

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Middletown Township is an Entitlement Community which receives Community Development Block Grant funds directly from the Federal Government. The Township's 2016 Action Plan component of the 2015-2019 Consolidated Plan has been designed to outline the intended use of anticipated available federal resources.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2016 Action Plan recognizes that there remains a need to provide financial resources for housing rehabilitation to owner-occupied, income-eligible households. Due to a significant decrease in federal CDBG funding from previous years, in order to qualify for housing rehabilitation activities, applicants must meet income guidelines and the Home Rehabilitation Specialist must determine the dwelling unit to need at least one major home system to be repaired or replaced. Major home systems include installation of roofs, heating systems, plumbing, and electrical systems. Emergency repairs and handicap accessibility improvements will be prioritized.

This Action Plan represents a good faith effort of Middletown Township to submit a complete document in accordance with the instructions prescribed by HUD. This Plan addresses past and emergent housing and community development issues.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In 2014, the Township received a total of \$221,086 in federal assistance to help achieve goals and objectives set forth in its Consolidated Plan and activities identified in the Action Plan. An additional

\$44,873 was received in program income. Consistent with the principal goal of Middletown's Consolidated Plan to foster the maintenance and development of housing affordable to target income households, in 2014, a total \$200,136 was expended on housing rehabilitation activities, and \$45,800 was expended on planning and administration for a total 2014 CDBG expenditure of \$245,936. The 2016 Action Plan's goals and projects remain consistent with the Township's past goals and projects where the principal goal is to foster the maintenance and preservation of affordable housing.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Township's Citizen Participation Plan (CPP) is an essential component of the 2015-2019 Consolidated Plan. The CPP is the process by which Middletown identifies the policies and procedures to be used to encourage citizen participation and involvement in the development of the Five-Year Consolidated Plan, programs/activities undertaken pursuant to the Plan, substantial Plan amendments, and the preparation of the Annual Performance Report.

Middletown Township believes that citizen participation and planning are central to the success of community development efforts. The Township is committed to successfully engaging and involving its residents in making decisions about how to invest in the future of its neighborhoods. Participation by residents of predominantly low- and moderate-income neighborhoods will strongly be encouraged in 2016. Additionally, the Township continues to make particular efforts to reach special-needs populations, as all meeting facilities are accessible to handicapped individuals.

Consistent with the CPP, the Township expects to conduct at least two (2) community meetings in 2016 to advertise its home rehabilitation program. The Township will enhance notification procedures by issuing press releases, by including articles in the frequently published "Middletown Matters" publication, and by including announcements on the Township's website and cable TV channel.

On September 16, 2015, the 2016 Action Plan document was made available to the public for review at the Township of Middletown Department of Planning and Community Development for a period of 30 days. The Township has complied with citizen participation requirements by doing the following:

- Preparing, adopting and following a CPP;
- Publishing information notices about the Plan prior to public hearings using the Township's official newspaper;
- Holding public meetings in accessible places at convenient times after providing reasonable notice;
- Publishing a summary of the Action Plan and describing the location where the entire plan could be examined;
- Making the 2016 Action Plan available for public examination and comment for a period of thirty (30) days before submission to HUD;

- Providing citizens, public agencies, and other interested parties reasonable access to records regarding the use of any assistance for affordable and supportive housing that the Township may have received during the preceding five years; and
- Considering the views and comments of citizens, and preparing a summary of those views (if any) for consideration with the 2016 Action Plan submission.

A public meeting to review the draft Action Plan was conducted on October 1, 2015. This meeting reviewed the basic elements of the Plan, and proposed strategies in detail. This meeting and all future 2016 meetings will be held at times and locations convenient to potential and actual beneficiaries of CDBG assisted activities, with accommodations for persons with disabilities.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments are considered in the development of the Township's 2016 Action Plan

7. Summary

Outcomes (benefits/results) outlined in the 2015-2019 Consolidated Plan related to Decent Affordable Housing and a Suitable Living Environment are expected to continue in 2016.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MIDDLETOWN TOWNSHIP	Planning and Community Development

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

Middletown Township, 1 Kings Highway, Middletown, NJ 07748

Amy H. Sarrinikolaou, Director of Community Development

732-615-2000

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The development of the 2016 Annual Action Plan of the 2015-2019 Consolidated Plan was overseen by the Township's Department of Planning and Community Development in conjunction with the Monmouth County HOME Consortium. The Township's Community Development office is the primary public agency responsible for administering CDBG-funded programs.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Middletown Community Development staff consults regularly with the Middletown Housing Authority and the Middletown Social Services Department, which may be referred to as the Welfare Department as it is the Welfare Department for the New Jersey Department of Human Services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Middletown Social Services Department counsels homeless individuals and families on services and programs available and referred to the appropriate County or local facility. In the unusual event that a household requires relocation due to unsafe living conditions, the Township's Social Service's Director serves as the official relocation Officer to secure safer, more permanent housing. Additionally, the Township's Social Service's Director is currently participating in the development of the Monmouth County Continuum of Care's Strategic Plan to Prevent and End Homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Monmouth County Continuum of Care serves Middletown Township. The Township's Social Services Director serves as a committee member on the Monmouth County Coordinated Systems Committee for the overall development of the Monmouth County Strategic Plan to Prevent and End Homelessness. The Coordinated Systems Committee is considering the creation of a centralized intake agency for homeless individuals and families. These individual's needs would be identified and then directed to the appropriate agency for assistance including the Township's Social Services Department.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Middletown Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Middletown Community Development office and Middletown Housing Authority consult with each other regularly throughout the year, related to the development of the Township's Consolidate Plan, Action Plans, and Performance and Evaluation Reports. Enhanced coordination and communication is expected between the Township's Planning and Community Development Department that administers the Affordable Housing Program and the Middletown Housing Authority.
2	Agency/Group/Organization	Middletown Township Social Services Department
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Township's Community Development Office and Social Services Department consult with each other on a regular basis throughout the year. Enhanced coordination and communication is expected between the two offices so to direct low and moderate income individuals with need to the appropriate resource.

Identify any Agency Types not consulted and provide rationale for not consulting

None.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Monmouth County	The goals of the Township's Strategic Plan and County's CoC draft Strategic Plan are similar in that they both desire to meet urgent needs utilizing a formalized communication process and ensure the provision of the highest quality services.

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

On September 16, 2015, the 2016 Action Plan document was made available to the public for review at the Township of Middletown Department of Planning and Community Development for a period of 30 days. The Township has complied with citizen participation requirements by doing the following:

- Preparing, adopting and following a CPP;
- Publishing information notices about the Plan prior to public hearings using the Township's official newspaper;
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- Publishing a summary of the Action Plan and describing the location where the entire plan could be examined;
- Making the 2016 Action Plan available for public examination and comment for a period of thirty (30) days before submission to HUD;
- Providing citizens, public agencies, and other interested parties reasonable access to records regarding the use of any assistance for affordable and supportive housing that the Township may have received during the preceding five years; and
- Considering the views and comments of citizens, and preparing a summary of those views (if any) for consideration with the 2016 Action Plan submission.

A public meeting to review the draft Action Plan was conducted on October 1, 2015. This meeting reviewed the basic elements of the Plan, and proposed strategies in detail. This meeting and all future 2016 meetings will be held at times and locations convenient to potential and actual beneficiaries of CDBG assisted activities, with accommodations for persons with disabilities.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The expected FY 2016 Formula Grantee Allocation for Middletown's CDBG program is \$200,000, with approximately \$20,000 in anticipated additional program income and \$50,000 in prior year resources.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	239,220	20,000	50,000	309,220	660,000	CDBG funding and Program Income is expected to be used to administer the Township's Home Rehab Program, and public facility improvements. Program income is expected to be collected throughout the 5 year Consolidated Planning period at approximately \$20,000 per year. Program income includes fees for processing subordinations, interest, and repayments of 10 year Home Rehab liens.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

To supplement federal resources to address underserved housing needs, Middletown will continue to collect affordable housing "linkage" fees for all new residential development that does not include an affordable housing component. These fees will provide the Township with a consistent and revolving resource to fund construction of new affordable units. The Township will continue to support efforts of non-profit housing developers to construct new affordable rental units financed via low-income housing tax credits and HOME funding approval through Monmouth County.

Additionally, Middletown was awarded an Open Space grant from Monmouth County to further the ADA accessibility improvements planned at the Ideal Beach waterfront in North Middletown including an accessible boardwalk, depressed curbing, re-striping for accessibility in the existing parking lot, and ADA compliant drinking fountains and showers.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable

Discussion

None

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Housing Rehabilitation	2015	2019	Affordable Housing	North Middletown	Provide housing rehabilitation grants	CDBG: \$215,220	Homeowner Housing Rehabilitated: 10 Household Housing Unit
3	Improvements at Neighborhood Facility	2015	2019	Non-Housing Community Development	North Middletown	Create suitable living environment	CDBG: \$50,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1400 Persons Assisted
5	Administration	2015	2019	Administration	North Middletown	Provide housing rehabilitation grants Create suitable living environment	CDBG: \$44,000	Other: 3 Other

Table 2 – Goals Summary

Goal Descriptions

2	Goal Name	Housing Rehabilitation
	Goal Description	

3	Goal Name	Improvements at Neighborhood Facility
	Goal Description	
5	Goal Name	Administration
	Goal Description	

AP-35 Projects - 91.420, 91.220(d)

Introduction

Middletown expects to be part of three (3) eligible activities in 2016.

The first project is the Middletown Township Department of Community Development's CDBG Home Rehabilitation Program. Middletown Township is an entitlement Community which receives CDBG funds directly from the Federal Government. The Middletown Township Department of Community Development expects a FY2016 CDBG Formula Grantee Allocation of \$239,220, \$50,000 in prior year CDBG grant funds, and \$20,000 in program income. The Department of Community Development expects to devote \$215,220 of these funds to rehabilitation activities.

The funds will be available for emergency repairs, correct building code violations, lead base paint safe work practices, and barrier-free improvements at single-family dwellings and public facilities. The Department of Community Development plans on rehabilitating 10 households with this resource. The Township offers a grant amount of \$25,000. Program Administration costs will be approximately \$44,000.

The second project will be accessibility improvements at Ideal Beach in North Middletown in 2016. Middletown anticipates additional resources from Monmouth County to support the project. CDBG funds will be used for ADA accessibility improvements at the Ideal Beach waterfront in North Middletown including an accessible boardwalk, depressed curbing, re-striping for accessibility in the existing parking lot, and ADA compliant drinking fountains and showers. The Department of Community Development expects to devote \$50,000 of prior year CDBG funds to accessibility improvements at Ideal Beach.

The Ideal Beach public neighborhood facility is located in North Middletown. North Middletown contains the highest concentration of low income households in Middletown Township. Renovating the Ideal Beach public facility will create year round ADA Compliant access to the beach and waterfront for the elderly and disabled where no such access exists currently. The Department of Community Development expects to devote \$50,000 in CDBG funds.

Program administration is considered the third eligible project and \$44,000 of grant funds will be devoted to this project.

#	Project Name
1	Home Rehab
2	Admin

#	Project Name
3	Public Facility Improvement (Ideal Beach)

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

CDBG funds are allocated on a township-wide basis for the Home Rehabilitation Program. CDBG funds are allocated for accessibility improvements at Ideal Beach because the improvements will serve a low and moderate income clientele in a low and moderate income neighborhood.

AP-38 Project Summary
Project Summary Information

1	Project Name	Home Rehab
	Target Area	North Middletown
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Provide housing rehabilitation grants
	Funding	CDBG: \$309,220
	Description	Rehabilitation of single family dwellings to correct code violations, provide handicap accessibility improvements, and repair or replace major systems of the home including roof, heating, electrical to keep households safe, comfortable, and to maintain neighborhood quality and sustain naturally-occurring affordable housing stock.
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	In FY2016, it is estimated that up to 10 low and moderate income households will benefit from the Township's Home Rehabilitation Program.
	Location Description	The Home Rehab Program is offered on a Township-wide basis.
	Planned Activities	Emergency repairs, handicap accessibility improvements, correction of code violations, roof replacements, plumbing, heating and electric.
2	Project Name	Admin
	Target Area	North Middletown
	Goals Supported	Administration
	Needs Addressed	Create suitable living environment
	Funding	CDBG: \$309,220
	Description	Administration of the CDBG program
	Target Date	12/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
3	Project Name	Public Facility Improvement (Ideal Beach)
	Target Area	North Middletown

Goals Supported	Improvements at Neighborhood Facility
Needs Addressed	Create suitable living environment
Funding	CDBG: \$309,220
Description	Ideal Beach Accessibility Improvements
Target Date	10/31/2016
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	The Ideal Beach public neighborhood facility is located on Bayside Parkway between Ocean and Bray Avenues in North Middletown. North Middletown contains the highest concentration of low income households in Middletown Township. Renovating the Ideal Beach public facility will create year round ADA Compliant access to the beach and waterfront for the elderly and disabled where no such access exists currently.
Planned Activities	CDBG funds will be used for ADA accessibility improvements at the Ideal Beach waterfront in North Middletown including an accessible boardwalk, depressed curbing, re-striping for accessibility in the existing parking lot, and ADA compliant drinking fountains and showers.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Housing rehabilitation is offered throughout the Township with the only restrictions having to do with income qualifications. The Ideal Beach project is a neighborhood facility located in a low-income neighborhood.

Geographic Distribution

Target Area	Percentage of Funds
North Middletown	25

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Housing rehabilitation is offered throughout the Township with the only restrictions having to do with income qualifications. The Ideal Beach project is a neighborhood facility located in a low-income neighborhood.

Discussion

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The Township is committed to identifying and seizing all practical opportunities for removing barriers to affordable housing at the local level. Local land use policies reflect this commitment, and are articulated in the Township's 2008 Housing Plan. Middletown's Zoning Ordinance includes numerous mechanisms that are geared towards making housing more affordable, and the Housing Plan recommends a range of additional methods.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

1. Inclusionary Zoning – Created an inclusionary zoning environment that facilitated the approval of well over 200 non-age restricted affordable housing units, and 240 affordable senior housing units. Affordability is controlled for at least the first thirty (30) years of the unit's occupancy. Inclusionary zoning is in place that requires a minimum 20-25% affordable setaside at multiple sites distributed throughout the Township. Middletown's adopted 2008 Housing Element and Fair Share Plan provides additional detail.
2. Residential Over Commercial – Middletown's zoning ordinance has identified 9 sites that are suitable for new mixed-use buildings, i.e. residential over commercial. All residential units will be set aside for low and moderate income households. Encouraging residential living quarters above commercial establishments provides low income rental opportunities in close proximity to entry level employment opportunities and public transportation infrastructure. The Township now provides grants averaging \$20,000.00 per unit for such projects.
3. Low Income Housing Tax Credits (LIHTC) – Middletown has supported the development of 180 age-restricted senior housing rental units in the Navesink section of the Township, 30 rentals at Chapel Hill, and 18 rentals at Harmony Glen. The developers of these units will be utilize the federal LIHTC program to leverage resources.
4. Scattered Site Construction – The Township provides resources for the construction of two and three bedroom single-family homes on scattered sites. Homes are sold at affordable prices to income-eligible households, and are subject to affordability controls.
5. Accessory Apartments - Middletown has adopted zoning permitting affordable accessory apartments in all single-family residence zones. Occupancy is restricted to low or moderate income households for a period of 10 years. From 1994 through 2003, Middletown

completed 10 accessory apartments. Since initiating a grant program in 2002, whereby a \$10,000 grant is given towards the construction of an accessory apartment, well over 10 accessory apartments were added to Middletown's inventory.

6. Market to Affordable Program - Middletown will establish a "market to affordable" program where the Township will pay down the cost of market-rate units anywhere in the Township and offer them in sound condition, for sale or rent, at affordable prices to low- and moderate-income households. The current real estate market provides the Township with a significant opportunity to create affordable units without adding to the Township's housing stock.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The primary activities to support the Homeless and other special needs activities will be performed by the Middletown Township Social Services Department and Monmouth County's Continuum of Care. The Social Services Department will continue its proactive role in homeless assistance and prevention. The first step in assisting homeless individuals is finding safe decent shelter. The Social Services Department places individuals at the County Shelters in emergency cases or provides temporary rent subsidies in various rooming houses. Funding for the homeless program is provided by the State of New Jersey. The State pays one hundred percent of the general assistance of the program, with clerical expenses paid for by the Township of Middletown.

Actions planned to foster and maintain affordable housing

It is anticipated that the cost of affordable rental and owner-occupied housing will remain high in 2016, and the affordability gap will remain wide for those in need of decent, safe housing. Moreover, the cost of maintaining and rehabilitating existing housing stock will continue to increase due to the limited supply of labor and materials. The CDBG housing rehabilitation program anticipates assisting 10 households in 2016 to ensure continued affordability to homeowners in need of housing repairs.

Middletown's strategy to address the negative effects of regulatory obstacles to providing affordable housing will occur on both the State and local levels. The Township is committed to identifying and seizing all practical opportunities for removing barriers to affordable housing at the local level. As indicated in the Township's Analysis of Impediments to Fair Housing Choice (AI) the most significant barrier to fair housing in the Township is housing affordability. The cost of constructing and maintaining housing in Middletown has increased dramatically in recent years. Increased costs have a particularly acute impact on low-income households and on areas of low income concentrations. Middletown looks forward to complying with HUD's proposed strategy to refine and improve the current AI process to better equip communities to fulfill their fair housing obligations and plan in a manner that promotes fair housing choice.

The Township will continue to implement its 2008 Housing Element and Fair Share Plan to provide households with access to affordable housing to meet present and prospective housing needs, with

particular attention to low and moderate income housing.

The Community Development staff understands the importance of lead safety in homes and ensures that their grant recipients and contractors are aware of lead safe practices.

During the application process, and prior to any rehabilitation work, the Department of Community Development staff educates grant recipients by informing them of the following: (1) whether the structure was built prior to 1978, (2) whether the structure may contain lead-based paint, (3) lead-based paint has certain hazards, (4) lead-based paint poisoning has symptoms and can be treated and (5) precautions to avoid lead poisoning.

The Township's CDBG Home Rehabilitation Specialist is also a licensed lead inspector/risk assessor. If the presence of lead-based paint has been confirmed by the Township's Lead Inspector/Risk Assessor for any rehabilitation project, the Township's Housing Rehabilitation Program requires that the contractor use EPAs lead safe work practices.

Additionally, under the EPA's Renovation, Repair, and Painting Rule, effective April 22, 2010, in order to continue to be in the Township's Housing Rehabilitation Program, contractors and their firms must be certified and use lead-safe work practices.

Actions planned to reduce the number of poverty-level families

Middletown Township has worked with Federal, State, County and non-profit agencies to provide information on the barriers preventing households from overcoming poverty. Middletown's resources are devoted to the problems which plague households at or below the poverty line. Township programs are housing rehabilitation, as well as helping disabled persons and providing homelessness assistance.

The Middletown Department of Community Development offers a highly successful rehabilitation program. This program is supported with Federal funds supplied through the Community Development Block Grant Program.

The Middletown Township Housing Authority manages two (2) public housing developments (Tomaso Plaza and Daniel Towers). Together these two (2) developments offer rental assistance to 252 income-eligible senior citizens. The Authority also manages a Section 8 Housing Choice Voucher Program currently serving a maximum of 245 families.

The Middletown Social Services Department's primary responsibility is providing general assistance and shelter placement to homeless individuals. In addition, the Social Services Department counsels and assists eligible households on how to access Monmouth County Social Service Programs such as food stamps, medicaid and aid to dependent children.

Non-profit institutions responsible for the delivery of affordable housing consist of the Middletown

Township Senior Citizen Corporation and the Lincroft Senior Citizen Corporation. The Middletown Township Senior Citizen Housing Corporation manages Bayshore Village which will provide rental assistance to 110 households. The Lincroft Senior Citizen Housing Corporation manages Luftman Towers and provides rental assistance to 189 income-eligible seniors.

On the Federal, State and County levels, the Township is interested in developing and participating in programs which combine social and economic actions. New regulations should be promoted which incorporate economic activities such as education, job training or child care into existing housing programs.

Overall, programs offered by Middletown Township effectively coordinate efforts to address housing issues and the conditions of poverty that surround low-income households to the greatest possible extent. However, the need for assistance far exceeds current funding levels. Therefore, the Township will continue to improve coordination between existing programs, but also identify the need to create new programs which respond to the needs of those at greatest poverty risk.

Actions planned to develop institutional structure

The Middletown Department of Planning and Community Development will continue to offer the rehabilitation program for single family owner occupied residential dwellings during 2016. This program will be supported with Federal Funds supplied through the Community Development Block Grant Program.

The Township's homeless needs will be addressed by Monmouth County Continuum of Care and by the Township Department of Social Services. Housing Opportunities for People with AIDS (HOPWA) resources will be facilitated by Woodbridge Township for the metropolitan area.

The Township will continue to work closely with local nonprofit organizations to encourage housing opportunities for low- and moderate-income persons. Moreover, the Township will collaborate with builders, developers and financial institutions to facilitate the creation of affordable housing units throughout the Township.

Inadequacies in institutional structure are primarily related to the lack of adequate funding to address local needs.

Actions planned to enhance coordination between public and private housing and social service agencies

The Middletown Department of Planning and the Department of Community Development is the lead agency for the Township. In developing this document, several meetings and telephone conferences were held with the Department of Community Development, Department of Social Services and the Middletown Township Housing Authority. These meetings enabled each agency to discuss housing

issues on a Township basis and not just within each agency's border.

The completion of this document will not be the end of these discussions. Each agency will continue to communicate and refine the Township's housing policies.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

Discussion

Attachments

The Two River Times

75 West Front Street
Red Bank, NJ 07701

Affidavit of Publication

State of New Jersey} ss.
Monmouth County

Personally appeared Susan A. Germain

of The Two River Times, a newspaper published in Red Bank, in said County and state, who
being duly sworn, deposeth and saith that the advertisement of which the annexed is a true
copy, has been published in the said newspaper 1 time, once in each issue, as follows:

September 10, 2015



(employee signature)

Sworn and subscribed before me this 12th day of September 2015

Notary Public of New Jersey

Fees: \$20.46 Ad# 31736
Advertisement (attached below)



2016 PUBLIC NOTICE

Public Notice is hereby given that the Township of Middlesex Community Development Block Grant (CDBG) Program will conduct a public meeting on October 1, 2015 to solicit public comment regarding the Township's Annual Action Plan of the Consolidated Plan (ACP) Fiscal Year 2015 (January 1, 2015 through December 31, 2015). The public meeting will be conducted at 7:00 PM in the main conference room of the Township of Middlesex Municipal Center, 4345 Highway 100, New Jersey 07748. This facility is handicap accessible and handicap accessible parking spaces are provided. If special accommodations are needed, please call the Community Development Office at (855) 455-2261.

The 2015/2016 Plan will be available for public review and comment on September 16, 2015, at the Middlesex Township Department of Planning and Community Development, 4345 Highway 100, between the hours of 8:30 AM and 4:00 PM. The Township of Middlesex will be providing a total of \$200,000 from the Federal CDBG program for housing activities, \$50,000 plus four funds and anticipated \$20,000 in program income.

Middlesex Township's proposed 2016 ACP includes the following activities:

PROJECT NAME	ANTICIPATED BUDGET
1601 Rehabilitation of Single Family Structures	\$175,000
1602 Mid Single Family Rehabilitation Projects	\$25,000
1603 Administration	\$20,000

The proposed ACP/CP will be available for review and comment until October 16, 2015. Any interested Township citizens may comment upon the proposed ACP at the public meeting, or by writing to the Department of Planning and Community Development until October 16, 2015.

Ang H. Fernandez, Director
Community Development Program

Sept 14, 2015
AHL 00734



✓ Front Page

- Meeting w/ link to plan

- News & Announcement
w/ link to plan

✓ Community Dev Page

Community Development

Grant Funding Available to Homeowners

- Accessibility issues?
- Do you need a new roof?
- Plumbing or electrical problems?
- Worried about an old heating system?

If you are a Middletown homeowner, you may be eligible for home rehabilitation grant assistance from Middletown's Community Development Program funded through the U.S. Department of Housing and Urban Development (HUD). Applications will be available at the meeting.

Grants of up to \$25,000 are available to households that meet income limits

For more information, please call the Community Development

<http://www.middletownnj.org/220/Community-Development>

Robert L. Lawrence, Jr.
9/15/2015

For more information on HUD visit the [HUD website](#).

News Flash

2016 CDBG Annual
Action Plan

[View All](#)

Calendar

Thu Oct. 1
[2016 CDBG Annual Action
Plan](#)

[View All](#)

Related Documents

- [2016 Draft Annual Action Plan](#)

Contact Us

Sanyogita Chavan

Director of Planning

Amy H. Sarrinikolaou, PP, AICP

Director of Community Development

Planning & Community Development

[Contact Us Form](#)

3 Penelope Lane

Middletown, NJ 07748

Planning

Phone: 732-615-2088

Fax: 732-615-2103

Community Development

Phone: 732-615-2281

Hours

Monday - Friday

<http://www.middletownnj.org/220/Community-Development>

Select Language

9/15/2015



October 2015

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Boards & Committees

Landmarks Commission

October 8, 7:30 PM - 8:30 PM @ Middletown Library
55 New Monmouth Road
Middletown, NJ 07748

Landmark Commission meetings are held the second Thursday of each month at the Middletown Library, 55 New Monmouth Road, at 7:30 p.m. The Landmarks Commission an advisory body established in 1974. Their mission is to promote the educational, cultural, economic and general welfare of Middletown through the preservation of historic buildings and structures, and of places and districts of historic interest and the development and maintenance of appropriate settings for such buildings, structures, places and districts. The Landmarks Commission provides architectural review of structures within Historic Districts. They also work to identify and record all buildings, sites, places and structures of significant historical or architectural value and aid the public in understanding their worth. In addition, the Landmarks Commission also currently works to preserve nearly 40 historic cemeteries scattered throughout the township.

[More Details](#)

Middletown Housing Authority

[http://www.middletownnj.org/calendar.aspx?CID=31,23,29,27,28,32,](http://www.middletownnj.org/calendar.aspx?CID=31,23,29,27,28,32)

9/15/2015

**2 Oakdale Drive
Middletown, NJ 07748**

The Middletown Housing Authority is an independent public body organized and operating according to the laws of the State of New Jersey. They own and operate 252 units of subsidized housing for the elderly and people with disabilities at Daniel Towers and the Alice V. Tomaso Plaza. Both buildings were built in the 1970s with Housing and Urban Development Department (HUD) funds. The Middletown Housing Authority consists of a seven-member Board of Commissioners. The Mayor and Township Committee appoint six commissioners. One member is appointed by the state Department of Community Affairs Executive Office of Public Housing and Development Authority. The term of office is five years. Meetings are held the second Wednesday of each month at 8:30 p.m. in the conference room at Alice V. Tomaso Plaza, 2 Oakdale Drive, Middletown, NJ Call 732-671-2990 for more information.

[More Details](#)

Municipal Alliance To Prevent Substance Abuse

**October 17, 8:30 AM - 9:30 AM @ Crossroads
730 Newman Springs Road
Lincroft, NJ 07748**

The Municipal Alliance to Prevent Substance Abuse meets at the Crossroads, 730 Newman Springs Road, Lincroft New Jersey. Meetings are generally held on the third Saturday of each month from 8:30 am to 9:30 am. There are no meetings in July & August. June-December are tentative.

[More Details](#)

Bayshore Village Senior Citizen Housing Corporation

**October 20, 7:00 PM - 9:00 PM @ Shoal Harbor Administrative Office
Shoal Harbor Court
Port Monmouth, NJ 07758**

The Bayshore Village Senior Citizen Housing Corporation is an independent entity that provides rental housing and related facilities for seniors and handicapped families on a non-profit basis. They manage 96 units of housing at Shoal Harbor in the Port Monmouth Section of Middletown. Meetings are held the third Tuesday of the month at 7 p.m. at the Shoal Harbor administrative office, Shoal Harbor Court, Port Monmouth.

[More Details](#)

Library Board

**October 21, 7:00 PM - 9:00 PM @ Middletown Library
55 New Monmouth Road
Middletown, NJ 07748**

Library Board meetings are generally held the third Wednesday of each month at 7:00 pm at the Main Library, 55 New Monmouth Road. The New Monmouth Library is our main library. It is not part of the Monmouth County Library System. The Middletown Township Public Library exists for the purpose of providing materials that are necessary for the education and entertainment of the people of Middletown Township.

[More Details](#)

Lincroft Senior Housing Corp

**October 22, 7:30 PM - 9:30 PM @ Lutman Towers Conference Room
41 Hurleys Lane
Lincroft, NJ 07738**

The Lincroft Senior Citizen Housing Corporation is an independent entity that provides rental housing and related facilities and services for elderly and handicapped families on a non-profit basis. This Corporation offers housing through Lutman Towers and the Pavilion. Both are located off Hurley's Lane in the Lincroft section of Middletown Township. Residents are appointed to the Board of Directors by the Township Committee. The term of office is five years. Meetings are generally held the 4th Thursday of the month.

[More Details](#)

October 27, 7:00 PM - 9:00 PM @ Social Services
 180 Main Street
 Port Monmouth, NJ 07758

The Local Assistance Board oversees assistance programs provided to residents by the Middletown Social Services Department. Meetings are held the fourth Tuesday of each month at 7 p.m. at 180 Main Street, Port Monmouth. Call 732-615-2085 for more information.

[More Details](#)

Community Development

2016 CDBG Annual Action Plan

October 1, 7:00 PM - 7:30 PM @ Town Hall

Public Notice is hereby given that the Township of Middletown Community Development Block Grant (CDBG) Program will conduct a public meeting on October 1, 2015 to solicit public comment regarding the Township's Annual Action Plan of the Consolidated Plan (A/P), Fiscal Year 2016 (January 1, 2016 through December 31, 2016). The public meeting will be conducted at 7:00PM in the main courtroom at the Township of Middletown Municipal Complex, 1 Kings Highway, Middletown, New Jersey 07748. This facility is handicap accessible and handicap accessible parking spaces are provided. If special accommodations are needed, please call the Community Development Office at (732) 615 2281. The 2016 Action Plan will be available for citizen review and comment on September 16, 2015, until October 16, 2015, at the Middletown Township Department of Planning and Community Development, 3 Penslope Lane, Middletown, NJ, between the hours of 8:30AM and 4:30PM.

[More Details](#)

Planning Board

Planning Board

October 7, 8:00 PM - 10:00 PM @ Town Hall

Meetings are generally held the first Wednesday of each month at 8:30 p.m. in the main meeting room of Town Hall, 1 Kings Highway. Meetings are open to the public. Meetings will so be held on third Wednesday of each month January through May at 6:30 p.m. in the main meeting room of Town Hall, 1 Kings Highway. Meetings are open to the public. The Planning Board pursuant to state law has the duty to make and adopt and from time to time amend a master plan for the physical development of Middletown Township. The Planning Board also administers the provisions of the Township's Site Plan and Subdivision ordinances in the review of application for land development in accordance with the provisions of the state Municipal Land Use Law.

[More Details](#)

Township Committee

Twp. Committee Workshop Meeting

October 5, 8:00 PM - 10:00 PM @ Town Hall

Regular meetings of the Township Committee are held at 8 p.m. at the Middletown Township Municipal Building, Main Meeting Room, One Kings Highway, Middletown, NJ. Meetings are open to the public.

[More Details](#)

Twp. Committee Regular Meeting

<http://www.middletownnj.org/calendar.aspx?CID=31,23,29,27,28,32>

9/15/2015



Annual Action Plan
2016



2016 CDBG Annual Action Plan

Thursday, October 1

Public Notice is hereby given that the Township of Middletown
Community Development Block Grant (CDBG) Program will conduct a

<http://www.middletownnj.org/Calendar.aspx?EID=1478&day=15&month=10&year=2015&calType=0>

Date: October 1, 2015
Time: 7:00 PM - 7:30 PM
Location: Town Hall

Calendar
9/15/2015

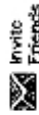
Middletown, NJ

public meeting on November 1, 2015 to submit public comments regarding the Township's Annual Action Plan of the Consolidated Plan (AAP), Fiscal Year 2016 (January 1, 2016 through December 31, 2016). The public meeting will be conducted at 7:00PM in the main courtroom at the Township of Middletown Municipal Complex, 1 Kings Highway, Middletown, New Jersey 07748. This facility is handicap accessible and handicap accessible parking spaces are provided. If special accommodations are needed, please call the Community Development Office at (732) 615-2281. The 2016 Action Plan will be available for citizen review and comment on September 16, 2015, until October 16, 2015, at the Middletown Township Department of Planning and Community Development, 3 Penelope Lane, Middletown, NJ, between the hours of 8:30AM and 4:30PM.

Page 2 of 2

1 Kings Highway
Middletown, NJ 07748

Draft 2016 CD&G Annual Action Plan
(DocumentCenter/View/443)





Planning & Community Development

Posted on: September 15, 2015

2016 CDBG Annual Action Plan

Public Notice is hereby given that the Township of Middletown Community Development Block Grant (CDBG) Program will conduct a public meeting on October 1, 2015 to solicit public comment regarding the Township's Annual Action Plan of the Consolidated Plan (AAP), Fiscal Year 2016 (January 1, 2016 through December 31, 2016) at <http://www.middletownnj.org/CivicAlerts.aspx?AID=30>

Tools

[RSS](#)

[Notice](#)

[View Archived](#)

Categories

■ [All Categories](#)

Calendaring
9/15/2015

Middletown, NJ

The public meeting will be scheduled at 1:00 PM on the night with the Township of Middletown Municipal Complex, 1 Kings Highway, Middletown, New Jersey 07748. This facility is handicap accessible and handicap accessible parking spaces are provided. If special accommodations are needed, please call the Community Development Office at (732) 615-2281.

The 2016 Action Plan will be available for citizen review and comment on September 16, 2015, at the Middletown Township Department of Planning and Community Development, 3 Penelope Lane, Middletown, NJ, between the hours of 6:30AM and 4:30PM. The Township of Middletown anticipates receiving and utilizing \$200,000 from the Federal CDBG program for housing activities, \$50,000 prior year funds, and anticipates \$20,000 in program income.

Middletown Township's proposed 2016 AAP includes the following activities:

Project Name Anticipated Budget:

- 16.01 Rehabilitation of Single-Family Residences \$176,000
- 16.02 Ideal Beach: Park accessibility improvements \$50,000
- 16.03 Administration \$44,000

The proposed AAP/CP will be available for review and comment until October 16, 2015. Any concerned Township citizen may comment upon said proposed AAP at the public meeting, or in writing to the Department of Planning and Community Development until October 16, 2015.

Amy H. Sarinikolaou, Director
Community Development Program

Draft 2016 CDBG Annual Action Plan

- Management
- Health
- Planning & Community Development
- Police
- Township Clerk
- Township News

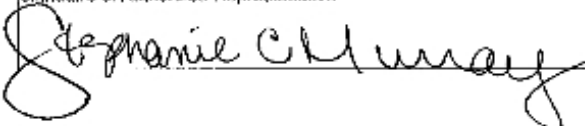
Grantee SF-424's and Certification(s)



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.			
Date Submitted	Applicant Identifier B-10-MC-34-0110	Type of Submission	
Date Received by state	State Identifier 34	<input type="checkbox"/> Construction	<input type="checkbox"/> Pre-application
Date Received by HUD	Federal Identifier	<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
Township of Middletown		NJ341874 MIDDLETOWN	
3 Penelope Lane		04-909-4121	
Middletown		Organizational Unit	
07746		Planning & Community Development	
New Jersey		Division	
U.S.A.		Monmouth County	
Employer Identification Number (EIN):		Program Year Start Date (1/1)	
21-8000871		Specify Other Type if necessary:	
Applicant Type:		Specify Other Type	
Local Government: Township			
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14,218 Entitlement Grant	
CDBG Project Titles Housing Rehabilitation, Barrier Free Access Improvements to Public Facilities, Administration		Description of Areas Affected by CDBG Project(s) Community wide, and North Middletown, a low/mod income neighborhood	
\$CDBG Grant Amount \$200,000		\$Additional HUD Grant(s) Describe Prior Year resources	
\$Additional Federal Funds Leveraged 0		Leveraged \$50,000	
\$Locally Leveraged Funds 0		\$Additional State Funds Leveraged 0	
\$Anticipated Program Income \$20,000		\$Grantee Funds Leveraged 0	
Total Funds Leveraged for CDBG-based Project(s) \$270,000		Other (Describe)	
Home Investment Partnerships Program			
HOME Project Titles		14,230 HOME	
\$HOME Grant Amount		Description of Areas Affected by HOME Project(s)	
\$Additional Federal Funds Leveraged		\$Additional HUD Grant(s) Leveraged Describe	
		\$Additional State Funds Leveraged	

\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of: 6 th and 12 th		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes This application was made available to the state EO 12372 process for review on DATE <input checked="" type="checkbox"/> No Program is not covered by EO 12372 <input checked="" type="checkbox"/> N/A Program has not been selected by the state for review	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Person to be contacted regarding this application			
Any	H	Saminikolaou	
CDBG Program Director	732-616-2288	Fax 732-616-2103	
asaminik@middletownnj.org	www.middletownnj.org	Other Contact: shollon@middletownnj.org	
Signature of Authorized Representative		Date Signed	
		11.9.15	



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- ☐ This certification does not apply.
☒ This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

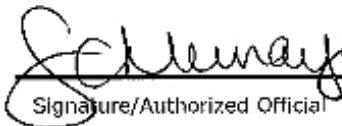
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-113, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official

11/9/15
Date

Stephanie C. Murray
Name
Mayor, Township of Middletown
Title
1 Kings Highway
Address
Middletown, NJ 07748
City/State/Zip
732-615-2000
Telephone Number

Jurisdiction

- ☐ This certification does not apply.
☒ This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 576.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or add in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016, 2017, 2018, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charges or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:


14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 20001), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

11.9.15

Date

Stephanie C. Murray

Name

Mayor, Township of Middletown

Title

1 Kings Highway

Address

Middletown, NJ 07748

City/State/Zip

732-615-2000

Telephone Number

Jurisdiction

- ☐ This certification does not apply.
☒ This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

- By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
- The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
- Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
- Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
- If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
- The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code). Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Municipal Complex	1 Kings Highway	Middletown	Monmouth	NJ	07748

- Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

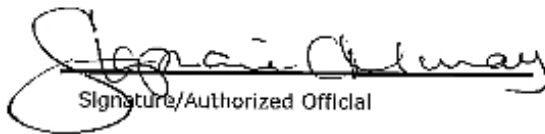
Jurisdiction

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- All "direct charge" employees;
- all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- a. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan


Signature/Authorized Official

11.9.15
Date

Stephanie C. Murray

Name

Mayor, Township of Middletown

Title

1 Kings Highway

Address

Middletown, NJ 07748

City/State/Zip

732-615-2000

Telephone Number

Jurisdiction _____

☒ This certification does not apply.

☐ This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

Jurisdiction _____

☒ This certification does not apply.

☐ This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

Jurisdiction

☒ This certification does not apply.

☐ This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

Jurisdiction

☒ This certification does not apply.
☐ This certification is applicable.

ESG Certifications

I, _____, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 CFR 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 CFR 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 CFR 576.55.
3. The requirements of 24 CFR 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 CFR 576.57, other appropriate provisions of 24 CFR Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 CFR 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 CFR 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 CFR Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 CFR 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 CFR 76.56.
10. The requirements of 24 CFR 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

Jurisdiction

authorities as specified in 24 CFR Part 58.

11. The requirements of 24 CFR 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 USC 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number