,199.55	\$ 225,000.00	\$ 10,649,487.59	\$ 5,549,867.97	\$ 5,099,619.62

REF.

C

C-8

C-2

C-8:C-14

C

C-3

C-8

TOWNSHIP OF MIDDLETOWN

GENERAL CAPITAL FUND

SCHEDULE OF CONTRACTS PAYABLE

	<u>REF.</u>	
Balance, December 31, 2019	C	\$ 3,578,916.43
Increased by:		
Improvement Authorizations	C-8	\$ 9,837,865.79
		<u>9,837,865.79</u>
		\$ 13,416,782.22
Decreased by:		
Cash Disbursements	C-2	\$ 6,185,914.64
Transfer to Improvement Authorizations	C-8	<u>3,578,916.43</u>
		<u>9,764,831.07</u>
Balance, December 31, 2020	C	<u>\$ 3,651,951.15</u>

TOWNSHIP OF MIDDLETOWNGENERAL CAPITAL FUNDSCHEDULE OF IMPROVEMENT AUTHORIZATIONS

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	ORDINANCE DATE	AMOUNT	BALANCE		2020 AUTHORIZATIONS	INCREASED BY:		DECREASED BY:		BALANCE		
				DECEMBER 31, 2019			TRANSFER FROM CONTRACTS PAYABLE	TRANSFER TO CONTRACTS PAYABLE	CANCELLED	DECEMBER 31, 2020	FUNDED	UNFUNDED	
				FUNDED	UNFUNDED		\$	\$	\$	\$	13,269.99	27.00	
2986	Park Improvements	08/17/09	\$ 1,405,000.00	\$ 71.50	\$ 13,269.99								
2993	Storm/Flood Water Drainage Improvements	11/16/09	200,000.00								13,269.99	27.00	
3045	Various Capital Improvements	10/17/11	2,075,000.00	126.15			30,142.95				30,269.10		
3065;3072	Various Road Improvements	06/18/12;11/19/12	2,700,000.00	3,679.32			80,565.28	61,116.18			23,128.42		
3091	Various Capital Improvements	05/20/13	2,678,500.00	3,501.44			11,381.49	2,593.61			12,289.32		
3111/3119	Various Capital Improvements	10/20/14	4,700,000.00	225,346.68			206,898.69	400,834.91			31,410.46		
3141/3230	Various Capital Improvements	06/01/15	5,200,000.00	136,490.63			139,317.18	141,067.18			134,740.63		
3178	Various Capital Improvements	07/18/16	5,314,530.00	695,457.83			184,761.07	303,258.93			576,959.97		
3188/3219/3231	Various Capital Improvements	02/06/17	3,172,050.00			220,864.54		244,445.20		325,926.63		139,383.11	
3204	Various Capital Improvements	09/05/17	1,120,950.00	448,061.46	2,443.00					294,372.45		156,132.01	
3220	Preliminary Expenses - Municipal Complex	05/21/18	250,000.00	249,525.00								249,525.00	
3224	Various Park Acquisitions and Improvements	06/18/18	369,250.00	248,942.50	45,307.50		74,559.79	74,559.79				294,250.00	
3227/3233	Various Capital Improvements	7/16/2018;9/4/18	5,359,500.00	310,202.82	688,875.00		1,193,562.52	1,191,887.61				1,000,752.73	
3228	Various Capital Improvements	07/16/18	358,352.71	193,407.70			61,503.99	61,503.99				193,407.70	
3229	Acquisition of Property	07/16/18	400,000.00			1,457.40		8,288.76		8,288.76		1,457.40	
3252/3254	Various Capital Improvements	04/01/19	1,707,300.00			119,597.67		981,504.62		1,032,504.62		48,597.67	
3262	Acquisition of a Video Pipe Inspection Camera	08/19/19	30,600.00	930.00	29,070.00		539.68	539.68			930.00	29,070.00	
3263	Acquisition of Easements for The Port Monmouth Flood Control Project	08/19/19	357,000.00		175,000.00		172,513.80	172,513.80				175,000.00	
3264	Improvements to Grand Tour Road	08/19/19	178,500.00		26,143.00		152,005.15	169,945.15				8,203.00	
3265	Various Capital Improvements	08/19/19	397,800.00		350,200.00		8,015.87	18,215.87				340,000.00	
3268	Acquisition of a Sport Utility Vehicle	10/21/19	51,000.00	1,614.61			48,910.39	50,520.83				4.17	
3275	Various Capital Improvements	12/02/19	119,000.00	5,950.00	113,050.00			99,679.76				19,320.24	
3276	Various Capital Improvements	12/02/19	1,153,000.00	57,650.00	1,095,350.00			658,000.00				495,000.00	
3277	Improvements To Normandy Park												
	Turf Fields	12/02/19	5,145,000.00	257,250.00	4,887,750.00			4,313,948.62				831,051.38	
3290	Various Capital Improvements	08/17/20	3,682,600.00			3,671,500.00		456,587.42			12,937.58	3,201,975.00	
			\$ 2,851,504.63	\$ 7,755,108.11	\$ 3,671,500.00		\$ 3,578,916.43	\$ 9,837,865.79	\$ 79,028.33	\$ 2,840,515.43	\$ 5,099,619.62		
	REF.		C	C			C-7	C-7	C-1	C:3	C:6		
Bonds and Notes	C-6:C-14				\$ 3,201,975.00								
Grants Receivable	C-4				275,000.00								
Capital Improvement Fund	C-13				194,525.00								
					\$ 3,671,500.00								

TOWNSHIP OF MIDDLETOWN
GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS

<u>PURPOSE</u>	<u>DATE OF ISSUE</u>	<u>ORIGINAL ISSUE</u>	MATURITIES OF BONDS OUTSTANDING DECEMBER 31, 2020			<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2020</u>
			<u>DATE</u>	<u>AMOUNT</u>					
General Obligation	12/13/2001	\$ 6,413,000.00		\$			\$ 1,000.00	\$ 1,000.00	\$
General Refunding	4/12/2007	16,723,221.00	12/1/2021	1,097,350.00	4.000%		2,839,015.00	1,075,180.00	1,763,835.00
			12/1/2022	666,485.00	4.000%				
Open Space Refunding	4/12/2007	1,205,348.00	12/1/2021	135,650.00	4.000%		342,985.00	130,820.00	212,165.00
			12/1/2022	76,515.00	4.000%				
Refunding Bonds	5/22/2012	8,870,000.00	12/1/2021	1,005,000.00	4.000%		2,820,000.00	970,000.00	1,850,000.00
			12/1/2022	410,000.00	5.000%				
			12/1/2023	435,000.00	5.000%				
Refunding Bonds	5/22/2012	7,275,000.00	12/1/2021	825,000.00	4.000%		3,955,000.00	800,000.00	3,155,000.00
			12/1/2022	855,000.00	5.000%				
			12/1/2023	900,000.00	5.000%				
			12/1/2024	575,000.00	5.000%				
Refunding Bonds (General Obligation)	12/4/2014	1,495,000.00					398,000.00	398,000.00	
Refunding Bonds	12/4/2014	1,260,000.00	12/1/2021	224,000.00	5.000%		673,000.00	213,000.00	460,000.00
			12/1/2022	236,000.00	5.000%				
Refunding Bonds	3/24/2016	1,385,000.00	12/1/2021	285,000.00	5.000%		865,000.00	275,000.00	590,000.00
			12/1/2022	305,000.00	5.000%				
Refunding Bonds	3/24/2016	1,320,000.00	12/1/2021	260,000.00	5.000%		1,065,000.00	245,000.00	820,000.00
			12/1/2022	275,000.00	5.000%				
			12/1/2023	285,000.00	5.000%				
Refunding Bonds	10/5/2016	1,978,950.00	8/1/2021	371,300.00	4.000%		1,939,450.00	359,450.00	1,580,000.00
			8/1/2022	387,100.00	4.000%				
			8/1/2023	402,900.00	4.000%				
			8/1/2024	418,700.00	4.000%				

TOWNSHIP OF MIDDLETOWN

GENERAL CAPITAL FUND

SCHEDULE OF GENERAL SERIAL BONDS

PURPOSE	DATE OF ISSUE	ORIGINAL ISSUE	MATURITIES OF BONDS OUTSTANDING DECEMBER 31, 2020			INTEREST RATE	BALANCE DECEMBER 31, 2019	DECREASED	BALANCE DECEMBER 31, 2020
			DATE	AMOUNT					
Refunding Bonds	10/5/2016	\$ 526,050.00	8/1/2021	\$ 98,700.00	4.000%				
			8/1/2022	102,900.00	4.000%				
			8/1/2023	107,100.00	4.000%				
			8/1/2024	111,300.00	4.000%	\$	515,550.00	\$ 95,550.00	420,000.00
General Obligation	2/23/2017	19,935,000.00	2/15/2021	920,000.00	5.000%				
			2/15/2022	995,000.00	5.000%				
			2/15/2023	1,000,000.00	5.000%				
			2/15/2024	1,000,000.00	5.000%				
			2/15/2025	1,345,000.00	5.000%				
			2/15/2026	1,415,000.00	5.000%				
			2/15/2027	1,490,000.00	5.000%				
			2/15/2028	1,565,000.00	5.000%				
			2/15/2029	1,645,000.00	5.000%				
			2/15/2030	1,730,000.00	5.000%				
			2/15/2031	1,820,000.00	5.000%				
			2/15/2032	1,840,000.00	5.000%		17,735,000.00	970,000.00	16,765,000.00
General Obligation	12/23/2019	8,135,000.00	6/30/2021	400,000.00	5.000%				
			6/30/2022	400,000.00	5.000%				
			6/30/2023	400,000.00	5.000%				
			6/30/2024	400,000.00	5.000%				
			6/30/2025	400,000.00	5.000%				
			6/30/2026	400,000.00	5.000%				
			6/30/2027	430,000.00	5.000%				
			6/30/2028	455,000.00	5.000%				
			6/30/2029	475,000.00	5.000%				
			6/30/2030	500,000.00	5.000%				
			6/30/2031	525,000.00	5.000%				
			6/30/2032	550,000.00	5.000%				
			6/30/2033	800,000.00	4.000%				
			6/30/2034	800,000.00	4.000%				
			6/30/2035	800,000.00	4.000%		8,135,000.00	400,000.00	7,735,000.00
						\$	41,284,000.00	\$ 5,933,000.00	\$ 35,351,000.00

REF.

C

C-5

C

TOWNSHIP OF MIDDLETOWN

GENERAL CAPITAL FUND

SCHEDULE OF GREEN ACRES LOAN PAYABLE

REF.

Balance December 31, 2019	C	\$ 505,388.53
Decreased by:		
Loans Paid by Budget	C-5	<u>76,917.26</u>
Balance December 31, 2020	C	\$ <u>428,471.27</u>

TOWNSHIP OF MIDDLETOWN

GENERAL CAPITAL FUND

SCHEDULE OF BOND ANTICIPATION NOTES

<u>ORDINANCE</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>DATE OF ISSUE OF ORIGINAL NOTE</u>	<u>DATE OF ISSUE</u>	<u>DATE OF MATURITY</u>	<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2020</u>
3204	Various Capital Improvements	06/27/18	06/25/19	03/12/20	2.50%	\$ 14,903.00	\$ 14,903.00	\$
3188/3219	Various Capital Improvements	06/27/18	06/25/19	03/12/20	2.50%	2,585,097.00	2,585,097.00	
3188/3219	Various Capital Improvements	06/25/19	06/25/19	03/12/20	2.50%	428,350.00	428,350.00	
3051	Shadow Lake Dredging	06/25/19	06/25/19	03/12/20	2.50%	207,200.00	207,200.00	
3224	Various Park Acquisitions and Improvements	06/25/19	06/25/19	03/12/20	2.50%	276,937.00	276,937.00	
3227/3233	Various Capital Improvements	06/25/19	06/25/19	03/12/20	2.50%	4,210,578.00	4,210,578.00	
3229	Acquisition of Property	06/25/19	06/25/19	03/12/20	2.50%	380,000.00	380,000.00	
3254	Various Capital Improvements	06/25/19	06/25/19	03/12/20	2.50%	1,621,935.00	1,621,935.00	
						\$ 9,725,000.00	\$ 9,725,000.00	\$

REF.

C

C-2

C

TOWNSHIP OF MIDDLETOWN

GENERAL CAPITAL FUND

SCHEDULE OF VARIOUS RESERVES

Reserve for:	BALANCE DECEMBER 31, 2019	INCREASED	DECREASED	BALANCE DECEMBER 31, 2020
Debt Service	\$ 68,687.09	\$	\$ 50,000.00	\$ 18,687.09
Ideal Beach Dune Project	45,000.00			45,000.00
Future Sidewalk Construction	<u>76,096.57</u>	<u>24,036.11</u>		<u>100,132.68</u>
	<u>\$ 189,783.66</u>	<u>\$ 24,036.11</u>	<u>\$ 50,000.00</u>	<u>\$ 163,819.77</u>

REF.

C

C-2

C-2

C

TOWNSHIP OF MIDDLETOWN

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>	
Balance, December 31, 2019	C	\$ 1,927,997.00
Increased by:		
2020 Budget Appropriation	C-2	<u>1,095,000.00</u>
		<u>\$ 3,022,997.00</u>
Decreased by:		
Appropriation to Finance Improvement Authorizations:	C-8	<u>194,525.00</u>
Balance, December 31, 2020	C	<u>\$ 2,828,472.00</u>

TOWNSHIP OF MIDDLETOWNGENERAL CAPITAL FUNDSCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

ORDINANCE NUMBER	IMPROVEMENT AUTHORIZATION	BALANCE DECEMBER 31, 2019	INCREASED BY		DECREASED BY		FUNDING BY OPEN SPACE TRUST FUND	BALANCE DECEMBER 31, 2020
			2020 AUTHORIZATIONS	BOND ANTICIPATION NOTES NOT RENEWED	RAISED IN BUDGET	EXCESS CASH FROM PRIOR YEAR BONDS		
2779	Acquisition of Real Property	\$ 500,000.25	\$	\$	\$	\$	\$ 225,000.00	\$ 275,000.25
2931	Dredging of Shadow Lake	124,783.69						124,783.69
2946	Penelope Lane	7,082.00						7,082.00
3020	Street and Drain Design and Construction	1.62			1.62			
3032	Tax Appeals	0.30			0.30			
3051	Shadow Lake Dredging	0.13		207,200.00	33,880.13	173,320.00		
3056	Refunding Bond Ordinance	17,664.99						17,664.99
3070	Acquisition of Portable Vehicle Radios	1,357.00						1,357.00
3113	Refunding Bonds	9,769.66						9,769.66
3204	Various Capital Improvements			14,903.00	2,443.00	12,460.00		
3188/3219	Various Capital Improvements			3,013,447.00	492,767.00	2,520,680.00		
3224	Various Park Acquisitions and Improvements	0.50		276,937.00	45,307.50	231,630.00		
3227/3233	Various Capital Improvements	2,197.00		4,210,578.00	688,875.00	3,523,900.00		
3229	Acquisition of Property			380,000.00	62,130.00	317,870.00		
3252/3254	Various Capital Improvements			1,621,935.00	266,795.00	1,355,140.00		
3262	Acquisition of a Video Pipe Inspection Camera	29,070.00						29,070.00
3263	Acquisition of Easements for The Port Monmouth Flood Control Project	339,150.00						339,150.00
3264	Improvements to Grand Tour Road	169,575.00						169,575.00
3265	Various Capital Improvements	377,910.00						377,910.00
3275	Various Capital Improvements	113,050.00						113,050.00
3276	Various Capital Improvements	1,095,350.00						1,095,350.00
3277	Improvements to Normandy Park Turf Fields	4,887,750.00						4,887,750.00
3290	Various Capital Improvements		3,201,975.00					3,201,975.00
		\$ 7,674,712.14	\$ 3,201,975.00	\$ 9,725,000.00	\$ 1,592,199.55	\$ 8,135,000.00	\$ 225,000.00	\$ 10,649,487.59

REF.

C-8

C-11

C-11

C-2:C-6

TOWNSHIP OF MIDDLETOWN

PART II

SINGLE AUDIT SECTION

REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

REPORT ON COMPLIANCE WITH REQUIREMENTS
APPLICABLE TO MAJOR FEDERAL PROGRAMS AND ON
INTERNAL CONTROL REQUIRED BY THE UNIFORM GUIDANCE

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTES TO THE SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS

SCHEDULE OF FINDINGS AND QUESTIONED COSTS



SUPLEE, CLOONEY & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

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E-mail info@scnco.com

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Members
of the Township Committee
Township of Middletown
County of Monmouth
Middletown, New Jersey 07748

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory financial statements of the various individual funds and the account group of the Township of Middletown, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Township's regulatory financial statements, and have issued our report thereon dated July 7, 2021. Our report disclosed that, as described in Note 1 to the financial statements, the Township of Middletown prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

Internal Control Over Financial Reporting

In planning and performing our audit of the regulatory financial statements, we considered the Township's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we do not express an opinion on the effectiveness of Township's internal control.

SUPLEE, CLOONEY & COMPANY

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Township of Middletown's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

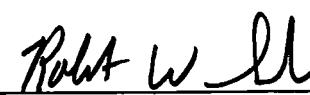
Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township of Middletown's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Middletown's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


CERTIFIED PUBLIC ACCOUNTANTS


REGISTERED MUNICIPAL ACCOUNTANT NO. 439

July 7, 2021



SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO MAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAMS AND ON INTERNAL CONTROL REQUIRED BY THE UNIFORM GUIDANCE

The Honorable Mayor and Members
of the Township Committee
Township of Middletown
County of Monmouth
Middletown, New Jersey 07748

Report on Compliance for Each Major Federal Program

We have audited the Township of Middletown's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Township of Middletown's major federal programs for the year ended December 31, 2020. The Township's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Township of Middletown's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Township of Middletown's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Township of Middletown's compliance.

SUPLEE, CLOONEY & COMPANY

Opinion on Each Major Federal Program

In our opinion, the Township of Middletown complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2020.

Report on Internal Control Over Compliance

Management of the Township of Middletown is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Township of Middletown's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Township of Middletown's internal control over compliance.

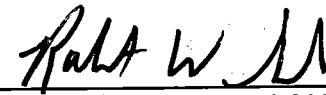
A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



CERTIFIED PUBLIC ACCOUNTANTS



REGISTERED MUNICIPAL ACCOUNTANT NO. 439

July 7, 2021

TOWNSHIP OF MIDDLETOWN

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED DECEMBER 31, 2020

<u>FEDERAL GRANTOR/PASS THROUGH GRANTOR/PROGRAM TITLE</u>	<u>FEDERAL CFDA NUMBER</u>	<u>GRANTORS NUMBER</u>	<u>GRANT AWARD AMOUNT</u>	<u>GRANT PERIOD</u>		<u>RECEIVED FISCAL YEAR 2020</u>	<u>EXPENDITURES FISCAL YEAR 2020</u>	<u>CUMULATIVE EXPENDITURES DECEMBER 31 2020</u>
				<u>FROM</u>	<u>TO</u>			
<u>U.S. Department of Housing and Urban Development</u>								
Community Development Block Grant	14.218	B-17-MC-34-0110	\$ 221,651.00	01/01/17	09/01/24	\$ 49,830.75	\$ 1,018.27	\$ 221,651.00
Community Development Block Grant	14.218	B-18-MC-34-0110	251,171.00	01/01/18	09/01/25	12,149.72	68,945.23	211,897.50
Community Development Block Grant	14.218	B-19-MC-34-0110	266,423.00	07/12/19	09/01/26			
Community Development Block Grant	14.218	B-20-MC-34-0110	265,435.00	09/23/20	09/01/27			
Community Development Block Grants - Program Income	14.218	Not Applicable	157,116.52	Continuous		85,878.88	132,311.29	132,311.29
Community Development Block Grants - CARES ACT	14.218	B-20-MW-34-0110	559,604.00	12/29/20	12/29/26			
Total U.S. Department of Housing and Urban Development						\$ 147,859.35	\$ 202,274.79	\$ 565,859.79
<u>U.S. Department of the Treasury:</u>								
Treasury Forfeiture Fund	21.016	N/A	14,871.20	Continuous		\$ 138.49	\$ 14,871.20	\$ 14,871.20
<u>Pass through County of Monmouth</u>								
Coronavirus Relief Fund (CARES ACT)	21.019	N/A	1,441,801.08	03/01/20	12/18/20	\$ 898,456.65	\$ 1,441,801.08	\$ 1,441,801.08
						\$ 898,595.14	\$ 1,456,672.28	\$ 1,456,672.28
<u>U.S. Department of Health and Human Services</u>								
<u>Pass through the County of Monmouth:</u>								
<u>Department of Human Services</u>								
Title III-B-Senior Citizen Grant -2019	93.044	13-014	32,500.00	07/01/19	09/30/20	\$ 32,500.00	\$ 4,347.00	\$ 14,327.34
Title III-B-Senior Citizen Grant - 2020	93.044	13-014	38,142.00	07/01/20	09/30/21		6,762.71	6,762.71
Senior Center - Supplemental CARES Act Funding	93.044	13-014	46,081.00	07/01/20	09/30/21		2,938.33	2,938.33
Total U.S. Department of Health and Human Services						\$ 32,500.00	\$ 14,048.04	\$ 24,028.38
<u>U.S. Department of Homeland Security:</u>								
<u>Pass through the State of New Jersey:</u>								
<u>Department of Law and Public Safety</u>								
Staffing for Adequate Fire and Emergency Response Grant	97.083	EMW-2016-FF-00324	136,675.00	11/25/17	11/24/21	\$ 10,000.00	\$ 18,158.19	\$ 92,369.18
Emergency Management Agency Assistance	97.042	FY19-EMPG-EMMA-1332	10,000.00	07/01/19	06/30/20		10,000.00	10,000.00
Hazard Mitigation Grant Program (HMGP) Port Monmouth	97.039	FEMA-DR-4086-NJ-579-R	153,000.00	05/18/16	05/18/19			
<u>Pass through the State of New Jersey:</u>								
<u>Department of Environmental Protection</u>								
Hazard Mitigation Grant Program (HMGP)	97.039	HMPG-DR-4086-NJ-441-R	250,000.00	07/30/15	07/30/17			\$ 249,996.28
Total U.S. Department of Homeland Security						\$ 10,000.00	\$ 28,158.19	\$ 352,365.46
<u>U.S. Department of Justice:</u>								
<u>Pass Through the State of New Jersey:</u>								
<u>Department of Law and Public Safety:</u>								
Bulletproof Vest Partnership Program	16.607	N/A	2,182.97	04/01/16	08/31/18	\$	\$ 2,016.00	\$ 2,016.00
Bulletproof Vest Partnership Program	16.607	N/A	29,053.25	04/01/19	08/31/21			
Total U.S. Department of Justice						\$	\$ 2,016.00	\$ 2,016.00

See accompanying notes to the schedule of expenditures of federal awards.

TOWNSHIP OF MIDDLETOWN

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED DECEMBER 31, 2020**

FEDERAL GRANTOR/PASS THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	GRANTORS NUMBER	GRANT AWARD AMOUNT	GRANT PERIOD		RECEIVED FISCAL YEAR 2020	EXPENDITURES FISCAL YEAR 2020	CUMULATIVE EXPENDITURES DECEMBER 31 2020						
				FROM	TO									
U.S. Department of Transportation:														
Pass Through the State of New Jersey:														
Department of Law and Public Safety:														
Drive Sober or Get Pulled Over - Year End Holiday Crackdown	20.616	EA-20-45-01-MH-46	\$ 5,500.00	12/06/19	01/01/20	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00						
Bayshore Saturation DWI	20.616	N/A	16,500.00	10/01/19	09/30/20	14,520.00	14,520.00	14,520.00						
Child Passenger Safety Seat	20.616	OP-20-45-02-08	16,500.00	10/01/19	09/30/20	16,500.00	13,860.00	16,500.00						
Total U.S. Department of Transportation						\$ 36,520.00	\$ 33,880.00	\$ 36,520.00						
						\$ 1,125,474.49	\$ 1,737,049.30	\$ 2,437,461.91						

TOWNSHIP OF MIDDLETOWN

NOTES TO THE SCHEDULES OF EXPENDITURES OF FEDERAL AWARDS

YEAR ENDED DECEMBER 31, 2020

NOTE 1. GENERAL

The accompanying schedule of expenditures of federal awards presents the activity of all federal financial assistance programs of the Township of Middletown, County of Monmouth, New Jersey. All federal financial assistance received directly from federal agencies, as well as federal financial assistance passed through other government agencies is included on the Schedule of Expenditures of Federal Awards.

NOTE 2. BASIS OF ACCOUNTING

The accompanying schedule of expenditures of federal awards is presented on the prescribed basis of accounting, modified accrual basis with certain exceptions, prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with the budget laws of New Jersey, which is a comprehensive basis of accounting, other than generally accepted accounting principles. The basis of accounting, with exceptions, is described in Note 1 to the Township's financial statements - regulatory basis.

NOTE 3. RELATIONSHIP TO FEDERAL FINANCIAL REPORTS

Amounts reported in the accompanying schedule agrees with the amounts reported in the related federal and state financial reports. In addition, the Township has not elected to use the de minimus cost rate as covered in 2 CFR 200.414 (F&AS) costs.

NOTE 4. RELATIONSHIP TO FINANCIAL STATEMENTS - REGULATORY BASIS

Amounts reported in the accompanying schedules agree with amounts reported in the Township's regulatory basis financial statements. These amounts are reported in the Grant Fund, Current Fund, Trust Funds and HUD Trust Funds. During 2020 the Township received Federal Funds related to the global pandemic (Covid 19). These funds were not required to be budgeted. Expenditures were charged to various accounts in various funds and then either reimbursed with Federal Funds received or taken in as miscellaneous revenue not anticipated. For purposes of this note, those funds have all been combined and shown as Coronavirus Relief Fund.

Revenues:

	<u>Federal</u>	<u>State</u>	<u>Other</u>	<u>Total</u>
Grant Fund:				
Appropriated	\$ 79,020.00	\$ 297,976.15	\$ 3,000.00	\$ 379,996.15
Trust Other Fund	147,997.84			147,997.84
Coronavirus Relief Fund	<u>898,456.65</u>			
	<u>\$ 1,125,474.49</u>	<u>\$ 297,976.15</u>	<u>\$ 3,000.00</u>	<u>\$ 527,993.99</u>

Expenditures:

	<u>Federal</u>	<u>State</u>	<u>Other</u>	<u>Total</u>
Grant Fund				
	\$ 78,102.23	\$ 394,521.89	\$ 2,109.55	\$ 474,733.67
Trust Other Fund	217,145.99			217,145.99
General Capital Fund		353.88		353.88
Coronavirus Relief Fund	<u>1,441,801.08</u>			
	<u>\$ 1,737,049.30</u>	<u>\$ 394,875.77</u>	<u>\$ 2,109.55</u>	<u>\$ 692,233.54</u>

NOTE 5. OTHER

Matching contributions expended by the Township in accordance with terms of the various grants are not reported in the accompanying schedule.

Township of Middletown
Monmouth County, New Jersey

Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2020

Section I - Summary of Auditor's Results

Financial Statements

(1) Type of Auditor's Report Issued:	Unmodified
(2) Internal Control Over Financial Reporting:	
(a) Material weaknesses identified?	No
(b) Significant deficiencies identified that are not considered to be material weaknesses?	No
(3) Noncompliance material to the financial statements noted during the audit?	No

Federal Program(s)

(1) Internal Control Over Major Federal Programs:	
(a) Material weaknesses identified?	No
(b) Significant deficiencies identified that are not considered to be material weaknesses?	No
(2) Type of Auditor's Report issued on compliance for major federal program(s)?	Unmodified
(3) Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance and listed in Section III of this schedule?	No
(4) Identification of Major Federal Program(s):	

<u>Program</u>	<u>Grant Number</u>
Coronavirus Relief Fund (CARES Act)	21.019

(5) Program Threshold Determination:

Type A Federal Program Threshold >= \$750,000.00
Type B Federal Program Threshold < \$750,000.00

(6) Auditee qualified as a low-risk auditee under the Uniform Guidance? No

Township of Middletown
Monmouth County, New Jersey

Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2020

Section II – Financial Statement Audit – Reported Findings Under Government Auditing Standards

Internal Control Findings – None Reported

Compliance Findings – None Reported

Section III – Findings and Questioned Costs Relative to Major Federal Programs

Federal Programs - None

Township of Middletown
Monmouth County, New Jersey

Summary Schedule of Prior Audit Findings
For the Year Ended December 31, 2020

Status of Prior Year Audit Findings

None Reported

PART III

TOWNSHIP OF MIDDLETOWN

STATISTICAL DATA

LIST OF OFFICIALS

COMMENTS AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2020

**COMPARATIVE STATEMENT OF OPERATIONS AND
CHANGES IN FUND BALANCE - CURRENT FUND**

	YEAR 2020		YEAR 2019	
	<u>AMOUNT</u>	<u>%</u>	<u>AMOUNT</u>	<u>%</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Fund Balance Utilized	\$ 8,500,000.00	3.06%	\$ 7,150,000.00	2.66%
Miscellaneous - From Other Than Local Property Tax Levies	21,329,855.75	7.68%	20,965,393.56	7.79%
Collection of Delinquent Taxes and Tax Title Liens	23,875.25	0.01%	47,495.79	0.02%
Collection of Current Tax Levy	<u>247,762,501.30</u>	<u>89.25%</u>	<u>240,875,172.74</u>	<u>89.53%</u>
<u>TOTAL INCOME</u>	<u>\$ 277,616,232.30</u>	<u>100.00%</u>	<u>\$ 269,038,062.09</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Budget Expenditures	\$ 80,485,596.53	30.13%	\$ 78,560,343.59	30.19%
County Taxes	30,849,615.63	11.55%	30,074,266.47	11.56%
Local School Taxes	153,192,098.00	57.35%	149,247,782.00	57.36%
Municipal Open Space Tax	2,319,481.50	0.87%	2,283,508.33	0.88%
Other Expenditures	<u>269,467.46</u>	<u>0.10%</u>	<u>35,946.50</u>	<u>0.01%</u>
<u>TOTAL EXPENDITURES</u>	<u>\$ 267,116,259.12</u>	<u>100.00%</u>	<u>\$ 260,201,846.89</u>	<u>100.00%</u>
Excess in Revenue	\$ 10,499,973.18		\$ 8,836,215.20	
Fund Balance, January 1	<u>22,077,350.74</u>		<u>20,391,135.54</u>	
	\$ 32,577,323.92		\$ 29,227,350.74	
Less: Utilization as Anticipated Revenue	<u>8,500,000.00</u>		<u>7,150,000.00</u>	
Fund Balance, December 31	<u>\$ 24,077,323.92</u>		<u>\$ 22,077,350.74</u>	

COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Apportionment of Tax Rate:			
Local Municipal	0.485	0.478	0.489
Municipal Open Space	0.020	0.020	0.020
Municipal Library	0.034	0.033	0.033
County	0.266	0.264	0.277
Local School	<u>1.333</u>	<u>1.317</u>	<u>1.348</u>
Total Tax Rate	<u>2.138</u>	<u>2.112</u>	<u>2.167</u>

ASSESSED VALUATIONS:

2020	\$11,490,442,272.00
2019	\$11,331,428,725.00
2018	\$10,864,913,784.00

COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>YEAR</u>	<u>TAX LEVY</u>	<u>CASH COLLECTION</u>	<u>PERCENTAGE OF COLLECTIONS</u>
2020	\$247,948,064.79	\$247,762,501.30	99.92%
2019	241,142,161.51	240,875,172.74	99.88%
2018	237,337,126.75	237,165,388.77	99.92%

DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>YEAR</u>	AMOUNT OF TAX		<u>TOTAL DELINQUENT</u>	<u>PERCENTAGE OF TAX LEVY</u>
	<u>TITLE LIENS</u>	<u>TAXES</u>		
2020	\$188,188.46	\$13,424.47	\$201,612.93	0.08%
2019	160,282.95	25,167.85	185,450.80	0.08%
2018	564,532.01	11,505.93	576,037.94	0.24%

PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>YEAR</u>	<u>AMOUNT</u>
2020	\$1,932,600.00
2019	\$2,131,800.00
2018	\$206,000.00

COMPARATIVE SCHEDULE OF FUND BALANCES

<u>YEAR</u>	<u>BALANCE DECEMBER 31</u>	UTILILIZED IN	
		<u>BUDGET OF SUCCEEDING YEAR</u>	<u>DEFERRED SCHOOL TAX</u>
2020	\$24,077,323.92	\$10,700,000.00	\$61,820,000.00
2019	22,077,350.74	8,500,000.00	61,820,000.00
2018	20,391,135.54	7,150,000.00	61,820,000.00
2017	16,545,490.45	6,763,500.00	61,820,000.00
2016	10,153,961.94	5,565,000.00	61,820,000.00

EQUALIZED VALUATIONS - REAL PROPERTY

<u>YEAR</u>	<u>AMOUNT</u>
2020	\$11,709,003,877.00
2019	\$11,486,358,419.00
2018	\$11,096,702,833.00

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

<u>NAME</u>	<u>TITLE</u>	<u>AMOUNT</u>
Anthony S. Perry	Mayor	*
Anthony P. Fiore	Deputy Mayor	*
Kevin M. Settembrino	Committeeman	*
Rick Hibell	Committeeman	*
Patricia Snell	Committeewoman	*
Anthony Mercantante	Township Administrator	*
Colleen Lapp	Chief Financial Officer	*
Heidi R. Brunt	Township Clerk	*
Debra Marchetti	Tax Collector	*
Robert Craig Weber	Chief of Police	*
Joseph J. Kachinsky	Construction Code Official	*
Brian Nelson	Township Attorney	*
Alex Worth	Tax Assessor	*
Kathleen Chieffo	Court Administrator	*
James Berube, Esq.	Municipal Judge	*

All of the bonds were examined and were properly executed.

*All Employees are covered under a \$1,000,000.00 Employees Dishonesty Blanket Coverage Bond through the Monmouth Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

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COMMENTS AND RECOMMENDATIONS

GENERAL COMMENTS

CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR N.J.S.A. 40A:11-4

Every contract or agreement for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds, not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in or the amount calculated by the Governor pursuant to Section 3 of P.L. 1971 c.198 (C.40A:11-3), except by contract or agreement.

Effective July 1, 2020, the bid threshold in accordance with N.J.S.A. 40A:11-4 is \$17,500.00 or up to \$44,000.00 if the entity has a Qualified Purchasing Agent. The Township has a Qualified Purchasing Agent and has elected to increase its bid threshold to \$44,000.00.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed \$44,000.00 within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Township Attorney's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Construction of Normandy Park Soccer Complex
Road Material
Multi-Zoned Leaf Collection

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of \$44,000.00 for the performance of any work or the furnishing or hiring of any materials or supplies, other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A:11-6.

**CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR N.J.S.A. 40A:11-4
(CONTINUED)**

The minutes indicate that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" as required by N.J.S.A. 40:11-14:

Auditor
Township Attorney
Bond Counsel
Engineering Services
Architectural Services
Labor Counsel
Legal Services
Planning Services
Appraisal Services
Health and Insurance Administrative Services

COLLECTION OF INTEREST ON DELINQUENT TAXES AND ASSESSMENTS

The statute provides the method for authorizing interest and the maximum rate to be charged for the non-payment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 5, 2020 adopted the following resolution authorizing interest to be charged on delinquent taxes and assessments:

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for late payment of taxes or assessments as provided by law; and

WHEREAS, any unpaid taxes and municipal charges constitute an unfair burden on those taxpayers who pay their taxes and municipal charges in a timely manner and delinquent taxpayers should be required to carry their share of the tax burden; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Middletown, County of Monmouth, State of New Jersey, that the property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st and November 1st for the year 2018, with a ten day grace period, after which dates, if unpaid, shall become delinquent, with interest charges as set for below and reverting back to the due date on any quarterly installment of taxes. The Tax Collector is hereby authorized and directed to charge, subject to any abatement or discount for the late payment of taxes as provided by law:

1. Eight percent (8%) per annum on the first \$1,500.00 of taxes delinquent after due date and
2. Eighteen percent (18%) per annum on any amount in excess of \$1,500.00 of taxes delinquent after due date; and
3. Any 2020 municipal charges remaining unpaid on the 11th day of the 11th month of the fiscal year will be subject to Tax Sale

It appears from an examination of the Collector's records that interest was collected in accordance with the foregoing resolution.

VERIFICATION OF DELINQUENT TAXES AND OTHER CHARGES

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices as follows:

<u>TYPE</u>	<u>NUMBER</u>
Payments of 2020 Taxes	10

TAX TITLE LIENS

The last tax sale was held on December 29, 2020 and was complete.

An examination of the tax sale certificates revealed all certificates were on file and available for audit.

The following is a comparison of the number of tax title liens receivable on December 31 of the last three years:

<u>YEAR</u>	NUMBER OF <u>LIENS</u>
2020	63
2019	57
2018	97

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax paying basis.

OTHER COMMENTS

Interfund Balances

Transactions invariably occur in one fund which requires a corresponding entry to be made in another fund, thus creating interfund balances. Reference to the various balance sheets show the interfund balances remaining at year end. As a general rule all interfund balances should be closed out as of the end of the year. It is the Township's policy to review and liquidate all interfund balances on a periodic basis.

RECOMMENDATIONS

None