

**NOTICE FOR PUBLIC HEARING AND PUBLIC COMMENT PERIOD  
ON A SUBSTANTIAL AMENDMENT TO THE  
MIDDLETOWN TOWNSHIP  
ANNUAL ACTION PLAN FOR FISCAL YEAR 2019**

The Township of Middletown is an Entitlement Community which receives CDBG funds directly from the Federal Government. Middletown Township is proposing to amend its FY2019 One Year Action Plan component of the 2015-2019 Consolidated Plan. Middletown Township expects to submit the Substantial Amendment to HUD on or before October 26, 2020.

**The Annual Action Plan** identifies the needs of homeless, low-income and special needs populations and describes activities the Township intends to undertake to address the priorities and specific objectives for housing and community development. The Plan also identifies the public and private funding sources that will be used to carry out the needs and objectives outlined in the Plan.

HUD requires the Township to submit an Annual Action Plan each year, identifying the activities it intends to undertake with Community Development Block Grant (CDBG) funds. The Township is following the Citizen Participation Process outlined in the Township's Citizen Participation Plan. As per waiver guidance issued by the HUD Community Planning and Development Field office, a five day public comment period is required for all substantial amendments to the FY2019 Annual Action Plan. The Township must hold a public hearing and public comment period to obtain citizen input on any proposed changes in projects or funding allocations contained in the Action Plan, whenever the proposed changes meet the definition of a Substantial Amendment as outlined in the Citizen Participation Plan.

**PUBLIC HEARING AND PUBLIC COMMENT PERIOD:**

**Middletown Township will be holding a public hearing to invite public comment and input on the proposed expenditures of the Community Development Block Grant Coronavirus Aid, Relief and Economic Security (CARES) Act allocation on Wednesday October 21, 2020, 7PM. Please be advised this will be a web conference public hearing. Please click [here](#) to access the meeting.**

**The five day public comment period begins on October 19, 2020 and ends at midnight on October 23, 2020. The Township will accept comments from the public on this Amendment during this time period.**

The Public is hereby notified that comments on the Substantial Amendment will be accepted by mail to: Township of Middletown, Department of Planning and Community Development, 1 Kings Highway, Middletown, NJ 07748, ATT: Jill Cammarosano, Community Development Manager or by email [jcammarosano@middletownnj.org](mailto:jcammarosano@middletownnj.org).

The Substantial Amendment is available on the Township Community Development page of the Township of Middletown website at [www.middletownnj.org](http://www.middletownnj.org). No comments will be accepted by telephone.

**SUBSTANTIAL AMENDMENT OVERVIEW:**

The Coronavirus Aid, Relief and Economic Security (CARES) Act was signed on March 27, 2020 in response to the growing effects of the public health crisis. In response to COVID-19, the United States Congress has authorized the U.S. Department of Housing and Urban Development (HUD) to provide supplemental Community Development Block Grant (CDBG-CV) funding to entitlement communities such as Middletown Township.

**Community Development Block Grant Program:**

The Township is amending its FY 2019 Action Plan as outlined below.

<b><u>Changes to CDBG-Funded Activities:</u></b>	<b><u>Prior Allocation</u></b>	<b><u>Funding Change</u></b>	<b><u>% Change in Allocation</u></b>
Existing Activity: Middletown Township Home Rehabilitation Program	\$246,423	No change	n/a
Existing Activity: Middletown Township Administration	\$40,000	No change	n/a
New Activity: Middletown Township Child care grants to low and moderate income households for Covid relief	\$156,171.00	+\$156,171.00	New Activity
New Activity: Middletown Township Small business grants for low and moderate income businesses for Covid relief	\$403,433.00	+\$403,433.00	New Activity

**CDBG-CV****Middletown Township Child Care Assistance Grant Program**

Middletown Township would like to propose to utilize the CDBG Covid 19 funding for a child care grant program for low and moderate income households. Most school districts in Monmouth County have gone to a hybrid or all remote school schedule due to Covid 19 causing a lot of difficulty and stress for full time working parents. Due to lack of child care, they are unable to return to work full time without losing part or all of their working income.

Utilizing the CDBG Covid 19 funding, Middletown's Child Care Grant Program would offer grants to households using HUD's income limits to help pay for licensed or registered child care provider. The household must provide documentation that they lost child care due to Covid 19, and documentation of the alternative child care they will be using. The grant funding would be provided directly to the private child care center, not the individual family.

These funds will be made available as a direct payment to the child care facility where the eligible household sends their child or children up to eighth grade.

<b>Grantee's name:</b> Township of Middletown		<b>Program:</b> CDBG-CV	
<b>Project Title:</b> Child Care Grant Program		<b>Objective Category:</b>	LMI Limited Clientele
<b>Location:</b> Township wide		<b>Outcome Category:</b>	Sustainability
<b>Priority Need:</b> Public Service		<b>Project ID:</b> new	<b>Local ID:</b> T-19-56-850-800-350
<b>Census Tract #:</b>	<b>Block Group #</b>	<b>CDBG Eligible Area:</b>	<b>HUD Matrix Code:</b> 5
		<b>Type of Recipient:</b> LMC	<b>IDIS Activity #:</b> new
<b>FY2019 Funding Sources:</b>			
CDBG	\$156,171.00	Assisted Housing	
Choose an item.		PHA	
Choose an item.		Other Funding	
Prior Year Funds:	\$0	<b>Total:</b>	<b>\$156,171.00</b>
<b>Description &amp; Links to Consolidated Plan Goals:</b>  Middletown Township would like to propose to utilize the CDBG Covid 19 funding for a child care grant program for low and moderate income households. Most school districts in Monmouth County have gone to a hybrid or all remote school schedule due to Covid 19 causing a lot of difficulty and stress for full time working parents. Due to lack of child care, they are unable to return to work full time without losing part or all of their working income.  Utilizing the CDBG Covid 19 funding, Middletown's Child Care Grant Program would offer grants to households using HUD's income limits to help pay for licensed or registered child care provider. The household must provide documentation that they lost child care due to Covid 19, and documentation of the alternative child care they will be using. The grant funding would be provided directly to the private child care center, not the individual family.  These funds will be made available as a direct payment to the child care facility where the eligible household sends their child or children up to eighth grade.			

## **CDBG-CV**

### **Middletown Township Small Business Grant Program**

Middletown Township proposes \$403,433.00 of its allocated CARES funding to support our community's small businesses as they struggle to provide residents and visitors with their essential and exceptional goods and services during the Coronavirus pandemic.

#### **Eligibility**

Businesses with 40 or fewer, but more than 4 employees, excluding the business owner(s) or their respective spouses/partners. Located in Middletown Township.

The business must be able to demonstrate that at least 51% of its employees fall at or below the Low and Moderate income standards for the region ([FY2020 HUD Income Limits](#)). This will be verified by using a 2019 income tax return. If no income tax return was filed, then verification from the employee of the last three employee paychecks for each individual for any and all jobs held at the time. A certification will be required that all information provided at the time of application by both employer and employees is truthful.

Any business that participates in this program and receives and uses funds must sign an agreement that they must remain open and no lay off any of the employees in place at the time of grant approval for 12 months from the date of the receipt of the funds. Failure to do so and the business will be required to return a prorated share of the entire grant amount.

#### **Maximum Grant Amount**

\$20,000.00 per business with more than 15 employees. \$15,000 for businesses with 15 or fewer employees.

#### **Use of Funds**

TBD

#### **Ineligible Businesses Include**

1. Governmental or quasi-governmental employees such as branches of the United States Post Office.
2. Banks and other financial or lending institutions with more than 1 branch or office.
3. Real estate agencies or brokerages.

<b>Grantee's name:</b> Township of Middletown		<b>Program:</b> CDBG-CV	
<b>Project Title:</b> Small Business Grant Program		<b>Objective Category:</b>	LMI Limited Clientele
<b>Location:</b> Township wide		<b>Outcome Category:</b>	Sustainability
<b>Priority Need:</b> Public Service		<b>Project ID:</b> new	<b>Local ID:</b> T-19-56-850-800-350
<b>Census Tract #:</b>	<b>Block Group #</b>	<b>CDBG Eligible Area:</b>	<b>HUD Matrix Code:</b> 5
		<b>Type of Recipient:</b> LMC	<b>IDIS Activity #:</b> new
<b>FY2019 Funding Sources:</b>			
CDBG	\$403,433.00	Assisted Housing	
Choose an item.		PHA	
Choose an item.		Other Funding	
Prior Year Funds:	\$0	<b>Total:</b>	<b>\$403,433.00</b>
<b>Description &amp; Links to Consolidated Plan Goals:</b>  Middletown Township proposes \$403,433.00 of its allocated CARES funding to support our community's small businesses as they struggle to provide residents and visitors with their essential and exceptional goods and services during the Coronavirus pandemic.  <u><b>Eligibility</b></u> Businesses with 40 or fewer, but more than 4 employees, excluding the business owner(s) or their respective spouses/partners. Located in Middletown Township.  The business must be able to demonstrate that at least 51% of its employees fall at or below the Low and Moderate income standards for the region ( <a href="#">FY2020 HUD Income Limits</a> ). This will be verified by using a 2019 income tax return. If no income tax return was filed, then verification from the employee of the last three employee paychecks for each individual for any and all jobs held at the time. A certification will be required that all information provided at the time of application by both employer and employees is truthful.  Any business that participates in this program and receives and uses funds must sign an agreement that they must remain open and no lay off any of the employees in place at the time of grant approval for 12 months from the date of the receipt of the funds. Failure to do so and the business will be required to return a prorated share of the entire grant amount.  <u><b>Maximum Grant Amount</b></u> \$20,000.00 per business with more than 15 employees. \$15,000 for businesses with 15 or fewer employees.  <u><b>Use of Funds</b></u>  TBD  <u><b>Ineligible Businesses Include</b></u> <ol style="list-style-type: none"> <li>1. Governmental or quasi-governmental employees such as branches of the United States Post Office.</li> <li>2. Banks and other financial or lending institutions with more than 1 branch or office.</li> <li>3. Real estate agencies or brokerages.</li> </ol>			