

Mobile/Itinerant License Information:



Middletown's Ordinance No. 2023-3378 allows for 2 different types of mobile food licenses issued by the Health Department.

Mobile Class A permits qualified food trucks to obtain a yearly license and one inspection from the Health Department.

STEP 1 – Apply for a Zoning Permit, permission needed from property owner.

STEP 2 – Apply for a Health Mobile License Application, \$200 annual fee.

STEP 3 – Apply for Fire Permits: Special Fire Permit/Type 1

Permit fee = \$54 + inspection fee based on day/time:

Weekday inspections (8:00am-4:00pm) – NO FEE

After hours, weekend & holiday inspection fee - \$75

Reinspection fee (if required) - \$50

These fees may be combined on one check made out to Middletown Fire Prevention. The Special Fire Permit is valid for one day, up to and not to exceed 6 consecutive days of operation, where the establishment remains on site. The permit is not valid for intermittent days of operation during the timeframe of application.

Mobile Class B licenses are available for those food vendors that can maintain mobility, such as Ice Cream Trucks. Vending permit from Police must also be acquired.

Additionally, **Temporary One Day Event** Licenses will remain available.

ZONING: 732 615-2102

FIRE: 732 615-2270

HEALTH: 732 615-2096

THE TOWNSHIP OF MIDDLETOWN, DEPARMENT OF HEALTH

1 Kings Highway, Middletown, NJ 07748

(732) 615-2095

Richard DeBenedetto, REHS, Director

MOBILE LICENSE APPLICATION

Class A – \$200

Any food vendor that parks & operates at the location of an existing business or a park subject to appropriate approvals. **THE MOBILE UNIT MUST BE SELF-CONTAINED** (sinks, water, wastewater, power, etc.), have a base of operations and meet all aspects of N.J.A.C. 8:24.

A copy of the Certification(s) of your employees who have taken a Certified Food Handlers Training Course approved by the NJ Department of Health along with your most recent Food Inspection Report from your base of operations must be submitted with this application. Permits must also be obtained from the Zoning Officer and Fire Prevention.

Class B - \$125

Any food vendor that operates along routes throughout the township borders. The mobile unit **MUST MAINTAIN MOBILITY, ONLY STOPPING TO SERVE CUSTOMERS**, after being flagged down or pulling into a facility where customers come out to be served. The vehicle may only stand while serving those customers and must continue their route immediately after serving the last customer. **AT NO TIME WILL THE STOPPAGE BE MORE THAN 15 MINUTES.** The mobile unit must have a base of operations and meet all aspects of N.J.A.C. 8:24. A Solicitor ID Permit must also be obtained from the Middletown Township Police Dept. (\$10 fee)

A copy of the Certification(s) of your employees who have taken a Certified Food Handlers Training Course approved by the NJ Department of Health must be submitted with this application.

Pursuant to the “Retail Food Establishment Ordinance”, all mobile food licenses expire on December 31st each year.

Re-inspection Fee for CONDITIONAL or UNSATISFACTORY ratings are as follows:

1st occurrence within 2 years \$100 2nd occurrence within 2 years \$200 3rd occurrence within 2 years \$500

BUSINESS NAME _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

OWNERS NAME _____

BUSINESS EMAIL _____
(One that is checked on a REGULAR BASIS)

PHONE # _____

ON SITE CONTACT INFORMATION (if different from above)

CONTACT NAME _____ PHONE # _____

EMAIL _____

OFFICE USE ONLY (BELOW)

Zoning Approval Y N	Property Owner Approval Y N	Fire Notified (Date)	
Lic #	Date Issued:	Amount \$	Check #