

MIDDLETOWN'S CLEAN COMMUNITIES
MINI GRANT PROGRAM
2021 INSTRUCTIONS & SAFETY RULES

****UPDATED FOR COVID-19****

- Only nonprofit groups/organizations are eligible to participate in this program (W9/501c3 forms required).
- Your organization must originate or be located in Middletown, New Jersey.
- All cleanup sessions are scheduled from 9AM – 11AM, unless otherwise noted. Please be on time.
- **Due to COVID-19, everyone must maintain 6 feet apart and wear face masks.**
- Locations are released approximately 48 hours before the cleanup date.
- The Township reserves the right to assign each group by age range & group size for particular roadways.
- The Team Leader who signs up should be at the cleanup as our main point of contact. That person will collect paperwork and sign the purchase order. If they cannot make it, please assign someone else.
- There will be a Public Works employee and/or a Police Officer at each site.
- Public Works Employees will hold a brief safety meeting and give out litter supplies once everyone from your group arrives.

- Please dress accordingly. **No shorts. No open-toed shoes. No flip flops.**
We strongly suggest long pants and boots or sneakers.
- We will have insect repellent and bottled water available at each cleanup.
- Carpool to your location whenever possible. There may be limited parking on certain roadways.
- If you need to reach someone on the day of your cleanup, please call the Clean Communities Coordinator at: (732) 995-0791
- Release forms must be filled out from every person participating in the clean up. We will collect all paperwork on site before the cleanup begins.
- Once you receive the purchase order in the mail, simply sign in the “claimant” section and return to:

*Middletown Township
Department of Public Works
and Engineering
Attention: Amy Sarrinikolaou
52 Kanes Lane
Middletown, NJ
07748*

- Each organization must have a valid bank account set up so the check can be properly deposited. Checks cannot be issued until all paperwork is signed and returned.

Thank you for keeping Middletown clean!!

Clean Communities ~ Amy Sarrinikolaou ~ (732) 615-2040 ~ asarrinik@middletownnj.org

<u>CLEANUP DATES</u>	<u>AM Session</u>	<u>Rain Dates</u>
Saturday, May 01, 2021	9AM - 11AM	<i>5/15/21</i>
Saturday, June 05, 2021	9AM - 11AM	<i>6/19/21</i>
Saturday, July 17, 2021	9AM - 11AM	<i>7/24/21</i>
Saturday, August 07, 2021	9AM - 11AM	<i>8/21/21</i>
Saturday, September 18, 2021	9AM - 11AM	<i>9/25/21</i>
Saturday, October 02, 2021	9AM - 11AM	<i>10/16/21</i>
Saturday, November 06, 2021	9AM - 11AM	<i>11/20/21</i>

MIDDLETOWN TOWNSHIP
CLEAN COMMUNITIES
2021 MINI-GRANT APPLICATION

\$500.00 PER 2 HOUR CLEANUP
(All cleanups are scheduled 9AM – 11AM)

Name of Nonprofit Organization/Group: _____

TAX ID #: _____

Organization Address (where purchase orders and checks will be sent) Please make sure this is a **VALID** mailing address:

Contact Person/Group Leader: _____

Contact phone #: _____

Email: _____

How would you best describe your organization?

_____ Boy/Cub Scouts _____ Girl Scouts
_____ Church Group _____ Civic Group
_____ Environmental Club _____ Youth Athletics
_____ School/PTA _____ Other (describe)

Cleanup Date Choices: **Time:** (circle one)

First: _____ AM/PM

Second: _____ AM/PM

Third: _____ AM/PM

Number of participants* *anticipated* at cleanup (*must be over age 16): _____

Did your group previously participate? _____ If yes, Vendor #: _____

Submit complete application via email/fax to: asarrinik@middletownnj.org

For Internal Use Only

Location of Clean Up (to be assigned by Clean Communities): _____

Date & Time (to be assigned by Clean Communities): _____

W9 form: _____ 501c3 certificate: _____ Previous cleanup? _____