



Township of Middletown, County of Monmouth, NJ

Town Hall, One Kings Highway, Middletown, NJ 07748

Townclerk@middletownnj.org or 732-615-2014

JANUARY 7, 2017 REORGANIZATION MEETING

1. SWEARING IN OF COMMITTEE MEMBER - ANTHONY P. FIORE
2. SWEARING IN OF COMMITTEE MEMBER - STEPHANIE C. MURRAY
3. PLEDGE OF ALLEGIANCE AND INVOCATION
Moment of Silence to Honor the Troops Serving World Wide Defending our Freedoms,
Constitutions and Way of Life
4. PRESENTATION OF 2017 MAYORS OUTGOING ADDRESS
5. APPOINTMENT OF TOWNSHIP ATTORNEY AND GENERAL SPECIAL COUNSEL
 - a. 18-01 Resolution Appointing Township Attorney*

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 - b. 18-02 Resolution Appointing General Special Counsel*

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7. ELECTION OF DEPUTY MAYOR AND ADMINISTRATION OF OATH
8. PRESENTATION OF MAYOR'S ADDRESS FOR 2018
9. PRESENTATION OF DEPUTY MAYOR'S ADDRESS FOR 2018
10. SWEARING IN OF MIDDLETOWN TOWNSHIP FIRE DEPARTMENT OFFICERS

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11. SWEARING IN OF MIDDLETOWN TOWNSHIP EMERGENCY MEDICAL SERVICES OFFICERS

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12. 5 Minute Recess

13. CONSENT AGENDA

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b. 18-06 Resolution Appointing Municipal Public Defender*

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c. 18-07 Resolution Appointing Member To The Bayshore Senior Citizen Housing Corporation*

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[07 RESOLUTION BAYSHORE SENIOR CITIZEN HOUSING CORPORATION.PDF](#)

d. 18-08 Resolution Appointing Members To The Clean Communities Advisory Committee*

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[08 RESOLUTION CLEAN COMMUNITIES ADVISORY BOARD.PDF](#)

e. 18-09 Resolution Appointing Members To The Community Affairs Council*

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[09 RESOLUTION COMMUNITY AFFAIRS.PDF](#)

f. 18-10 Resolution Appointing Members To The Economic Development Committee*

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[10 RESOLUTION ECONOMIC DEVELOPMENT COMMITTEE.PDF](#)

g. 18-11 Resolution Appointing Members To The Environmental Commission*

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[11 RESOLUTION ENVIRONMENTAL COMMISSION.PDF](#)

h. 18-12 Resolution Appointing Member To The Green Team Advisory Committee*

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i. 18-13 Resolution Appointing Members To The Historic Preservation Commission*

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- j. 18-14 Resolution Appointing Members To The Joint Shared Service Committee*

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- k. 18-15 Resolution Appointing Members To The Landmarks Commission*

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- l. 18-16 Resolution Appointing Members To The Library Board*

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- m. 18-17 Resolution Appointing Members To The Lincroft Senior Housing Corporation*

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- n. 18-18 Resolution Appointing Member To The Middletown Arts Council*

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- o. 18-19 Resolution Appointing Members To The Middletown Housing Authority*

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- p. 18-20 Resolution Appointing Members To The Municipal Alliance To Prevent Alcoholism And Drug Abuse*

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- q. 18-21 Resolution Appointing Members To The Open Space Preservation Committee*

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- s. 18-23 Resolution Appointing Members To The Poricy Park Conservancy*

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- t. 18-24 Resolution Appointing Members To The Recreation Advisory Board*

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- u. 18-25 Resolution Appointing Members To The Safety Council*

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- v. 18-26 Resolution Appointing Members To The Sewerage Authority*

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- w. 18-27 Resolution Appointing Member To The Veteran's Affairs Committee*

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- x. 18-28 Resolution Appointing Members To The Volunteer Corps Advisory Committee*

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- y. 18-29 Resolution Appointing Members To The Youth Advisory Board*

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- z. 18-30 Resolution Appointing Members To The Zoning Board Of Adjustment*

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- aa. 18-31 Resolution Appointing Police Chaplains*

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ff. 18-36 Resolution Appointing Bond Counsel*

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hh. 18-38 Resolution Appointing Consulting Engineers*

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ii. 18-39 Resolution Appointing Worker's Compensation Counsel *

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jj. 18-40 Resolution Appointing Tax Appeals And Foreclosure Counsel*

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kk. 18-41 Resolution Awarding Contract For Special Labor Counsel*

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ll. 18-42 Resolution Awarding Contract For Employee Assistance Provider*

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mm. 18-43 Resolution Appointing Risk Management Consultant*

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nn. 18-44 Resolution Appointing Special Legal Counsel For Monmouth County Reliability Project*

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[44 RESOLUTION APPOINTING SPECIAL LEGAL COUNSEL FOR MONMOUTH COUNTY RELIABILITY PROJECT.PDF](#)

oo. 18-45 Resolution Appointing Grant Writing Consultant*

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pp. 18-46 Resolution Appointment Of Official Depositories*

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[46 RESOLUTION BANK OFFICIAL DEPOSITORIES.PDF](#)

qq. 18-47 Resolution Appointing Director Of Emergency Management*

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rr. 18-48 Resolution Appointing Official Searcher*

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ss. 18-49 Resolution Appointing Tax Searcher*

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tt. 18-50 Resolution 2018 Annual Meeting Notice*

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uu. 18-51 Resolution Authorizing Official Newspapers*

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ww. 18-53 Resolution Establishing Standing Rules For Township Meetings*

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xx. 18-54 Resolution Authorizing A Temporary Budget For 2018*

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yy. 18-55 Resolution Awarding Contract For Dental Administrative And Network Services*

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zz. 18-56 Resolution Awarding Contract For Prescription Administration Services*

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aaa. 18-57 Resolution Awarding Contract For Third Party Health Care Claims Services*

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[57 RESOLUTION AWARDING CONTRACT FOR THIRD PARTY HEALTH CARE CLAIMS SERVICES.PDF](#)

bbb. 18-58 Resolution Awarding Contract For Third Party Workers Comp, Auto, And General Liability Claims*

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[58 RESOLUTION AWARDING CONTRACT FOR THIRD PARTY WORKERS
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- ccc. 18-59 Resolution Awarding Contract For Insurance Coverage For Fire And First Aid Squad Members*

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- ddd. 18-60 Resolution Authorizing Mayor To Execute Cancellations Of Municipal Tax Sale Certificate*

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- eee. 18-61 Resolution Authorizing An Accelerated Tax Sale*

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- fff. 18-62 Resolution Setting Grace Period And Interest Rates For Taxes For CY 2018*

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- ggg. 18-63 Resolution Authorizing Pre-Payment Of Certain Bills For 2018*

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- hhh. 18-64 Resolution Authorizing Alternate Municipal Prosecutors*

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- iii. 18-65 Resolution Appointing Worker's Compensation Counsel*

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15. TOWNSHIP COMMITTEE COMMENTS

16. PUBLIC COMMENTS

17. ADJOURNMENT

RESOLUTION NO. 18-01

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION APPOINTING TOWNSHIP ATTORNEY

WHEREAS, pursuant to N.J.S.A. 40A:9-139 and § 4-32A of the Code of the Township of Middletown there exists a need to appoint a qualified individual as Township Attorney to serve as the municipal attorney and designated legal officer for the Township of Middletown; and

WHEREAS, § 4-32B of the Code of the Township of Middletown provides that the Township Attorney shall be compensated pursuant to the Township's applicable salary ordinance to provide representation in routine and reoccurring legal matters as defined pursuant to § 4-32C of the Code of the Township of Middletown; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with one submission having been received and considered for the position of Township Attorney; and

WHEREAS, Brian M. Nelson, Esq., has served as Township Attorney since 2009 and the Township Administrator has recommended reappointment for 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Brian M. Nelson, Esq., 10 Highway 35, Red Bank, New Jersey 07701 is hereby appointed Township Attorney for 2018 to perform the duties prescribed pursuant to § 4-32C of the Code of the Township of Middletown and to be compensated pursuant to the Township's Salary Ordinance.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
T. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-02

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION APPOINTING TOWNSHIP ATTORNEY

WHEREAS, pursuant to N.J.S.A. 40A:9-139 and § 4-32A of the Code of the Township of Middletown there exists a need to appoint a qualified individual as Township Attorney to serve as the municipal attorney and designated legal officer for the Township of Middletown; and

WHEREAS, § 4-32B of the Code of the Township of Middletown provides that the Township Attorney shall be compensated pursuant to the Township's applicable salary ordinance to provide representation in routine and reoccurring legal matters as defined pursuant to § 4-32C of the Code of the Township of Middletown; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with one submission having been received and considered for the position of Township Attorney; and

WHEREAS, Brian M. Nelson, Esq., has served as Township Attorney since 2009 and the Township Administrator has recommended reappointment for 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Brian M. Nelson, Esq., 10 Highway 35, Red Bank, New Jersey 07701 is hereby appointed Township Attorney for 2018 to perform the duties prescribed pursuant to § 4-32C of the Code of the Township of Middletown and to be compensated pursuant to the Township's Salary Ordinance.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
T. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-03

APPOINTMENT OF FIRE DEPARTMENT OFFICERS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
as follows:

1. That the following individuals be and they are hereby appointed or reappointed members of the Fire Department pursuant to the "Code of the Township of Middletown" for a full term of one year commencing January 1, 2018 and terminating December 31, 2018.

FIRE CHIEF:	RYAN M. CLARKE
DEPUTY CHIEF:	STEVEN SCHWEIZER
FIRST ASSISTANT:	RUSSELL W. MOUNT, III
SECOND ASSISTANT:	JOHN FRIEDMANN
THIRD ASSISTANT:	BERNARD F. CHENOWETH, III

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Fire Department

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
T. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-04

**RESOLUTION APPOINTING MIDDLETOWN EMERGENCY
MEDICAL SERVICES DEPARTMENT OFFICERS**

WHEREAS, pursuant to Chapter 28 of the Code of the Township of Middletown (“the Township”), as amended by Ordinance No. 2015-3147, the Township formed an Emergency Medical Services Department to be charged with providing administrative and operational oversight to the Township’s five independent volunteer first aid and rescue squads; and

WHEREAS, pursuant to § 28-3 “[t]he selection of officers and trustees of the EMS Department and their respective terms and conditions to qualify to serve in office shall be determined by the EMS Department’s bylaws, which shall be filed with the Township”; and

WHEREAS, the initial appointments having been requested to be made by the governing body of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the following officers shall be and are hereby appointed as the officers of the Middletown Emergency Medical Services Department for 2018:

1. Kim Kraynock, Chief
2. Rober Pfleger, Deputy Chief
3. James Kelly, Assistant Chief

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
T. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-05

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION APPOINTING MUNICIPAL PROSECUTORS

WHEREAS, pursuant to N.J.S.A. 2B:25-4 and § 4-33 of the Code of the Township of Middletown there exists a need to appoint a qualified attorney as Municipal Prosecutor for the Township; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that **John Lane, Esq. and James Pastor, Esq.** are hereby appointed as the Municipal Prosecutors for the Township of Middletown for 2018 to be compensated pursuant to the Township's applicable salary ordinance.

BE IT FURTHER RESOLVED that notice of these appointments shall be published by the Township Clerk in the Township's official newspaper

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-06

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION APPOINTING MUNICIPAL PUBLIC DEFENDER

WHEREAS, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint a qualified attorney as Municipal Public Defender for the Township; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process, but with potential expenditures estimated not to exceed \$15,000, below the bid threshold for the application of the Fair and Open Process that are subject to the certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Stanley Werse, Esq. is hereby appointed Municipal Public Defender for the Township of Middletown for 2018 to be compensated pursuant to the Township's applicable salary ordinance and at an hourly rate specified by ordinance for matters in the Superior Court that may be reimbursed by individuals utilizing the services of the Public Defender.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-07

**APPOINTMENT TO BAYSHORE VILLAGE SENIOR CITIZEN
HOUSING CORPORATION**

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as
follows:

1. That the following individual is hereby appointed as a member of the Bayshore Village Senior Citizen Housing Corporation pursuant to the "Code of the Township of Middletown" for terms commencing January 1, 2018 as follows:

NED HAMMOND

SEAT III

Expiring 12/31/2022

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. The appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Bayshore Village Senior Citizen Housing Corporation

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-08

APPOINTMENTS TO CLEAN COMMUNITY ADVISORY COMMITTEE

BE IT RESOLVED by The Township Committee Of The Township Of Middletown, In The County Of Monmouth, State Of New Jersey, as follows:

1. That the following individuals be and are hereby appointed members of the Clean Community Advisory Committee for a full term of one year, commencing January 1, 2018 and terminating December 31, 2018.

Colleen Lapp	Committee Seat I
Jim Naclerio	Committee Seat II
Valerie Robertson	Committee Seat III
Kenneth Walls	Committee Seat IV
Ted Maloney	Committee Seat V
James VanNest	Committee Seat VI

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a) Each appointee as listed above
- b) Clean Community Advisory Committee

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-09

APPOINTMENTS TO COMMUNITY AFFAIRS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Community Affairs Council pursuant to the "Code of the Township of Middletown" for a term commencing January 1, 2018 as indicated.

MITCHELL GOTESKY

SEAT V

Expiring 12/31/2020

LARRY CAMINITI

SEAT VI

Expiring 12/31/2020

MICHAEL CERULO

SEAT VII

Expiring 12/31/2020

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Community Affairs Council

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 17-10

APPOINTMENTS TO ECONOMIC DEVELOPMENT COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Economic Development Committee pursuant to the "Code of the Township of Middletown" for a term, commencing January 1, 2018 and expiring as indicated.

GERARD P. SCHARFENBERGER, Ph.D.

Mayor or Designee
Expiring 12/31/2018

SPIRO PAPPAS

SEAT II
Expiring 12/31/2018

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Economic Development Committee

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-11

APPOINTMENT TO ENVIRONMENTAL COMMISSION

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be hereby appointed as a member of the Environmental Commission pursuant to the "Code of the Township of Middletown" for terms commencing January 1, 2018 expiring December 31, 2020.

JOE MARTIN

SEAT I

Expiring 12/31/2020

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- a. The appointee listed above shall present himself before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Environmental Commission

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-12

APPOINTMENT TO GREEN TEAM ADVISORY COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
as follows:

1. That the following individuals be hereby appointed members of the Green Team Advisory Committee pursuant to the Resolution 09-253 for a one year term ending on December 31, 2018.

KATELYN KRYNSKI	SEAT I
EUGENIO GRANO	SEAT II
RICHARD DEBENEDETTO	SEAT III
ERIC HOBLITZELL	SEAT IV
TED MALONEY	SEAT V
JANET DELLETT	SEAT VI
ANTHONY MERCANTANTE	SEAT VII
ANDREA DUBOIS	SEAT VIII
MICHAEL FEDOSH	SEAT IX
LYNN MATTEI	SEAT X
BRIAN MARTIN	SEAT XI

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. The appointees listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Green Team Advisory Committee c/o Township Planner

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-13

APPOINTMENTS TO HISTORIC PRESERVATION COMMISSION

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Historic Preservation Committee pursuant to the "Code of the Township of Middletown" for a term commencing January 1, 2018 and terminating as indicated.

THOMAS VALENTI

Mayor's Designee

SEAT I

Expiring 12/31/2018

Member of Landmarks Commission

SEAT II

Expiring 12/31/2020

MARIANNE SWEET

SEAT VI

Expiring 12/31/2020

MARY MEEHAN

SEAT VII

Expiring 12/31/2020

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Historic Preservation Committee

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-14

APPOINTMENTS TO JOINT SHARED SERVICES COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Joint Shared Services Committee pursuant to the "Code of the Township of Middletown" for a full term of one year, commencing January 1, 2018 and terminating December 31, 2018 or as indicated.

KEVIN M SETTEMBRINO

GERARD P SCHARFENBERGER, Ph.D.

ANTHONY MERCANTANTE

ANDREW NICHOLE

SEAT I

SEAT II

SEAT III

SEAT IV

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-15

APPOINTMENTS TO LANDMARKS COMMISSION

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual is hereby appointed or reappointed as member of the Landmarks Commission pursuant to the "Code of the Township of Middletown" for a full term of four (4) years, commencing January 1, 2018 and terminating as set forth below.

PETER VAN NORTWICK,
Historian

SEAT I
Expiring 12/31/2021

PAUL CRUPI

SEAT II
Expiring 12/31/2021

MIKE WU
Architect

SEAT VI
Expiring 12/31/2020
Unexpired Term

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Landmarks Commission

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-16

APPOINTMENTS TO MIDDLETOWN LIBRARY BOARD

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Middletown Library Board pursuant to the "Code of the Township of Middletown" for terms as set forth below:

ANTHONY PERRY, JR.
Mayors Designee

SEAT I
Expiring 12/31/2018

PETER SMITH
Superintendent's Designee

SEAT II
Expiring 12/31/2018

JAMES VAN NEST

SEAT III
Expiring 12/31/2020
Unexpired Term

MAUREEN LAIMANN

SEAT V
Expiring 12/31/2022

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Library Board

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-17

APPOINTMENTS TO LINCROFT SENIOR CITIZEN HOUSING CORPORATION (LUFTMAN TOWERS)

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY,**
as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Lincroft Senior Citizens Housing Corporation, Luftman Towers pursuant to the "Code of the Township of Middletown" for a term set forth below:

TOM DILLON

SEAT IV

Expiring 12/31/2022

LOIS WHITTOM

SEAT V

Expiring 12/31/2022

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Lincroft Senior Citizens Housing Corporation

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-18

APPOINTMENT TO MIDDLETOWN ARTS COUNCIL

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be hereby appointed as a member of the Middletown Arts Council for a one year term commencing January 1, 2018 as follows:

STEPHANIE C. MURRAY
Township Committee Liaison

Expiring 12/31/2018

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

a. The appointee listed above shall present himself before the Township Clerk to take and subscribe to the Oath of Office.

b. Middletown Arts Council

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-19

APPOINTMENT TO MIDDLETOWN HOUSING AUTHORITY

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed as members of the Middletown Housing Authority for terms set forth below:

JOE CAUDA

SEAT II

Expiring 12/31/2020

Unexpired Term

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. The appointees listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Middletown Housing Authority

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-20

APPOINTMENTS TO MUNICIPAL ALLIANCE TO PREVENT ALCOHOL & DRUG ABUSE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals have been appointed as members of the Middletown Township Municipal Alliance to Prevent Alcoholism & Drug Abuse for a full term of one year commencing January 1, 2018 and terminating December 31, 2018.

DONALD ANTENUCCI

DEBBIE BARKER

MARGARET BERTORELLI

PAMELA BRIGHTBILL

HEIDI R. BRUNT

ROBERT W. BUCCO, JR.

JAMES V. BUTHORN

LESLIE CULVER-SCHWARZ

MICHAEL DONLON

ERNEST DONNELLY

FERN B. FOSTER (Non-Voting)

WILLIAM GERRIS

EUGENE HANNAFEY

JAMES HOMIAK

KRISTIE KANE

KIMBERLY KRATZ

BRUCE LEVY

JOHN MAGUIRE

CHRISTINE OUELLETTE

ANGELA PEPE-LAGE (Non-Voting)

ANTHONY PERRY

REBECCA REAN

GERARD P. SCHARFENBERGER, Ph.D.

FRANK SELF

JOHN SMACK

DANIEL SULLIVAN

DEBBIE TERRITO

RICHARD B. THOMPSON

RAYMOND VETH

MARY ELLEN WALKER

R. CRAIG WEBER

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee listed above
- b. Municipal Alliance to Prevent Alcoholism & Drug Abuse

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-21

APPOINTMENT TO OPEN SPACE PRESERVATION COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual is hereby appointed members of the Open Space Preservation Committee pursuant to the "Code of the Township of Middletown" for a one year term expiring December 31, 2018.

MATTHEW WOLCOTT

SEAT I

MICHAEL FEDOSH

SEAT II

PAUL GLEITZ

SEAT III

WILLIAM KASTNING

SEAT IV

ANTHONY MERCANTANTE

SEAT V

GERARD P. SCHARFENBERGER, Ph.D.

SEAT VI

MICHAEL KOPEK

SEAT VII

MATTHEW MAURO

SEAT VIII

2. The Township Clerk shall send a certified copy of this resolution to each of the Following:
 - a. The appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Open Space Preservation Committee

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-22
APPOINTMENTS TO PLANNING BOARD

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Middletown Planning Board pursuant to the "Code of the Township of Middletown" for terms as set forth below:

KEVIN COLANGELO

Mayors Designee

SEAT I

Expiring 12/31/2018

KEVIN SETTEMBRINO

CLASS III/ TOWNSHIP COMMITTEE

SEAT II

Expiring 12/31/2018

PAUL CRUPI

CLASS II/PUBLIC OFFICIAL

SEAT III

Expiring 12/31/2018

CARL RATHJEN

CLASS IV

SEAT IV

Expiring 12/31/2021

ALEX CZAPLICKI

ALTERNATE II

SEAT V

Expiring 12/13/2019

PATRICIA SNELL

CLASS IV

SEAT VI

Expiring 12/31/2021

FRANK WILTON

CLASS IV

SEAT VII

Expiring 12/31/2021

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Planning Board

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-23

APPOINTMENT TO THE PORICY PARK CONSERVANCY

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be hereby appointed as a member of the Poricy Park Conservancy for a one year term commencing January 1, 2018 as follows:

AMY SARRINIKOLAOU

Expiring 12/31/2018

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

a. The appointee listed above shall present himself before the Township Clerk to take and subscribe to the Oath of Office.

b. Poricy Park Conservancy

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-24

APPOINTMENTS TO RECREATION ADVISORY COMMITTEE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Recreation Advisory Committee pursuant to the "Code of the Township of Middletown" for terms specified below:

LAUREN CINQUEGRANA

SEAT I

Expiring 12/31/2020

NICOLA MURRAY

SEAT II

Expiring 12/31/2020

CHRIS FOTACHE

SEAT III

Expiring 12/31/2020

MELISSA LOIACONO

SEAT IV

Expiring 12/31/2020

JILL DONOVAN

SEAT V

Expiring 12/31/2020

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Recreation Advisory Committee

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-25

APPOINTMENTS TO SAFETY COUNCIL

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Safety Council pursuant to the "Code of the Township of Middletown" for a one year term commencing January 1, 2018 and terminating December 31, 2018.

MARCELO S. AGUIRRE
CYNTHIA BIANCHI
RAPHAEL BORGESS
DOMINICK DONATELLI
ANTHONY IACOVONE

PETER LAIMANN
ROBERT PFLEGER
JOE SHADE
EDWARD K. SKELLY

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Safety Council

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-26

APPOINTMENTS TO SEWERAGE AUTHORITY

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Middletown Sewerage Authority effective 2/1/2018 for a term specified as follows:

CHANTAL BOUW

SEAT II

Expiring 2/1/2023

EMIL WREDE

SEAT III

Expiring 2/1/2023

THOMAS STOKES

ALTERNATE I

Expiring 2/1/2023

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Middletown Sewerage Authority P.O. Box 205 Belford, NJ 07718
 - b. Each appointee listed above who shall present himself before the Office of the Township Clerk to take and subscribe to the Oath of Office.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-27

APPOINTMENTS TO MIDDLETOWN VETERANS AFFAIRS COMMITTEE

NOW BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be and they are hereby appointed as members of the Middletown Veterans Affairs Committee pursuant to the "Code of the Township of Middletown" for terms specified below:

WILLIAM BOUW

SEAT V

Expiring 12/31/2020

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Middletown Veterans Affairs Committee

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-28

APPOINTMENTS TO THE VOLUNTEER CORPS ADVISORY COMMITTEE

BE IT RESOLVED by The Township Committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, As follows:

1. That the following individuals are hereby appointed or reappointed as members of the Volunteer Corps Advisory Committee pursuant to the Resolution No. 12-271 for one year terms commencing January 1, 2018 and terminating December 31, 2018.

**JAMES BRUNCATI
KATHLEEN EASTMOND
MICHAEL MARGARELLA**

**ERIC MULLER
ANTHONY PANZICA
JENNIFER WEHNER**

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.

- b. Volunteer Corps Advisory Committee

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-29

APPOINTMENTS TO MIDDLETOWN YOUTH ATHLETIC ADVISORY BOARD

NOW BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed as members of the Middletown Youth Athletic Advisory Board as established by Resolution #15-73 approved at the February 3, 2015 Township Committee meeting, said terms are for a one year term ending December 31, 2018.

MICHAEL ADAMSON	SEAT I	LUKE SIMS	SEAT VIII
DEAN ESPOSITO	SEAT II	MARK PAYNE	SEAT IX
MATTHEW WINTERS	SEAT III	JAMES LENNON	SEAT X
CHRIS A. DANISH	SEAT IV	JOSEPH GIUNTA	SEAT XI
SCOTT ELIAS	SEAT V	JOSEPH PITRUZZELLO	SEAT XII
ROB FISCHER	SEAT VI	WALT DAVIS	SEAT XIII
CHRISTOPHER FISHER	SEAT VII		

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Middletown Youth Athletic Advisory Board

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-30

APPOINTMENTS TO ZONING BOARD OF ADJUSTMENT

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed or reappointed as members of the Zoning Board of Adjustment pursuant to the "Code of the Township of Middletown" for the terms as set forth below:

EMIL WREDE

SEAT I

Expiring 12/31/2021

CHANTAL BOUW

SEAT II

Expiring 12/31/2021

JAMES HINCKLEY

SEAT III

Expiring 12/31/2021

ANDREW BANE

ALTERNATE I

Expiring 12/31/2019

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Zoning Board of Adjustment

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-31

APPOINTMENT OF POLICE CHAPLAINS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed Police Chaplains of Middletown Township for the year 2018:

REVEREND DR. DANIEL CORREA
REVEREND JOSEPH E. HEIN
FATHER DANIEL C. HESKO
REVEREND DONALD MAGAW
DEACON JAMES NEUBAUER, COLONEL, USMC (ret.)

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.

b. Police Department

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-33

APPOINTMENT OF POLICE PHYSICIANS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed Police Physicians pursuant to the "Code of the Township of Middletown" for the year 2018.

DR. NICHOLAS SPETKO

MERIDIAN / RIVERVIEW OCCUPATIONAL HEALTH UNIT

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Police Department

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-33

APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICERS - CLASS I, II and SPECIAL CROSSING GUARDS

WHEREAS, the Township Administrator and Chief of Police have previously recommended that the structure of the Police Department be adjusted to include allowing the appointment of certain Special Law Enforcement Officers (Class I and Class II); and Special Crossing Guards.

WHEREAS, § 44-7B of the Code of the Township of Middletown (1996) was amended and supplemented by Ordinance No. 2015-3136; and

WHEREAS, the Chief of Police has complied with the provisions of N.J.S.A.40A:14-146.1 regarding the appointment of Special Law Enforcement Officers and Special Crossing Guards represents that the applicants named below meet all of the requirements set forth by statute and recommends the appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed as Special Law Enforcement Officers – Class I, II and Special Crossing Guards in the Middletown Township Police Department for the calendar year of 2018.

Special Law Enforcement Officers I –

**Francesco LoTorto
Austen McKnight
Robert Poss
Jason Stevenson
Natalie Mirenda**

Special Law Enforcement Officers II –

**David L. Chenoweth
Anthony Mercantante
Ryan Bruno
Scott Chenoweth
Mark Casagrande
Nicolette Caprio
James Courtney
Kevin Quinn
Rocco Serpico**

Special Crossing Guard -

Matthew Viaud

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Police Department

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-34

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL
SERVICES CONTRACT FOR TOWNSHIP AUDITOR**

**RESOLUTION AWARDING PROFESSIONAL
SERVICES CONTRACT FOR TOWNSHIP AUDITOR**

WHEREAS, pursuant to N.J.S.A. 40A:5-4 there exists a need for the Township to retain the services of a qualified Registered Municipal Accountant (“RMA”) to conduct the Township’s annual audit and related professional services as needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position, and whereas two bids were nevertheless solicited and received pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5), which were reviewed by the Township Committee and the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Robert Swisher, RMA of the firm of Suplee, Clooney & Company has agreed to serve as the Township Auditor for the sum of \$82,000 for 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Robert Swisher, RMA of the firm of Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey 07090 is hereby awarded a professional services contract to serve as the Township Auditor for 2018 for the sum of \$82,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-35

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES
CONTRACTS FOR QUALIFIED REDEVELOPMENT PLANNERS**

WHEREAS, there exists a need for the Township to retain the services of qualified and licensed professional planners or firms to assist the Township on a number of ongoing and impending redevelopment projects; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with four bids having been received and considered for the position of Qualified Redevelopment Planner; and

WHEREAS, based on the recommendation of the Township Administrator, the firms of Maser Consulting, DMR Architects, CME Associates, and T&M Associates are all qualified and have agreed to provide professional redevelopment planning services pursuant to the rate schedules provided for in their respective proposals for 2018, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the firms of Maser Consulting, DMR Architects, CME Associates, and T&M Associates are hereby offered and awarded professional services contracts to serve as Qualified Redevelopment Planners for 2018 pursuant to the rate schedules provided for in their proposals for 2018.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-36

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL
SERVICE CONTRACT FOR BOND COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown as bond counsel as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position of Bond Counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Gibbons PC, One Gateway Center, Newark, New Jersey 07102, has qualified and agreed to provide legal counseling as Bond Counsel at transactional rates specified by contract in an amount estimated not to exceed \$30,000, exclusive of fees for filing fees, legal research, or other reasonable approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Gibbons PC is hereby awarded a professional services contract for the provision of legal services as Bond Counsel to the Township as needed during 2018 for an amount estimated not to exceed \$30,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-37

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL
SERVICE CONTRACTS FOR SPECIAL CONFLICTS COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint individuals or law firms to serve as special counsel to the Township of Middletown to address legal matters in which the Township Attorney or General Special Counsel may have a conflict under the New Jersey Court Rules or other applicable laws or regulations; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered; and

WHEREAS, based on the recommendation of the Township Administrator the law firms of McOmber & McOmber and Spiro Harrison have qualified and agreed to serve as Special Conflicts Counsel at rates of \$160 per hour and \$175 per hour respectively, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firms of McOmber & McOmber and Spiro Harrison are hereby awarded a professional services contracts for the provision of legal services as Special Conflicts Counsel to the Township as needed during 2018 for an estimated amounts not to exceed \$30,000 and \$17,500 respectively.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-38

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES
CONTRACTS FOR QUALIFIED CONSULTING ENGINEERS**

WHEREAS, there exists a need for the Township to retain the services of qualified and licensed engineering firms to provide professional engineering services in relation to the maintenance of the Township's 400 miles of roadway, parks and facilities, and to provide planning and review services that cannot be addressed entirely by the Township Engineer; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with nine bids having been received and considered for the position of Qualified Consulting Engineer; and

WHEREAS, for 2018 again, the Township has determined to appoint multiple qualified consulting engineering firms to be assigned on a case-by-case basis by the Township Engineer based on expertise, availability and pricing; and

WHEREAS, based on the recommendation of the Township Administrator, the engineering firms of T&M Associates, CME Associates, French & Parrello, H2M Associates, Najarian Associates, Prestige Environmental Services, and Maser Consulting are all qualified and have agreed to provide professional engineering services pursuant to the rate schedules provided for in their respective proposals for 2018, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the engineering firms of T&M Associates, CME Associates, French & Parrello, H2M Associates, Najarian Associates, and Prestige Environmental Services are hereby offered and awarded professional services contracts to serve as Qualified Consulting Engineers for 2018 pursuant to the rate schedules provided for in their proposals for 2018.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-39

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACTS FOR WORKERS COMPENSATION COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle workers compensation matters as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received for the position of workers compensation counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Biancamano & Distefano PC has qualified and agreed to provide legal services in relation workers compensation matters; and

WHEREAS, the law firm of Biancamano & Distefano PC has agreed to perform at rates of \$155 to \$95 per hour, estimated not to exceed \$17,500, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Biancamano & Distefano PC is hereby awarded a professional services contract for the provision of legal services as Special Workers Compensation Counsel to the Township as needed during 2018 for an estimated amount not to exceed \$17,500.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-40

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACT FOR TAX APPEALS AND FORECLOSURE COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle legal matters relating to tax appeals and foreclosures as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the positions of Tax Appeals and Foreclosure Counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of O'Donnell & McCord has qualified and agreed to provide these services for \$145 per hour, collectively for a total estimated amount not to exceed \$90,000, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of O'Donnell & McCord, 15 Mount Kemble Avenue, Morristown, NJ 07960 is hereby awarded a professional services contract for the provision of legal services as Special Tax Appeals and Foreclosure Counsel to the Township as needed during 2018 for a collective amount estimated not to exceed \$90,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-41

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH
RESOLUTION AWARDED PROFESSIONAL SERVICE
CONTRACTS FOR SPECIAL LABOR COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle labor matters as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position of Special Labor Counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of O'Toole, Fernandez, Weiner & VanLieu has qualified and agreed to provide legal services in relation to Special Labor Counsel matters at a rate of \$145 per hour, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of O'Toole, Fernandez, Weiner & VanLieu are hereby awarded professional services contracts for the provision of legal services as Special Labor Counsel to the Township as needed during 2018 for an estimated amount not to exceed \$65,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-42

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING CONTRACT FOR
EMPLOYEE ASSISTANCE PROVIDER**

WHEREAS, the Township has found that it is beneficial to have in place an Employee Assistance Program, which is a third-party professional agency providing counseling and referral services for employees and their dependents, and the program has worked well for several years helping reduce the Township's health benefits and other costs; and

WHEREAS, while the Local Public Contracts Law does not require competitive bidding for contracts anticipated to be below \$17,500, or which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, but it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with no bids having been received and considered for the position of Employee Assistance Provider by the Township Committee based upon recommendations provided by the Township Administrator to nevertheless make an award to the incumbent provider pursuant to the non-fair and open process; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Employee Consulting Services is qualified and has agreed to provide professional services in relation to the provision of employee assistance pursuant to the rate schedules provided for in its proposal for 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Employee Consulting Services (Dr. Michael Kahn) is hereby awarded a contract for the provision of the Township's employee assistance program as needed during 2018 for an amount estimated not to exceed \$10,475.00, plus \$25.00 per employee to which such services are provided.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-43

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES
CONTRACT FOR RISK MANAGEMENT CONSULTANT**

WHEREAS, the Township requires various insurance coverages, including automobile, general liability, workers compensation, employee health, prescription, dental, and other insurance coverages, and requires assistance in soliciting and reviewing insurance proposals and assessments as to traditional insurance coverages and policies as well as alternative forms of coverage through self-insurance, municipal self-insurance funds, and combinations of same, and requires the services of a licensed professional insurance brokers in order to solicit and assess such various insurance policies and carriers and alternative coverages and provide risk management consulting services, and also to serve as the risk management representative to the Monmouth County Joint Insurance Fund (JIF), through which the Township is also a participant and insured; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(m)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position of Risk Management Consultant by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, Allied Risk Management is qualified and has agreed to provide such insurance-related services with fees for insurance placement services anticipated to be paid through customary brokerage commissions and fees paid by the Insurance companies and/or Joint Insurance Funds to the broker/risk management consultant, and it is anticipated that the services provided will result in minimal or no direct cost to or payments by the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Allied Risk Management, One International Blvd., Suite 405, Mahwah NJ 07495 is hereby awarded a professional services contract to serve as the Township's Risk Management Consultant for 2018.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-44

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENT FOR
SPECIAL LEGAL COUNSEL TO REPRESENT JOINT MEETING OF
MUNICIPALITIES IN THE MATTER OF THE PETITION OF JCP&L PURSUANT TO
N.J.S.A. 40:55D-19 FOR A DETERMINATION THAT THE MONMOUTH COUNTY
RELIABILITY PROJECT IS REASONABLY NECESSARY FOR THE SERVICE,
CONVENIENCE OR WELFARE OF THE PUBLIC, BPU DOCKET NO. EO16080750**

WHEREAS, in 2016, the Township of Middletown (“the Township”) and other governmental entities affected by JCP&L’s proposed transmission line project formed a Joint Meeting pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) for the purpose of intervening pursuant to N.J.S.A. 48:2-32.2 In the Matter of the Petition of JCP&L Pursuant to N.J.S.A. 40:55D-19 for a Determination that the Monmouth County Reliability Project is Reasonably Necessary for the Service, Convenience or Welfare of the Public, BPU Docket No. EO16080750 (“the Petition”); and

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township to handle certain specialized legal matters; and

WHEREAS, it has been determined that special legal counsel continues to be required for this purpose, and as the Lead Agency, the Township previously solicited proposals from various experienced legal counsel in the field of public utilities law who were capable of serving as special legal counsel in this above-referenced matter; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with no bids having been received and considered for the positions of Special Legal Counsel on the MCRP matter; and

WHEREAS, the law firm of Bevan, Mosca & Giuditta PC, which is highly qualified and capable of continuing to represent the Joint Meeting in this matter, has agreed to continue its representation of the Joint Meeting for rates ranging from \$220 to \$190 per hour for a total amount anticipated amount not to exceed \$25,000 in 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Mayor is hereby authorized and directed to execute a professional services agreement with the law firm of Bevan, Mosca & Giuditta PC, 222 Mount Airy Road, Suite 200, Basking Ridge, New Jersey 07920 in an amount not to exceed \$25,000 for 2018 pursuant to the non-fair and open process, therefore, requiring a political contribution certification be provided in 10 days from the award of contract.

BE IT FURTHER RESOLVED that the Township's Chief Financial Officer is authorized and directed to utilize funds deposited in the escrow account established for the Joint Meeting from which funds for this contract may be certified and paid from upon submission of invoices and purchase orders.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-45

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE
SERVICE FOR GRANT WRITING CONSULTANT**

WHEREAS, the Township of Middletown has sought the services of a grant writing consultant to seek out both public and private grant opportunities to help offset future increases in property taxes; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position as an extraordinary unspecifiable service, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with three responsive bids having been considered and upon the recommendation provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Millennium Strategies LLC has qualified and agreed to provide grant writing consulting services for a flat monthly retainer of \$3,000 inclusive of fees, travel and associated expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Millennium Strategies LLC, 60 Roseland Avenue, Caldwell, New Jersey 07706 is hereby awarded a contract for grant writing consulting services for a flat monthly retainer of \$3,000 inclusive of fees, travel and associated expenses for 2018 for an estimated contract amount not to exceed \$36,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-46

APPOINTMENT OF OFFICIAL DEPOSITORIES

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:**

1. That PNC Bank, Sovereign Bank, New Jersey Cash Management Fund, NJ/ARM Asset & Rebate Management Program, MBIA Investors Service Corporation, Columbia Savings Bank, TD Bank, Two Rivers Community Bank, Amboy National Bank, Provident Bank, Bank Of America, Valley National Bank, Investors Savings Bank, Chase Bank, M&T Bank, Wells Fargo, and United Teletch Financial FCU are hereby designated as the official depositories of the Township of Middletown for the year 2018 under the "Governmental Unit Depository Protection Act."
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the
following:
 - a. Department of Finance

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
Mayor Scharfenberger				
A. Fiore				
S. Murray				
A. Perry				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

Resolution 18-47

**RESOLUTION AUTHORIZING APPOINTMENT OF THE
EMERGENCY MANAGEMENT COORDINATOR**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AS
FOLLOWS:**

1. That Charles Rogers, III be and is hereby appointed as the Coordinator of Emergency Management for a term of three years expiring December 31, 2020.
2. The Township Clerk shall send a certified copy of this resolution to the following:
 - a. Police Department
 - b. Emergency Management
 - c. Charles Rogers, III

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-48

APPOINTMENT OF OFFICIAL SEARCHER

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. Heidi R. Brunt, Township Clerk, be and is hereby appointed Official Searcher for improvements made or to be made and assessed locally for the year 2017.
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
 - a. Township Clerk
 - b. Comptroller

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-49

APPOINTMENT OF TAX SEARCHER

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
as follows:

1. Judith Vassallo, Tax Collector, be and he is hereby appointed Official Searcher for improvements made or to be made and assessed locally for the year 2018.
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
 - a. Judith Vassallo
 - b. Comptroller

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-50

TOWNSHIP OF MIDDLETOWN COUNTY OF MONMOUTH

ANNUAL MEETING NOTICE

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) provides for the giving of the annual notice by public bodies of the time, date and location of the regular meetings of such public body to be held during the succeeding year; and

WHEREAS, the Open Public Meetings Act hereinafter referred to as The Act, authorizes a public body to make certain other determinations and take certain other actions in conformance therewith.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown, as follows:

1. Regular meetings of this committee shall be held during the 2018 calendar year at 8:00 p.m. at the Middletown Township Municipal Building, Main Meeting Room, One Kings Highway, Middletown, New Jersey on the following dates:

January 16 (Tuesday)
February 20 (Tuesday)
March 19
April 16
May 21
June 18
July 16
August 20
September 17
October 15
November 19
December 17

Workshop meetings of the Middletown Township Committee shall be held during the 2018 calendar year at 8:00 p.m. at the Middletown Township Municipal Building, Conference Room, One Kings Highway, Middletown, New Jersey on the following dates:

February 5
March 5
April 2
May 7
June 4
September 4 (Tuesday)
October 1

December 3

* The Reorganization Meeting of the Township Committee for the year 2018 will be held on Sunday, January 6, 2019.

At all regular and workshop meetings of the Middletown Township Committee formal action will be taken on any matter subject to compliance with the Open Public Meetings Act respecting issuance of the "48 hour notice" containing the agenda for such regular and workshop meetings, to the extent known.

2. Executive Sessions will be held at 7:00 p.m. preceding each Regular Meeting and Workshop Meeting in 2018 to discuss personnel matters, labor relations, pending litigation and other matters permitted for closed session under N.J.S.A. 10:4-12. At 7:00 p.m., prior to each Executive Session, the Township Committee will convene in open session at which time an Executive Session Resolution specifying the general nature of the items to be discussed in Executive Session will be adopted in accord with N.J.S.A. 10:4-13. All such meeting sessions will be held in the Conference Room, Town Hall, One Kings Highway, Middletown, N.J., unless otherwise noted as per the law.

3. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under The Act, shall including but not limited to Annual Notice and 48 hour notices, as needed:

- a. The Star Ledger, The Independent and The Two River Times, which are hereby designated and determined to be the official newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings.

4. Copies of this Resolution and any revisions or modification thereof, certified to be true copies by the Clerk of this municipality, be disseminated and distributed as required by The Act as follows:

- a. The Star Ledger, The Independent and the Two River Times which are hereby designated and determined to be the official newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings; and
- b. Filed with the Municipal Clerk of this municipality; and
- c. Mailed to such other person as may be entitled thereto under the terms of the Act and this Resolution.

5. Pursuant to N.J.S.A. 10:4-19, the Municipal Clerk is hereby authorized and directed to mail such notice as may be required and authorized under the Act to any person requesting the same providing that person has first complied with the following terms and conditions:

- a. Any and all request for notice under the act shall be made in writing either by letter or by signing a request list to be maintained in the Office of the Municipal Clerk.

6. Take further notice that further resolutions may be adopted at these public meetings and/or workshop meetings providing for the Township Committee to meet in executive session specifying matters to be discussed requiring confidentiality and/or of a privileged nature as permitted by N.J.S.A. 10:4-12 and 13.

7. Take further notice that regular public and/or workshop meetings or executive session may be canceled or adjourned. Rescheduled regular public and/or workshop meetings shall be duly advertised with appropriate notice being provided.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-51

ESTABLISHMENT OF OFFICIAL NEWSPAPERS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. During the year 2018, the official newspapers for this municipality shall be The Star Ledger, The Independent and The Two River Times pursuant to NJSA 40:53-1 and NJSA 40:53-2.

2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:

- a. The Independent
- b. The Two River Times
- c. The Star Ledger

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-52

ESTABLISHING ROBERTS RULES OF ORDER

BE IT RESOLVED by the Township Committee of the Township of Middletown, County of Monmouth and State of New Jersey that the Township Committee will adopt Robert's Rules of Order for use as parliamentary procedure for all Township Committee Meetings.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-53

ESTABLISHING STANDING RULES

WHEREAS, Article 2-6(d) provides for the Township Committee to establish rules of order for Township meetings; and

WHEREAS, it is the desire of the Township Committee to provide for effective and productive township meetings, to hear from its residents in a timely manner, and to conduct the large volume of township business within the time constraints available at public meetings in a more orderly, productive manner.

NOW, THEREFORE, BE IT RESOLVED that the attached Standing Rules for Regular Meetings of the Township Committee be established, adopted, and utilized as rules of order governing the conduct of all meetings of the Township Committee.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

**STANDING RULES FOR MEETINGS
OF THE TOWNSHIP COMMITTEE**

1. The Mayor or other Committeeperson acting as the Mayor shall act as the Chair of meetings of the Township Committee.
2. Any persons desiring to speak on either an ordinance or during the public comment section shall raise their hand and must be recognized by the Chair before speaking. All comments by the members of the public shall be made from the podium after first having been recognized by the Chair.
4. As to the public comment portion of the meeting, all persons recognized to speak may speak once for a maximum of five minutes.
5. Any speaker who exceeds these time limits shall be ruled out of order and subject to removal. Each five minute period is personal to each speaker and made not be ceded to another person.
6. No profanity shall be permitted. Any person who uses profanity may be ruled out of order and subject to removal.
7. Questions or comments of the public should be directed to the Chair. If appropriate, the Chairperson may direct and recognize a staff employee or professional of the Township to respond. The Chair may request that any question asked of the Township Committee or its staff or professionals which, due to its complexity or need for research or factual investigation cannot be answered immediately, be placed in writing by the inquirer and directed to the appropriate Township official and that an answer be provided to the inquirer as soon as possible.
8. Any of these Standing Rules may be suspended for a particular matter by vote of a majority of the Township Committee present at the meeting.
9. As to Township Committee meetings, members or invited guests may participate via conference call video conference or skype. Members of the Township Committee are permitted to vote via these telecommunications capabilities.

**RESOLUTION 2018-
RESOLUTION AUTHORIZING A TEMPORARY BUDGET FOR 2018**

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2017 current fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$65,207,754.89 and

WHEREAS, 26.25% of the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$17,117,035.66 and

WHEREAS, the total debt service for the municipal budget temporary appropriations is \$6,000,000.00 and

NOW, THEREFORE, BE IT RESOLVED by the Township committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, that the attached listing (Attachment 1 – 2018 Temporary Budget Worksheet) of appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
Mayor Scharfenberger				
A. Fiore				
S. Murray				
A. Perry				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January 2018.

HEIDI R. BRUNT
TOWNSHIP CLERK

	Attachment 1 - 2018 Temporary Budget Worksheet	
		1/7/2018
Account Number	Description	Meeting
Current Fund		
8-01-20-100-100-100	A/E S&W	185,261.21
8-01-20-100-100-200	A/E O&E	24,215.63
8-01-20-100-101-100	Purchasing S&W	38,867.59
8-01-20-100-101-200	Purchasing O&E	931.88
8-01-20-110-100-100	Township Committee S&W	4,200.00
8-01-20-110-100-208	Township Committee Other Expense	1,050.00
8-01-20-120-100-100	Township Clerk S&W	96,844.39
8-01-20-120-100-200	Township Clerk O&E	30,817.50
8-01-20-120-101-101	Elections - Regular S&W	1,312.50
8-01-20-120-101-208	Elections - O&E	6,562.50
8-01-20-130-100-100	Finance - S&W	123,925.99
8-01-20-130-100-200	Finance - O&E	18,322.50
8-01-20-135-100-000	Finance Audit Control Account	27,037.50
8-01-20-140-100-100	MIS - S&W	86,090.29
8-01-20-140-100-200	MIS - O&E	47,394.38
8-01-20-145-100-100	Collector - S&W	67,706.63
8-01-20-145-100-200	Collector - O&E	10,732.31
8-01-20-145-101-260	Collector - Tax Title Liens	7,875.00
8-01-20-150-100-100	Assessor - S&W	97,630.84
8-01-20-150-100-200	Assessor - O&E	40,779.38
8-01-20-150-101-298	Assessor - Maintenance of Tax Maps - Engineer	3,937.50
8-01-20-155-100-200	Legal - O&E	183,750.00
8-01-20-165-100-200	Engineer - O&E	19,687.50
8-01-21-180-100-100	Planning - S&W	67,683.26
8-01-21-180-100-200	Planning - O&E	8,334.38
8-01-21-180-101-100	Planning Board - S&W	7,972.26
8-01-21-180-101-200	Planning Board - O&E	19,950.00
8-01-21-185-100-100	Zoning Board - S&W	7,972.26
8-01-21-185-100-200	Zoning Board - O&E	12,075.00
8-01-22-195-100-100	Inspections - S&W	333,098.33
8-01-22-195-100-200	Inspections - O&E	6,247.50
8-01-23-210-100-200	Insurance Claims Control Account	561,317.44
8-01-23-215-100-200	Insurance - Workmen's Comp	297,554.51
8-01-23-220-100-200	Insurance Benefits	2,774,625.00
8-01-23-225-100-200	Insurance - Unemployment	39,462.41
8-01-25-240-100-100	Police S&W	3,613,020.08
8-01-25-240-100-200	Police O&E	225,704.38
8-01-25-252-100-101	Emergency Management - S&W	9,700.69
8-01-25-252-100-200	Emergency Management - O&E	9,791.25
8-01-25-255-100-621	Fire-Aid Subsidy to Fire Companies	64,968.75
8-01-25-260-100-200	First Aid - O&E	23,861.25
8-01-25-260-101-621	First Aid - Subsidy to Companies	52,500.00
8-01-25-265-100-100	Fire - S&W	23,073.75
8-01-25-265-100-200	Fire - O&E	101,653.13
8-01-25-265-101-100	Uniform Fire Safety - S&W	40,487.48
8-01-25-265-101-200	Uniform Fire Safety - O&E	3,412.50
8-01-25-265-102-306	Fire-Uniform Fire Safety - LEA Rebate	18,375.00
8-01-25-275-100-100	Prosecutor - S&W	19,687.50

8-01-25-275-100-200	Prosecutor - O/E	4,725.00
8-01-25-445-100-273	Fire-Hydrant Services	199,500.00
8-01-26-290-100-100	Streets & Roads - S&W	603,788.06
8-01-26-290-100-200	Streets & Roads - O&E	203,568.75
8-01-26-290-101-200	Snow - O&E	204,356.25
8-01-26-290-102-100	Parks - S&W	284,836.13
8-01-26-290-102-200	Parks - O&E	100,222.50
8-01-26-290-103-238	Beach Maintenance - O&E	1,312.50
8-01-26-290-104-100	Dept of Public Works Administration & Engineering-S&W	133,906.76
8-01-26-290-104-200	Dept of Public Works Administration & Engineering-O&E	6,851.25
8-01-26-305-100-100	Solid Waste & Recycling - S&W	49,030.20
8-01-26-305-100-200	Solid Waste & Recycling - O&E	897,115.00
8-01-26-310-100-100	Maintenance of Township Property - S&W	174,245.66
8-01-26-310-100-200	Maintenance of Township Property -O&E	120,750.00
8-01-26-315-100-100	Fleet Maintenance - S&W	153,018.08
8-01-26-315-100-200	Fleet Maintenance - O&E	157,762.50
8-01-26-325-100-250	Condominium Maintenance	21,000.00
8-01-27-330-100-100	Health - S&W	71,083.95
8-01-27-330-100-200	Health - O&E	10,043.25
8-01-27-330-101-100	Alliance - S&W	15,639.75
8-01-27-330-101-200	Alliance - O&E	14,739.38
8-01-27-340-100-200	Dog Control - O&E	16,800.00
8-01-28-370-100-100	Recreation - S&W	112,124.78
8-01-28-370-100-200	Recreation - O&E	24,386.25
8-01-29-390-100-100	Maintenance of Free Public Library	933,492.00
8-01-30-410-204-284	Fire Dept. - LOSAP	85,312.50
8-01-30-410-205-291	Railroad Parking Lot Lease	31,500.00
8-01-30-415-100-115	Accumulated Leave Compensation	131,250.00
8-01-30-415-100-125	Sick Time Buy Back	65,625.00
8-01-31-430-200-200	Utilities - O&E	123,375.00
8-01-31-435-200-271	Street Lights - Electricity	196,875.00
8-01-31-440-200-200	Utilities - Telephone	153,037.50
8-01-31-445-200-273	Utilities - Water	47,250.00
8-01-31-446-200-200	Utilities - Natural Gas	64,312.50
8-01-31-447-100-275	Utilities - Heating Oil	4,200.00
8-01-31-455-200-200	Utilities - Sewer	4,357.50
8-01-31-460-200-200	Utilities - Motor Fuel	161,437.50
8-01-35-470-200-208	Contingencies	5,250.00
8-01-36-471-200-284	Statutory Public Employees Retirement	439,230.49
8-01-36-472-200-284	Statutory - Social Security	331,740.94
8-01-36-475-200-284	Statutory - Police/Firemens Retirement	838,148.06
8-01-36-477-200-284	Defined Contribution Retirement Program (DCRP)	14,437.50
8-01-37-480-200-221	Insurance - Judgements/Settlements	52,500.00
8-01-42-101-200-270	Interlocal Agreement - BOE Fuel	34,125.00
8-01-42-101-200-271	Interlocal Agreement - Tax Collector	4,500.00
8-01-42-101-200-272	Interlocal Agreement-CFO Services	15,000.00
8-01-42-101-200-273	Interlocal Agreement- QPA Services	1,250.00
8-01-42-101-201-270	Interlocal - Welfare	656.25
8-01-42-101-202-233	Interlocal - Mon Cty Scat Agreement	6,431.25
8-01-42-101-203-270	Interlocal - Monmouth County Regional Health	37,290.49
8-01-42-101-204-233	Interlocal - Monmouth County Dispatch Services	124,687.50
8-01-43-490-100-100	Court - S&W	122,581.99
8-01-43-490-100-200	Court - O&E	10,395.00

8-01-43-495-100-101	Public Defender - S&W	5,250.00
	TOTAL	17,093,766.01
	Debt Service	6,000,000.00
		23,093,766.01

RESOLUTION NO. 18-55

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDED CONTRACT FOR
DELTA DENTAL ADMINISTRATIVE AND
NETWORK SERVICES**

WHEREAS, the Township of Middletown for the past several years has engaged the services of Delta Dental Plan of NJ, Inc. for providing dental claims administrative and dental network services as part of the health benefits for Township employees; and

WHEREAS, it is necessary to ratify and approve the continuation of that Contract for dental claims administrative and network services for the year 2018 with the administrative services and costs for an estimated cost not to exceed \$30,000; and

WHEREAS, authorization for the award of this contract as an extraordinary unspendable service does not require public bidding pursuant to N.J.S.A. 40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are authorized to execute the agreement with Delta Dental Plan of NJ, Inc. for the provision of dental claims administrative and network services for the year 2018 for the Township health benefit program for employees at the administrative fees as set forth in the attached contract made part hereof for an estimated contract amount not to exceed \$30,000.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore	X			
S. Massell	X			
S. Murray	X			
G. Scharfenberger	X			
K. Settembrino	X			

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 1, 2017.

WITNESS, my hand and the seal of the Township of Middletown this 1st day of January, 2017.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-56

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING CONTRACT FOR
PRESCRIPTION ADMINISTRATION SERVICES**

WHEREAS, the Township of Middletown for the past several years has engaged the services of BeneCard Services, Inc. for the provision of employee and retiree prescription claims administration services and Medicare drug subsidy services; and

WHEREAS, it is necessary to ratify and approve the continuation and extension of that contract for prescription services for the year 2018, and in order to maintain the continuity of said services, with a maximum estimated expenditure under said contract being estimated to be no more than \$32,000; and

WHEREAS, authorization for the award of this contract as an extraordinary unspecifiable service does not require public bidding pursuant to N.J.S.A.40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with BeneCard Services, Inc. to provide prescription claims administrative and Medicare retiree drug subsidy services for the year 2018 for the Township health benefit program for employees and retirees at the rates set forth in the contract attached hereto and made part hereof in an amount estimated not to exceed \$32,000.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 17-57

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING THIRD PARTY HEALTH
CARE CLAIMS ADMINISTRATION SERVICES**

WHEREAS, the Township of Middletown for the past several years has engaged the services of Qualcare, Inc. for the provision of employee and retiree health benefits claims administration services for its self-insured group health plan benefits programs; and

WHEREAS, the Township annually evaluates the service provided and fees charged and concluded, based on the recommendations of the Township's Assistant Administrator and insurance consultants to continue the services being provided by Qualcare, Inc. in 2018; and

WHEREAS, authorization for the award of this contract does not require public bidding pursuant to N.J.S.A.40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with Qualcare, Inc. to provide health benefits claims administration services for the Township's self insured health benefits programs for employees and retirees at the rates set forth in the contract attached hereto and made part hereof.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-58

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL INSURANCE-RELATED
SERVICES CONTRACT FOR THIRD PARTY ADMINISTRATION OF
WORKERS COMPENSATION, AUTOMOBILE AND GENERAL
LIABILITY CLAIMS**

WHEREAS, the Township requires the services of a third party administrator to assist in the processing of the Township's various self-insured claims for worker's compensation, automobile and general liability; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(m)) does not require competitive bidding for this position as an insurance related contract, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position; and

WHEREAS, at the request of the Township, PMA has submitted a proposal to continue to provide such services and has agreed to provide such insurance-related services for a flat fee of \$44,800 for the year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that PMA Management Corp., 330 Fellowship Road, Suite 200, Mount Laurel, New Jersey 08054 is hereby awarded a professional services contract to serve as the Township's third party administrator for the processing of self-insured workers compensation, automobile and general liability claims for 2018 for a flat rate of \$44,800 for the year.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore	X			
S. Massell	X			
S. Murray	X			
G. Scharfenberger	X			
K. Settembrino	X			

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 1, 2017.

WITNESS, my hand and the seal of the Township of Middletown this 1st day of January, 2017.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-59

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDED CONTRACT FOR
INSURANCE COVERAGE FOR ACCIDENT &
SICKNESS COVERAGE FOR FIRE DEPARTMENT &
FIRST AIDE SQUAD MEMBERS**

WHEREAS, the Township requires accident and sickness insurance coverage for Fire Department and First Aid members and, after a review of available policies, rates and carriers, a recommendation has been made by the Township insurance consultant and Township Administrator to bind and obtain a policy with National Union Fire Insurance Company; and

WHEREAS, the Township and its Fire Department and First Aid members require insurance coverage related to on duty accident and sickness claims and liabilities that might arise related to the Fire and First Aid Squads; and

WHEREAS, authorization for the award of this contract as an extraordinary unspecifiable service does not require public bidding pursuant to N.J.S.A. 40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the Clerk, Mayor or Township Administrator are hereby authorized and directed to contract for accident and sickness insurance coverage for Fire Department and First Aid Squad members from National Union Fire Insurance Company for 2018 for an estimated contract cost not to exceed \$26,618.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore	X			
S. Massell	X			
S. Murray	X			
G. Scharfenberger	X			
K. Settembrino	X			

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 1, 2017.

WITNESS, my hand and the seal of the Township of Middletown this 1st day of January, 2017.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 18-60

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING MAYOR TO EXECUTE
CANCELLATIONS OF MUNICIPAL TAX SALE CERTIFICATES**

WHEREAS, pursuant to N.J.S.A. 54:5-55 and 54:5-58, the governing body or other officer of the municipality may act to authorize the cancellation of municipal tax sale certificates; and

WHEREAS, the Township of Middletown's Tax Collector has recommended that a resolution be adopted clarifying the Township's policy that the governing body authorizes the Mayor to execute cancellations of municipal tax sale certificates.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that, as directed by the Township's Tax Collector, the Mayor and Township Clerk are hereby authorized to execute tax sale certificates for cancellation upon redemption without the necessity of the governing body passing a resolution for each individual certificate.

RESOLUTION 18-61

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MIDDLETOWN AUTHORIZING AN ACCELERATED TAX SALE**

WHEREAS, NJSA 54:5-19 permits a municipality to sell liens on delinquent municipal charges prior to the close of the Calendar Year 2018 and

WHEREAS, the Township of Middletown has realized an exceptional tax collection rate through this process, and

WHEREAS, the Township of Middletown CY 2018 Budget has anticipated continuing an Accelerated Tax Sale;

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector of the Township of Middletown is hereby authorized to conduct an Accelerated Tax Sale for the Calendar Year 2018.

BE IT FURTHER RESOLVED, that the Township Clerk is directed to file two certified copies of this resolution with the Director of Local Government Services.

Judith Vassallo
Tax Collector

Colleen Lapp
Chief Financial Officer

Anthony Mercantante
Township Administrator

Brian Nelson
Township Attorney
Certified as to Form

RESOLUTION 18-62

SETTING GRACE PERIOD AND INTEREST RATES FOR TAXES FOR CALENDAR YEAR 2018

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for late payment of taxes or assessments as provided by law; and

WHEREAS, any unpaid taxes and municipal charges constitute an unfair burden on those taxpayers who pay their taxes and municipal charges in a timely manner and delinquent taxpayers should be required to carry their share of the tax burden; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Middletown, County of Monmouth, State of New Jersey, that the property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st and November 1st for the year 2018, with a ten day grace period, after which dates, if unpaid, shall become delinquent, with interest charges as set for below and reverting back to the due date on any quarterly installment of taxes. The Tax Collector is hereby authorized and directed to charge, subject to any abatement or discount for the late payment of taxes as provided by law:

1. Eight percent (8%) per annum on the first \$1,500.00 of taxes delinquent after due date; and
2. Eighteen percent (18%) per annum on any amount in excess of \$1,500.00 of taxes delinquent after due date; and
3. Any 2018 municipal charges remaining unpaid on the 11th day of the 11th month of the fiscal year will be subject to Tax Sale.
4. If the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31, an additional penalty of 6% shall be charged against the delinquency.

RESOLUTION NO. 18-63

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2018

WHEREAS, the Township of Middletown has budgeted funds for payment of obligations including, utilities, payroll, debt service, governmental fees and other statutory payments, insurance, and for the advertising, printing and mailing costs of the Township; and

WHEREAS, the payment of these items occasionally arrives out of time for placement on the next available list of bills and claims, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

WHEREAS, the Township's Chief Financial Officer and Township Attorney have advised that the governing body may provide for the pre-payment of these items, so that they may be paid in a timely manner without penalty.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Chief Financial Officer be and is hereby authorized and directed to make pre-payment of the following items prior to the same appearing on the next meeting's list of bills and claims:

1. Utilities (electric, gas, water, sewer and telephone, cellular telephone, gasoline, diesel fuel, internet providers, etc.).
2. Township payroll and payroll agencies.
3. Debt service as evidenced by pre-authorized bonds and/or notes.
4. Health, dental and other insurance premiums and/or claims.
5. Governmental fees and other statutory payments (school, county, sewage authority, state and county fees).
6. Bills pertaining to the advertising, printing and mailing costs of the Township.
7. Third party fees collected through pre-authorized credit/debit card processing.
8. Bills where vendor discounts are granted for timely payment. Example 2% discount for payments made within 10 days. Maximum dollar amount allowed is \$20,000.
9. Inter-fund Obligations

10. Purchase of Investments

11. Other items with written authorization of the Township Administrator.

Committee Member	Approved	Opposed	Abstain	Absent
Mayor Scharfenberger				
A. Fiore				
S. Murray				
A. Perry				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January 2018.

HEIDI BRUNT
TOWNSHIP CLERK

RESOLUTION NO. 18-64

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION APPOINTING QUALIFIED LIST
OF ALTERNATE MUNICIPAL PROSECUTORS
MIDDLETOWN TOWNSHIP COMMITTEE**

WHEREAS, pursuant to N.J.S.A. 2B:25-4 and § 4-33 of the Code of the Township of Middletown there exists a need to appoint a qualified attorney as Municipal Prosecutor for the Township; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process; and

WHEREAS, the Municipal Prosecutor has made recommendations regarding Alternate Municipal Prosecutors who may be called upon in matters where there may be a potential conflict presented, or due to the Municipal Prosecutor's unavailability.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the following Alternate Municipal Prosecutors are hereby appointed to be utilized as needed for 2017 to be compensated pursuant to the Township's applicable salary ordinance:

James N. Butler, Esq.
James D. Carton IV, Esq.
Paul Granick, Esq.
Patrick D. Healy, Esq.
Sean Kean, Esq.
Pasquale Menna, Esq.
Brian Wilton, Esq.

BE IT FURTHER RESOLVED that notice of these appointments shall be published by the Township Clerk in the Township's official newspaper.

TOWNSHIP OF MIDDLETOWN

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 18-65

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACT FOR WORKERS COMPENSATION COUNSEL
PURSUANT TO THE NON-FAIR AND OPEN PROCESS**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle workers compensation matters as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received for the position of workers compensation counsel; and

WHEREAS, nevertheless, the law firm of Capehart & Scatchard PA did not submit a bid, but has been recommended by the Township Administrator to continue work on certain workers compensation matters; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Capehart & Scatchard PA is highly qualified and agreed to continue to provide legal services in relation workers compensation matters; and

WHEREAS, the law firm of Capehart & Scatchard PA has agreed to perform at rates of \$155 to \$95 per hour, estimated not to exceed \$17,500, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Capehart & Scatchard PA is hereby awarded a professional services contract for the provision of legal services as Special Workers Compensation Counsel to the Township as needed during 2018 for an estimated amount not to exceed \$17,500 pursuant to the non-fair and open process, therefore, requiring a political contribution certification to be provided within 10 days of the award of this contract.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore				
S. Murray				
A. Perry				
G. Scharfenberger				
K. Settembrino				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

HEIDI R. BRUNT, TOWNSHIP CLERK