

Fee - Non-Refundable
\$50.00

TOWNSHIP OF MIDDLETOWN
APPLICATION FOR DEVELOPMENT PERMIT

DETAILED INSTRUCTIONS/INFORMATION IS ON THE REVERSE SIDE OF THE APPLICATION

PROPERTY INFORMATION: BLOCK _____ LOT(S) _____ ZONE _____

PROPERTY ADDRESS: _____

1. The undersigned applies to the Township of Middletown for an application for a development permit to commence the following activity. (Describe in detail the proposed development, include height, location proposed use, etc.). If the application is for an addition, describe the purpose (ex:bedroom). If the application involves a change of use of the property, a separate narrative is suggested.

Current use of the property (ex. single family, if multiple uses, list all): _____

2. Is the property located on a corner lot or does more than one street abut the property? Yes _____ No _____
If yes, name of street(s) _____

3. Does the property contain any easements, right-of-way, or other restrictions? Yes _____ No _____ Explain _____

4. Is the property located in a historic zone? Yes _____ No _____ If Yes, approval from the Landmarks Commission must be submitted with this permit.

5. Is the property located in the 100 year floodplain? Yes _____ No _____ (If yes, a floodplain encroachment permit is required and NJ DEP Flood Hazard Permit)

6. Does this application involve any grading or fill being added or removed? Yes _____ No _____ If yes, Quantity _____

7. Is the property located on an unimproved or private road? Yes _____ No _____

8. Has this proposed work received approval from the Planning Board or Board of Adjustment for a variance/site plan/subdivision? Yes _____ No _____ Date of Approval _____ If yes, attach a copy of the Board of Resolution of Approval.

9. Is the property situated within 50' of the following: ponds, streams, brooks, marshes, rivers, lakes, bogs, ditches, creeks, swamps, etc. or other low lying areas; or is the property located within 500' of the mean high water line or any area regulated by the Department of Environmental Protection? Yes _____ No _____ Explain _____

If you answered yes, you must contact the New Jersey Department of Environmental Protection, to obtain clearance, prior to submitting for this permit. If you are unsure, you should contact this agency to clarify applicability. The phone number for the NJDEP is 609-292-0060. Violations of the Wetlands could result in fines imposed by the State of New Jersey.

PROPERTY OWNER

APPLICANT (If different than owner)

Name _____

Name _____

Mailing Address _____

Mailing Address _____

Phone No. _____ Fax No. _____

Applicant: Please read the following: I hereby certify that (circle one,) I am the owner of the subject property; or 2) I have permission from the property owner to submit this Application for Development. Furthermore, I certify, to the best of my knowledge all information contained on this application is correct; and, the survey provided is accurate and shows all structures located on the site. In addition, I grant permission to the Township of Middletown and their Agents to come onto the subject property, for the purpose of conducting inspections, relating to this application.

DATE _____ SIGNATURE _____

DISPOSITION BY ZONING OFFICER OR THE DIRECTOR OF PLANNING

DEVELOPMENT PERMIT APPROVED - conditions: _____

DEVELOPMENT PERMIT DENIED - _____

_____ Planning Board _____ Board of Adjustment _____ Grading
_____ NJDEP _____ Other

DATE _____ ZONING OFFICER _____

This permit is issued for the purpose of property zoning only. Expiring one (1) year from date of approval.

TOWNSHIP OF MIDDLETOWN INFORMATION FOR APPLICATION FOR DEVELOPMENT PERMIT

Section #16-401 of the Planning and Development Regulations require that an application for development permit be submitted for the following: subdivision of land; the erection, construction, alteration, repair, remodeling, conversion, removal or destruction of any building or structures; the use or occupancy of any building, structure or land; an activity which entails construction of any improvements or the alteration of the natural condition of any land; the excavation, removal, or addition of soil or fill to or from any site, exceeding 10 cubic yards.

An application for Development Permit shall be in writing by the owner or his authorized agent and include the following:

- A statement of the use, or intended use, or uses of the building, structure or land.
- Elevations, floor plans and/or other details drawn to scale of the building or structures to be erected, including signs of be placed thereon and their content and manner of construction.
- A survey and/or site plan, drawn to scale, showing all proposed and/or existing buildings, structures, signs, parking areas, setbacks and yard distances in exact location to street and lot lines.
- For “exempt development”, any necessary approvals from any federal, state, county, local or other regulatory agency or utility.
- A grading plan shall be submitted for construction of new single or two-family dwellings; an accessory structure, inground swimming pools, or any addition that exceeds five hundred (500) square feet. Grading plans shall include existing and proposed building and lot coverage calculations.
- Homeowner must sign survey submitted, attesting the accuracy therein.
- Fee as required by Section #16-314.A.5
- Checks should be made payable to the Township of Middletown. Fees are non-refundable.
- Approvals expire one (1) year from the date of approval.
- Any questions may be directed to the Zoning Officer at 732-615-2278.
- Be advised to refer to the Planning and Development Regulations for complete rules, regulations and definitions. The regulations are available in the Building Department, or on our website at middletownnj.org.